

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT** **Initial Assessment** **Annual Surveillance Assessment** (Choose an item.) **Recertification Assessment** (Choose an item.) **Extension of Scope**

Client Company name (Parent Company): Koperasi Perkebunan Sawit Marga Indah
Client company Address: Jalan Widjaya Kusuma, Desa Marga Mulya, Kecamatan Kongbeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur – 75555, Indonesia
Certification Unit: Koperasi Perkebunan Sawit Marga Indah
Location of Certification Unit: Jalan Widjaya Kusuma, Desa Marga Mulya, KecamatanKongbeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur – 75555, Indonesia
Date of Final Report: 28/6/2022

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Koperasi Perkebunan Sawit Marga Indah		
RSPO Membership Number	1-0322-21-000-00	Membership Approval Date	6 June 2021
Address	Jalan Widjaya Kusuma, Desa Marga Mulya, KecamatanKongbeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur- 75555, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Koperasi Perkebunan Sawit Marga Indah		
Location / Address	Jalan Widjaya Kusuma, Desa Marga Mulya, Kecamatan Kongbeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur- 75555, Indonesia		
Website	-		
Management Representative	Dedy Kurniawan	E-mail	koperasimargaindah@gmail.com
Telephone	+62 812-5318-2622	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 760954	Certificate Start Date	28/06/2022
Date of First Certification	28/06/2022	Certificate Expiry Date	27/06/2027
Scope of Certification	Production of Fresh Fruit Bunch of Independent Smallholder Group		
Visit Objectives	To conduct a certification assessment to ensure the elements of the proposed scope of registration and the requirements of the RSPO Independent Smallholder Standard, 6 November 2019 are effectively addressed by the organisation's management and to confirm the forward strategic plan.		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input checked="" type="checkbox"/> Initial Assessment <input type="checkbox"/> Annual Surveillance Assessment (ASA Choose an item.) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	-
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
None	None	None	None

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Perkebunan Sawit Marga Indah (169 smallholders)	Jalan Widjaya Kusuma, Desa Marga Mulya, Kecamatan Kongbeng, Kabupaten Kutai Timur, Provinsi Kalimantan Timur – 75555, Indonesia	1° 5' 20.91" N	116° 55' 14.61" E

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Perkebunan Sawit Marga Indah (169 smallholders)	420.86	-	-	420.86	-
Total	420.86	-	-	420.86	-

6. Plantings & Cycle							
Estate / Smallholders	Age (Years)					Mature	Immature
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30		
Koperasi Perkebunan Sawit Marga Indah (169 smallholders)	-	88.14	274.48	58.24	-	420.86	-
Total (ha)	-	88.14	274.48	58.24	-	420.86	-

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7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage / year			
	Estimated last year (key in period)	Actual (key in period)		Forecast (May 2022 – April 2023)
		Previous license period (key in period covered)	Current license period (key in period covered)	
Koperasi Perkebunan Sawit Marga Indah	Nil	Nil	Nil	8,834.14 mt
Total	Nil	Nil		8,834.14 mt

Note:
This is initial assessment, there is no estimated certified tonnage of FFB from previous license period and actual

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage / year			
	Estimated last year (key in period)	Actual (key in period)		Forecast (key in period)
		Previous license period (key in period covered)	Current license period (key in period covered)	
Nil		Nil	Nil	
Total		Nil		

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage / year			
	Estimated last year (key in period)	Actual (key in period)		Forecast (key in period)
		Previous license period (key in period covered)	Current license period (key in period covered)	
Nil	Nil	Nil	Nil	Nil
Total	Nil	Nil		Nil

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
1	-	-	-	-
	TOTAL	-	-	-

Note: Not applicable for ISH

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10. Summary of Certified Tonnage (not applicable for ISS)			
Estimated last year (key in period)	Actual (key in period)		Forecast (key in period)
	Previous license period (key in period covered)	Current license period (key in period covered)	
FFB	FFB		FFB
-	-	-	-
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
-	-	-	-
PK (KER: %)	PK (KER: %)		PK (KER: %)
-	-	-	-

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (mt)	Certified PK (mt)
1	-	-	-
TOTAL		-	-

Note: Not applicable for ISH

11. Summary of Actual Volume sold					
Current License period (key in period)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	-	-	-	-	-
PK (MT)	-	-	-	-	-
Credits	-	-	-	-	-
Previous License period (key in period)					
CPO (MT)	-	-	-	-	-
PK (MT)	-	-	-	-	-
Credits	-	-	-	-	-

Note: Not applicable for ISH

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11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	Palmtrace Trading License Number	Certified CPO Sold (mt)	Certified PK Sold (mt)
	-	-	-	-
TOTAL			-	-

Note: Not applicable for ISH

11B. Records of CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	CPO Sold (mt)	PK Sold (mt)
	-	-	-	-
TOTAL			-	-

Note: Not applicable for ISH

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (mt)	PK Sold (mt)
	-	-	-
TOTAL		-	-

Note: Not applicable for ISH

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold (mt)
	-	-	-
TOTAL			-

Note: Not applicable for ISH

12. Independent Smallholders Certified Tonnage / Volume									
Phase	Estimated last year			Actual			Forecast (May 2022 – April 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			-			-			8,834.14
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	

13. Independent Smallholders Actual Sold Tonnage / Volume						
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	IS-CSPK	IS-CSPKE
Current License period (key in period)						
Credits				-	-	-
Physical	-	-	-			
Previous License period (key in period)						
Credits				-	-	-
Physical	-	-	-			

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639
Representative: Nicholas Cheong (Nicholas.Cheong@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **12 – 16 February 2022**. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO on **10 January 2022** and BSI website on **30 December 2021**.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **20 April 2022**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The minimum sample size is four estates. Sample size for certification unit with more than four (4) estates were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Koperasi Perkebunan Sawit Marga Indah	X	X	X	X	X
Kelompok Tani Budi Makarti		X			
Kelompok Tani Karya Mukti		X			
Kelompok Tani Marga Kencana			X		
Kelompok Tani Suka Makmur			X		
Kelompok Tani Mawar Sari				X	
Kelompok Tani Tunas Harapan				X	
Kelompok Tani Melati Hijau					X
Kelompok Tani Tani Jaya					X

Tentative Date of Next Visit: May 9, 2023 - May 11, 2023

Total Number of Mandays: 10

2.2 BSI Assessment Team

Name	Role	Competency
Eko Prastio Ramadhan	Team Leader	<p>Education: Holds a Bachelor Degree in Forest Resources Conservation and Ecotourism from Forestry Faculty, Bogor Agricultural University (IPB).</p> <p>Work Experience: Over 4 years of working experience in biodiversity officer with Birdlife Indonesia and consultant with PT Inoa Konsultindo. Over 2½ years of working experience in palm oil estate with PT Salim Ivomas Pratama Tbk and Capitol Plantation Group implementing sustainability. Over 4½ years of working experience as RSPO P&C Certification Program Manager and auditor covering standard such as RSPO P&C, RSPO SCCS, ISPO, ISO 9001 and ISO 14001.</p> <p>Training attended: Completed ISO 14001:2015 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Social Impact Assessment</p>

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		<p>Training, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Batch 19 Training, ISO 9001 Lead Auditor Course and Identification of HCV Areas Training.</p> <p>Aspect covered in this audit: In this audit, he assessed the aspects of Human Rights, Including Workers Rights and Conditions. Also, conducting public consultation to related stakeholder.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p>
Mujinius Jalaraya	Team Member	<p>Education: Holds a Bachelor Degree majoring in Forest Resources Conservation and Ecotourism, Bogor Agricultural University (IPB).</p> <p>Work Experience: 6 years working experience in palm oil plantations as SHE Assistant at PT. Astra Agro Lestari Tbk and Sustainability Supervisor at Teladan Prima Group. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p>Training attended: Completed ISO 9001 Lead Auditor course, ISPO Lead Auditor course, Endorsed RSPO P&C Lead Auditor course, Endorsed RSPO SCCS Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 14001 Internal Auditor Training, ISO 45001 Lead Auditor course, OHS Expert Training, SMETA Requirements Training</p> <p>Aspect covered in this audit: In this audit, he assessed on aspect of Protect, Conserve and Enhance Ecosystems and the Environment; A – ICS: Group Entity and Group Management Requirements.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p>
Nanang Rusmana	Team Member	<p>Education: Holds a Bachelor Degree of Forestry, Bogor Agricultural University (IPB)</p> <p>Work Experience: 5 years working experience in palm oil industry as SHE Assistant at PT. Astra Agro Lestari Tbk. 3 years working experience in mining industry as Environment Coordinator and SHE Coordinator with PT. Kapuas Prima Coal Group. 6 years working experience as RSPO/ISPO auditor</p> <p>Training attended: Completed ISO 9001:2015 Lead Auditor Course, ISPO Auditor Course, ISO 14001:2015 Lead Auditor Course, ISO 45001:2018 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO Supply Chain Certification Lead Auditor Course, SMK3 Auditor Course, HCV Assessor Course, General OHS Expert Course, SMETA Requirements training.</p> <p>Aspect covered in this audit: In this assessment, he assessed on aspects of Optimize Productivity, Efficiency, Positive Impacts and Resilience; C – ICS: Group Business Planning; D – ICS: Group Trading System for Certified Volumes.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p>
Pratama Agung Sedayu	Team Member	<p>Education: Holds a Bachelor Degree majoring Social Economic of Agriculture, University of Jenderal Soedirman.</p> <p>Work Experience: 12 years of practical auditing experience with several accredited Certification Bodies covering assessment against Organic programs, RSPO, FSC, Timber certification, ISO 9001 and ISO 14001. 2 years working experience as consultant on FSC and SVLK certification and independent verifier on BioCert, SDS under CAFÉ Practices program..</p> <p>Training attended: Completed the ISO 9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, OHSAS 18001 Lead Auditor Course, Introductory</p>

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		<p>Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISPO Lead Auditor endorsed Course and Endorsed RSPO P&C Lead Auditor Course and Endorsed RSPO SCCS Lead Auditor Course, SMETA Requirements training.</p> <p>Aspect covered in this audit: In this assessment, he assessed on aspects of Ensure Legality, Respect for Land Rights and Community Wellbeing; A – ICS: Group Entity and Group Management Requirements; B – ICS: Policies and Management.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p>
<p>Dr. Suhaili Bin Sahari</p>	<p>Peer Reviewer</p>	<p>Education: Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University, England. He later advances his study in Master in Business Administration (General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato' Mohd Muda.</p> <p>Work Experience:</p> <p>Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty is to strategies the departmental vision; mission, critical success factors and action plan into actions and support the corporate strategic plan.</p> <p>Training attended:</p> <ol style="list-style-type: none"> 1. ISO 9001:2015 Lead Auditor and Internal Auditor 2. Occupation Health & Safety 3. ISO 14001:2015 Standard 4. RSPO Standards: RSPO P&C 2018 MY-NI 2019 5. MSPO Standards: MS 2530:2013 part 1, 2, 3 and 4 6. Problem Solving Technique: 8 D, ICC, QCC, Systematic PS 7. HACCP MS 1480:2019 8. GAP Standard: Global GAP, Euro GAP 9. ASI Peer Reviewer training

Accompanying Persons:

Name	Role
None	None

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment.

Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	EPR	MJ	NR	PS
Sunday / Minggu, 06/02/2022	07.35 -	Flight Penerbangan Jakarta – Balikpapan	√	√	√	√
		Penerbangan Balikpapan - Berau	√	√	√	√
		Traveling to unit of certification Perjalanan Berau ke Kongbeng	√	√	√	√
Koperasi Perkebunan Sawit Marga Indah						
Saturday / Sabtu, 12/02/2022	08.00 – 08.30	Opening Meeting Pertemuan Pembuka - Presentation by Lead Auditor Presentasi Pembuka oleh Ketua Tim Audit. - Confirmation audit scope, requirements, document access permission and clarifying audit plan Konfirmasi ruang lingkup penilaian, syarat dan ketentuan, akses dokumen dan memastikan rencana audit.	√	√	√	√
	08.30 – 12.00	Document and records verification; Interview with Group Manager and ICS <i>Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi Perkebunan Sawit Marga Indah</i> <ul style="list-style-type: none"> • <i>A – SKI: Persyaratan entitas kelompok dan pengelolaan kelompok</i> <i>A – ICS: Group entity and group management requirements.</i> • <i>B – SKI: Kebijakan dan Pengelolaan</i> <i>B – ICS: Policies and management.</i> • <i>C – SKI: Perencanaan Usaha Kelompok</i> <i>C– ICS: Group Business planning.</i> • <i>D – SKI: Sistem Perdagangan Kelompok untuk Volume TBS Bersertifikat</i> <i>D – ICS: Group trading system for certified volumes.</i> 	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.00	Document and records verification; Interview with Group Manager and ICS continued <i>Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi Perkebunan Sawit Marga Indah</i>	√	√	√	√
	16.00 – 17.00	Reporting	√	√	√	√
Sunday / Minggu, 13/02/2022		Break - Istirahat	√	√	√	√

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Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	EPR	MJ	NR	PS
Monday / Senin, 14/02/2022	08.00 – 12.00	Onsite visit Kunjungan lapangan: Field observation to sample plots <i>Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO.</i> Sample of farmers <i>Sampel petani anggota 26 petani.</i>	√	√	√	√
	12.00 – 14.00	Lunch Break Istirahat dan Makan Siang	√	√	√	√
	14.00 – 16.00	Onsite visit continued Kunjungan lapangan dilanjutkan: Field observation to sample plots <i>Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO - lanjutan</i>	√	√	√	√
	16.00 – 17.00	Reporting	√	√	√	√
Tuesday / Selasa, 15/02/2022	08.30 – 12.00	Document and records verification; Interview with Group Manager and ICS Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi Perkebunan Sawit Marga Indah <ul style="list-style-type: none"> • <i>A – SKI: Persyaratan entitas kelompok dan pengelolaan kelompok A – ICS: Group entity and group management requirements.</i> • <i>B – SKI: Kebijakan dan Pengelolaan B – ICS: Policies and management.</i> • <i>C – SKI: Perencanaan Usaha Kelompok C– ICS: Group Business planning.</i> • <i>D – SKI: Sistem Perdagangan Kelompok untuk Volume TBS Bersertifikat D – ICS: Group trading system for certified volumes.</i> 	√	√	√	√
	12.00 – 14.00	Break	√	√	√	√
	14.00 – 16.00	Document and records verification; Interview with Group Manager and ICS continued Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi Perkebunan Sawit Marga Indah	√	√	√	√
	16.00 – 17.00	Reporting	√	√	√	√

Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	EPR	MJ	NR	PS
Wednesday / Rabu, 16/02/2022	08.00 – 12.00	Document and records verification <i>Verifikasi dokumen dan rekaman terkait penerapan Standar Pekebun Swadaya RSPO, 2019.</i> <ul style="list-style-type: none"> • Principle 1 Prinsip 1: <i>Mengoptimalkan produktivitas, efisiensi, dampak positif dan ketahanan.</i> • Principle 2 Prinsip 2: <i>Legalitas, penghormatan terhadap hak atas tanah dan kesejahteraan masyarakat.</i> • Principle 3 Prinsip 3: <i>Penghormatan terhadap HAM, termasuk hak dan kondisi pekerja.</i> • Principle 4 Prinsip 4: <i>Melindungi, mengkonservasikan dan meningkatkan ekosistem dan lingkungan.</i> 	√	√	√	√
	10.30 – 11.00	Auditors meeting/Closing meeting preparation	√	√	√	√
	11.00 – 12.00	Closing Meeting/Rapat penutupan	√	√	√	√

NCR Close-Out Visit

The Assessment plan was sent to the client prior to the assessment (attached assessment plan).

Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	PS	EPR
Monday / Senin, 18/04/2022	07.35 -	Flight Penerbangan Jakarta – Balikpapan	√	√
		Penerbangan Balikpapan - Berau	√	√
		Traveling to unit of certification Perjalanan Berau ke Kongbeng	√	√
Koperasi Perkebunan Sawit Marga Indah				
Wednesday / Rabu, 20/04/2022	08.00 – 08.30	Opening Meeting Pertemuan Pembuka <ul style="list-style-type: none"> - Presentation by Lead Auditor Presentasi Pembuka oleh Ketua Tim Audit. - Ensuring audit scope, correction & corrective action progress, requirements, document access permission and clarifying audit plan Konfirmasi ruang lingkup penilaian, syarat dan ketentuan, akses dokumen dan memastikan rencana audit. 	√	√
	08.30 – 12.00	Document and records verification; Interview with Group Manager and ICS Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi Perkebunan Sawit Marga Indah		√

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Date <i>Tanggal</i>	Time <i>Waktu</i>	Subjects <i>Subyek / Aktifitas</i>	PS	EPR
		Onsite visit Kunjungan lapangan: Field observation to sample plots Verifikasi lapangan ke sampel plot/kapling petani terkait implementasi persyaratan Standar Pekebun Swadaya RSPO & ISPO. Sample of farmers Sampel petani anggota.	√	
	12.00 – 14.00	Break	√	√
	14.00 – 16.00	Document and records verification; Interview with Group Manager and ICS continued Verifikasi dokumen dan rekaman; Wawancara dengan Group Manager dan ICS Koperasi Perkebunan Sawit Marga Indah	√	√
	16.00 – 17.00	Reporting and Closing Meeting	√	√

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	Not applicable as this is group certification for independent smallholders.	Not applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership?	Not applicable as this is group certification for independent smallholders.	Not applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available.	Not applicable as this is group certification for independent smallholders.	Not applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	Not applicable as this is group certification for independent smallholders.	Not applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Not applicable as this is group certification for independent smallholders.	Not applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	Not applicable as this is group certification for independent smallholders.	Not applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	Not applicable as this is group certification for independent smallholders.	Not applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	According to email from RSPO dated 3 December 2021, Koperasi Perkebunan Sawit Marga Indah has no liability reported – and may proceed certification as planned.	Complied
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	Not applicable as this is group certification for independent smallholders.	Not applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Not applicable as this is group certification for independent smallholders.	Not applicable
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	Not applicable as this is group certification for independent smallholders.	Not applicable

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Any Legal non-compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Not applicable as this is group certification for independent smallholders.	Not applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	Yes. Koperasi Perkebunan Sawit Marga Indah conducted internal audit. For detail, see criterion E2.1.4.	Complied
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	Yes. Audit team conducted stakeholder consultation with government agencies, village representatives/elder and previous land owner. The NGO's cannot be contacted during the audit. There is no negative comments obtained during the public consultation.	Complied
Have there been any stakeholder (including NGO) consultation conducted?	According to email from RSPO dated 3 December 2021, Koperasi Perkebunan Sawit Marga Indah has no liability reported – and may proceed certification as planned.	Complied

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Koperasi Perkebunan Sawit Marga Indah is an independent smallholder, and does not receive FFB from outgrower.	Not applicable

Approved Time Bound Plan

This is Independent Smallholder Certification, time bound plan is Not Applicable

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were Ten (10) Critical or Major nonconformities, no Minor nonconformities and no Opportunity For Improvement raised. The Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2166889-202202-M1	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause 1.3 - MS B (Critical)		
Statement of Nonconformity:	Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep and plant disease pest procedure.		
Requirement Reference:	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
Objective Evidence:	<ul style="list-style-type: none"> Koperasi Perkebunan Sawit Marga Indah has had upkeep procedure No. SOP/MI/025 that approved by ICS Manager since 13 March 2021. However, during field visit to smallholder plots sampled it was found in the several plots that the weed condition is out of control, such as Djarkasi-persil 177, Mudakir-persil 108. Furthermore, the organization has not carried out monitoring of plant pests and diseases, the last monitoring has carried out on 15 December 2020 so the organization has not obtained the latest data regarding to the level of pest and diseases attack including their control. It was found blanket spraying in plot on behalf of Memed 		
Corrections:	ICS will conduct field school training on GAP, WA groups, Facebook which are managed by cooperatives and come directly to farmers' homes and provide understanding regarding GAP, ICS will conduct a basic census and HPT census.		
Root Cause Analysis:	Smallholders do not fully understand the implementation of the RSPO ISH 2019.		
Corrective Actions:	The ICS Manager and the Head of the Cooperative will monitor and evaluate the SOP. The evaluation is carried out annually and disseminated to garden owners and workers.		
Assessment Conclusion:	<p>Koperasi has conducted training on GAP in 27 March 2022 at Gedung Serba Guna Desa Marga Mulya. The training were attended by 167 participants. Records has been reviewed such as training materials, "Berita Acara Kegiatan" and attendance list.</p> <p>Koperasi also has conducted pest and disease survey on 7 -24 March 2022, the result there are no caterpillar and ganoderma attack. Rat attack identified but still</p>		

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	<p>below 10% an its handling by natural predator (snake, eagle and barn owl). Records has been reviewed namely "Laporan Sensus Hama dan Penyakit".</p> <p>Based on field visit to sampled smallholder Djarkasi-177, Mudakir-108 and additional sample Suhendra-391; audit team found the weed controlled using either grass cutting or spraying herbicide. For Djarkasi and Suhendra using herbicide Glyphosate for circle and path only. There was no sign of blanket spraying in all sampled smallholder blocks.</p> <p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor an evaluate the implementation of all organization procedures.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>
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Non-conformity			
NCR Ref #	2166889-202202-M2	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause 3.1 - MS B (Critical)		
Statement of Nonconformity:	The organization does not have a systems to ensure the workers recruitment process in accordance to RSPO ISH Standard		
Requirement Reference:	There is no use of forced labour		
Objective Evidence:	<ul style="list-style-type: none"> • Based on document review and interview with ICS, obtained information all workers for spraying, harvesting and fertilizer are hired by the smallholder without monitoring from the organization. • Based on document review and interview with ICS, it was found that there are no working agreement between the land owner (members) and workers (harvester, sprayer, fertilizer) even though the organization already have a draft of work agreement 		
Corrections:	Make a SOP for manpower requirements according to the RSPO ISH standard and disseminate it to owners and workers.		
Root Cause Analysis:	ICS does not understand the government regulations regarding employment		
Corrective Actions:	Make a work agreements between owners and workers, the ICS Manager and the Cooperative Chair who will monitor and evaluate the evaluation SOP carried out annually to disseminate information to owners and workers. SOP was made after ICS, Head of Koperasi and GIZ consulted with Labour Agency.		
Assessment Conclusion:	Koperasi has issued procedure for workers recruitment SOP/MI/035 dated 19 March 2022. In the procedures stated about minimum age for workers, wages of each activities (harvesting is IDR 200,000 per ton; pruning is IDR 600,000 per Ha; Sprayer is IDR 200,000 per Ha). If wages below from the stipulation, then refer to national regulation for its conversion. Farmers will provide PPEs to workers.		

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	<p>The procedure has been socialized on 27 March 2022 at Gedung Serba Guna Desa Marga Mulya. The training were attended by 167 participants. Records has been reviewed such as training materials, "Berita Acara Kegiatan" and attendance list.</p> <p>Koperasi has made a work agreement between land owner representatives, workers representatives and head of koperasi on 27 March 2022. Attached in the work agreement, list of workers and their functions/jobs. Land owner representatives is Mr Jamal Sodikin meanwhile workers representative is Mr Suhendra which selected by all owner/workers during Annual Meeting in 27 March 2022.</p> <p>Evidences of communication between ICS, Head of Koperasi and GIZ with Labour Agency was sighted which is through phone call records and whatsapp messages. Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>
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Non-conformity			
NCR Ref #	2166889-202202-M3	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause 3.3 - MS B (Critical)		
Statement of Nonconformity:	Members of organization has paid their workers in accordance to minimum wage but not supported with records of payment (payslip)		
Requirement Reference:	Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations		
Objective Evidence:	Based on document review and interview with ICS, it was observed that there are no payslip as evidence of payment that given to the workers		
Corrections:	ICS makes SOPs related to wages and makes a form of proof of wages in the form of salary slips/receipts which is then disseminated to workers and owners.		
Root Cause Analysis:	ICS and <i>Pengurus Koperasi</i> does not fully understand that keeping records was essential because the workers are still their family/relatives		
Corrective Actions:	<ul style="list-style-type: none"> • The ICS Manager and the Head of the Cooperative will monitor and evaluate the SOP. The evaluation is carried out annually and disseminated to owners and workers. • Record and documenting wage payment slips and keep a list of wage receipts and their slips at the office by ICS 		
Assessment Conclusion:	<p>Koperasi has issued procedure for workers recruitment SOP/MI/035 dated 19 March 2022. In the procedures stated about minimum age for workers, wages of each activities (harvesting is IDR 200,000 per ton; pruning is IDR 600,000 per Ha; Sprayer is IDR 200,000 per Ha). If wages below from the stipulation, then refer to national regulation for its conversion.</p> <p>The procedure has been socialized on 27 March 2022 at Gedung Serba Guna Desa Marga Mulya. The training were attended by 167 participants. Records has been reviewed such as training materials, "Berita Acara Kegiatan" and attendance list.</p>		

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	<p>Evidences of payslip was sighted i.e on behalf of Mr Dedy Kurniawan to Mr. Hadi Suroto (harvester) dated 20 March 2022, FFB is 3,500 kg so the wages is IDR 700,000; on behalf of Mr Juwandi to Mr. Hadi Sampeko (harvester), FFB is 3,503 kg so the wages is IDR 700,600; on behalf of Mr Ngatari to Mr Baron (pruning) 2 Ha with wages IDR 1,000,000 plus allowances (lunch, cigarettes and etc).</p> <p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor an evaluate the implementation of all organization procedures.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>
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Non-conformity			
NCR Ref #	2166889-202202-M4	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause 3.5 - MS B (Critical)		
Statement of Nonconformity:	Based on document review and interview with ICS, it was found that the organization does not have a mechanism or system to monitor all members have access to first aid kit supplies and PPEs.		
Requirement Reference:	Working conditions and facilities are safe and meet minimum legal requirements.		
Objective Evidence:	<p>Based on document first aid kit delivery, it was observed each farmers group only get 1 first aid kit box and there was no system to ensure all members have access to the first aid kit. (MS - B).</p> <p>During interview with sampled smallholder (Dulkhori, Saiyatman, Rusdi and Komsatun), it was informed for fertilizer and spraying activities they not use the proper PPE. For spraying only use mask, safety shoes and gloves without apron meanwhile for fertilizer only using hand gloves. (MS – B)</p>		
Corrections:	ICS participates in OSH training and will make SOPs which will then be disseminated to owners and workers and training agenda makers to farmers and workers.		
Root Cause Analysis:	ICS has not attended training related to First Aid due to budget		
Corrective Actions:	The ICS Manager and the Head of the Cooperative will monitor and evaluate the SOP. The evaluation is carried out annually and disseminated to owners and workers. ICS will conduct first aid training every year to ensure the understanding of members and workers. The training budget has been allocated in a premium price distribution where the training program is included in the RSPO Certification (25%).		
Assessment Conclusion:	Koperasi representatives (Pak Juwito, Pak Dedy and Pak Dharu) has attended first aid kit on 24 February 2022 held by Puskesmas Muara Wahau. Records of training was sighted and reviewed such as invitation letter, documentation and certificates. Koperasi also has develop decree and procedure related to First Aid Kit such as:		

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	<p>a. Decree No. 09/S.Kep/MI/III/2022 dated 27 March 2022 about Accessibility to First Aid Kit Box and PPEs.</p> <p>b. Revision of SOP Penggunaan Monitoring dan Kotak P3K dated 16 February 2022, added the requirement for first aid kit PIC during operational activities.</p> <p>Based on interview with sampled smallholder members: Djarkasi-177, Suhendra-108, Dulkhori-144, Rusdi-176, Jamal Sodikin-136; audit team found the smallholder understood the distribution of first aid kit; understood how to access and the PIC for first aid kit on blocks.</p> <p>Based on interview with sampled smallholder members: Djarkasi-177, Suhendra-108, Dulkhori-144, Rusdi-176, Jamadl Sodikin-136 - audit team found the smallholder understood the required PPE for spraying. Dulkhori-144 demonstrate the use of helmet, goggle, respiratory mask, apron, glove and shoes.</p> <p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor an evaluate the implementation of all organization procedures. Meanwhile, for training was conducted on 24 February 2022.</p> <p>The document for premium distribution was sighted and reviewed during audit in February 2022 and already input in the audit report (Clause D.3.1).</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>
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Non-conformity			
NCR Ref #	2166889-202202-M5	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause 4.2 - MS B (Critical)		
Statement of Nonconformity:	Based on year of crops verification of certification member of Koperasi Perkebunan Sawit Marga Indah, it was found there are crop planted after November 2005 but the land use change analysis not yet conducted		
Requirement Reference:	<p>Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p> <p>MSB: An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.</p>		
Objective Evidence:	Based on verification of year crop in member of certification of Koperasi Perkebunan Sawit Marga Indah, it was found there are crop planted after November 2005 which is : April 2006 - March 2017. Nut, the data that have been reported was year crop 2004 - 2005, so the land use change analysis for crop planted after November 2005 not yet conducted.		

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Corrections:	ICS re-verifies the planting year and reports to the RSPO as a follow-up to the RSPO regulations that planting years after November 2005 must be carried out LUCA (Land use change Analysis).
Root Cause Analysis:	Planted year simplified following request from Company (buyer) regarding planting year so no FFB from land that planted after November 2005 received by the company
Corrective Actions:	ICS will report the results of verification of the change in planting year according to the RSPO ISH standard to Partner companies.
Assessment Conclusion:	<p>Koperasi has communicate with RSPO Secretariat about planting years and LUCA Analysis. Based on document review, it was observed that LUCA Analysis report has been done by Skymap Global (M) Sdn. Bhd. and published on 25 March 2022. The conclusion in the report stated that landcover in categorized as coefficient 0 or Non-forest (non-tree plantation or palm oil, bare soil, low vegetation, fruit trees, vegetable crops). Total final compensation liability is 0 hectare and remediation area is 0 hectare. Records of correspondence with RSPO is available, the Koperasi send their email on 16 February 2022 until 4 March 2022.</p> <p>Koperasi has send the plant year data to company through Letter No. 09/MJ.MM/IV/2022 dated 20 April 2022 to Puskobun Kongbeng Bersatu and then Puskobun will send it to the company. Records was sighted and reviewed such as Letter No. 09/MJ.MM/IV/2022 dated 20 April 2022, Receipt Note from Puskobun Kongbeng Bersatu and document "Berita Acara Hasil Verifikasi Lapangan Perubahan Tahun Tanam" dated 15 February 2022.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>

Non-conformity			
NCR Ref #	2166889-202202-M6	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause 4.8 - MS B (Critical)		
Statement of Nonconformity:	There is no evidence that smallholder member commit to phase out paraquat usage and implementing BMPs for all pesticide use		
Requirement Reference:	<p>Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p> <p>Eligibility: Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(Refer to appendix 1)</p>		

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	<p>Milestone B: Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p>
<p>Objective Evidence:</p>	<ul style="list-style-type: none"> • There is no evidence that member farmers are committed to immediately stopping the purchase and use of paraquat and providing group managers with pesticide use data. • Based on field visits and interviews with farmers and workers, it was confirmed that there are still members of farmers and workers who use paraquat for weed control. • Based on the confirmation from the chairman of the cooperative, it is known that the cooperative is still providing Gramoxone for farmer members.
<p>Corrections:</p>	<p>Cooperatives, ICS and farmers will make a joint commitment to stop the purchase of pesticides and the use of paraquat and pesticides goals 1A and 1B.</p>
<p>Root Cause Analysis:</p>	<ul style="list-style-type: none"> • ICS and the management of Koperasi has not issued a decree/commitment letter stipulating that Cooperatives no longer use paraquat. • The smallholder members do not fully understand the rules for using limited pesticides eventhough they were already given training about it in the field school • The spraying is done independently by each member farmer and there has never been any supervision from the cooperative or ICS.
<p>Corrective Actions:</p>	<p>ICS will monitor the distribution of pesticides in the cooperative members areas to ensure that paraquat is no longer used by smallholder members and installing warnings sign.</p>
<p>Assessment Conclusion:</p>	<p>Koperasi has issued Berita Acara No. BA.ICS.MI/MM/III/2022 dated 27 March 2022 about Commitment Letter to :</p> <ol style="list-style-type: none"> a. Stop selling, buying and using paraquat and pesticide categorized WHO Class 1A and 1B in pest and disease handling in Koperasi Perkebunan Sawit Marga Indah operational area. b. For replanting, we commit to use certified seed that proven by seed records or certificate. <p>This commitment letter was acknowledged, approved and signed by all members. Based on interview with sampled smallholder member: Djarkasi-177, Suhendra-108, Dulkhori-144, Rusdi-176, Jamal Sodikin-136; they admitted to signed the commitment letter and fully understood the use of a.i. Paraquat is not allowed</p> <p>ICS has a document namely "Buku Monitoring Perawatan, Penyemprotan, Pemupukan, Pruning" where in the document stated farmer name, number of plot, farmers group, area (ha), land condition, type of spraying and pesticide that being used. Warning sign has been installed in front of koperasi office and in the farmers plot Pak Sukendar (147) and Ibu Nur Isatun (145). Based on document stock warehouse, it was observed there are no gramoxone anymore stored in the warehouse.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>

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Non-conformity			
NCR Ref #	2166889-202202-M7	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause A.1.3 (Critical)		
Statement of Nonconformity:	<p>SOP for Member Registration/Acceptance Requirements is not implemented consistently.</p> <ul style="list-style-type: none"> The requirements for registration/acceptance of members do not explain the requirements of the RSPO standard and describe the requirements for a structured evaluation; Based on interviews and document verification, the field verification process and member registration as well as the acceptance process by the Approval Committee were not carried out sequentially. Minutes of Verification are carried out first compared to the Registration Form. The process of accepting members by the Approval Committee does not take into account conflicts of interest. 		
Requirement Reference:	<p>A.1.3 Eligibility - The group has membership requirements. Milestone A - The group has membership requirements. Milestone B - The group has membership requirements.</p>		
Objective Evidence:	<p>The Marga Indah Oil Palm Cooperative has a "Standard Operating Procedure regarding Criteria and Requirements to Become a Cooperative Certification Member No.SOP/MI/2004" dated January 30, 2021 along with the formula "Certification Member Form"; "Minutes of Verification of Land for Certification Planters" – but does not explain the clear criteria for acceptance of members according to the standard.</p> <p>Minutes of Verification are carried out first compared to the Registration Form.</p> <ul style="list-style-type: none"> Mudakir, "Certification Member Form for Mudakir, 4 land parcels dated 8 February 2021; "Minutes of Land Verification for Certification Planters" dated 4 January 2021; "Independent Smallholder Statement of Commitment Form for Sustainable Plantation Management" dated 8 January 2021. Sukendar, "Certification Member Form" for Sukendar, dated 9 February 2021; "Minutes of Verification of Certification Planters' Land" dated 6 February 2021; "Independent Smallholder Statement of Commitment Form for Sustainable Plantation Management" dated 8 April 2021. The Applicant and the Approval Committee are signed by the same person: Mr. Juwito, "Minutes of Verification of Land for Certification Planters"; "Member of the Service Cooperative Mutiara Kongbeng Certification Form"; "Form of Statement of Commitment of Independent Smallholders in Conducting Sustainable Plantation Management" on behalf of Mr. Juwito as the applicant and signed by Mr. Juwito as the Approval Committee as well. 		
Corrections:	The ICS Manager will evaluate all SOPs that are made to be structured and measurable.		

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Root Cause Analysis:	ICS members does not fully understand the structure (sequence of documents) in SOP Criteria and Requirements to Become a Cooperative Certification Member No.SOP/MI/2004
Corrective Actions:	<ul style="list-style-type: none"> • Socialization about the structure (sequence of documents) in SOP Criteria and Requirements to Become a Cooperative Certification Member No.SOP/MI/2004 • Monitoring and evaluation of all documents to be structured and measurable (evaluation is carried out annually).
Assessment Conclusion:	<p>The procedure has been socialized on 27 March 2022 at Gedung Serba Guna Desa Marga Mulya. The training were attended by 167 participants. Records has been reviewed such as training materials, "Berita Acara Kegiatan" and attendance list.</p> <p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. Based on monev results, there are 2 revised procedure and 1 new procedure that have been develop. Two revised procedures is Procedure Internal Audit and Procedure for Membership. Meanwhile, the new procedure is for workers recruitment (work agreement, wages and wages conversion).</p> <p>The first monitoring and evaluation was conducted on 28 February 2022 focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor an evaluate the implementation of all organization procedures.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>

Non-conformity			
NCR Ref #	2166889-202202-M8	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause B.1.1 (Critical)		
Statement of Nonconformity:	The requirements of the RSPO ISH 2019 standard have not been met, furthermore, the implementation of internal audit SOPs has not been consistent		
Requirement Reference:	B.1.1 Eligibility - A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits		
Objective Evidence:	Koperasi Perkebunan Sawit Marga Indah has a "Standard Operating Procedure regarding Procedures for Internal Audit Implementation No.01/UAI/ICS/JMK/I/2021" dated January 21, 2021. Section 3.6 "Writing and Reporting of Audit Results" – Internal audit writing and reporting. However, based on document verification and interviews with the Group Manager, Marga Indah Palm Oil Cooperative has not determined the criteria for finding non-conformities in the internal audit process.		
Corrections:	ICS will revise the internal audit SOP by adding the standard weight/score of the assessment and socialized it to all members		

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Root Cause Analysis:	ICS and the internal audit team do not fully understand the procedures about the weight of the assessment of members because not define in the internal audit procedure.
Corrective Actions:	<ul style="list-style-type: none"> • Socialization about the revised internal audit procedure • The ICS Manager and the Head of the Cooperative will monitor and evaluate the implementation of SOP. The evaluation is carried out annually and socialize to the owners of the certification plots.
Assessment Conclusion:	<p>Koperasi has revised the internal audit SOP by adding the score of each questions. Procedure was revised on 4 March 2022, sighted and reviewed during audit. The revision was socialized in 27 March 2022 to all members.</p> <p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor an evaluate the implementation of all organization procedures.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>

Non-conformity			
NCR Ref #	2166889-202202-M9	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause C.1.1 MS-A (Critical)		
Statement of Nonconformity:	Annual group business plan did not reviewed at least annually		
Requirement Reference:	The group business plan is implemented and reviewed at least annually.		
Objective Evidence:	Organization has established an Annual Group Business Plan as stated in the document "Data Proyeksi Produksi TBS Koperasi Perkebunan Sawit Marga Indah" dated 17 February 2022 which was endorsed by ICS Manager, however there is no evidence that this Annual Group Business Plan has reviewed at least annually.		
Corrections:	ICS makes an annual business plan report and will conduct an annual review of the achievement of the projected FFB production with the realization of FFB production then socialize it to farmer groups and farmers		
Root Cause Analysis:	ICS did not know that the annual business plan shall be reviewed annually		
Corrective Actions:	<p>Annual business plan will be review during Annual Member Meeting (<i>Rapat Anggota Tahunan</i>)</p> <p>The ICS Manager and the Cooperative Chair will monitor, evaluate and review the annual business plan and socialize it to all members</p>		
Assessment Conclusion:	Koperasi has reviewed its business plan on 3 - 6 March 2022 and its recommendation are to improve farmers knowledge and skills through trainig and ensure the availability production infrastructure. Records was sighted and reviewed.		

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	<p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor and evaluate the implementation of all organization procedures.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>
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Non-conformity			
NCR Ref #	2166889-202202-M10	Date Issued	16 February 2022
Due Date	15 February 2023	Date of nonconformity Closure	20 April 2022
Clause & Category (Critical / Minor)	RSPO ISH Standard 2019 Clause D.3.1 E (Critical)		
Statement of Nonconformity:	Prices, premiums, and timing of premium payment are not clearly communicated and transparent to all group members.		
Requirement Reference:	The group and group manager have agreed on how the premiums should be used, and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.		
Objective Evidence:	<p>Koperasi Perkebunan Sawit Marga Indah has established a plan for the distribution of RSPO premiums on 6 November 2021 as stated to the "Berita Acara No. 004.BA/Knp.MI/MM/I/2021 – Persentase Pembagian Premi Dana Kredit RSPO". However, it was known that the organization has not yet disseminated it to all members.</p> <p>Furthermore, based on the result of interviews in the sampling plot, it was known that some members are not fully aware the distribution and timing of the premium.</p>		
Corrections:	ICS makes the final draft and ratifies the premium mechanism and makes a socialization agenda regarding premiums to all farmers who are members of the certification.		
Root Cause Analysis:	The socialization of the distribution of credit funds has not been maximized due to the participation of the certification members during the socialization at the field school, many who are unable to attend.		
Corrective Actions:	<ul style="list-style-type: none"> • Make monitoring and evaluation reports related to the socialization and understanding of farmers regarding evaluation premiums carried out every year. • Give material training to all members and explain it by door to door visit or communication (phone, text messages) if they couldn't come to training/field school 		
Assessment Conclusion:	<p>Koperasi has conducted socialization regarding premium sharing in 27 March 2022 at Gedung Serba Guna Desa Marga Mulya. The training were attended by 167 participants. Records has been reviewed such as training materials, "Berita Acara Kegiatan" and attendance list.</p> <p>Based on interview with sampled smallholder member: Djarkasi-177, Suhendra-108, Dulkhori-144, Rusdi-176, Jamadl Sodikin-136 - audit team found the</p>		

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	<p>smallholder understood the distribution of credit. The sampled smallholder was able to demonstrate distribution for "cadangan 40%, 30%, operasional sertifikasi 25%, tanggungjawab sosial 3%, pengelolaan lingkungan 2%".</p> <p>Koperasi has conducted monitoring and evaluation for the first time in 28 February 2022 and focus on non-conformities identified during RSPO and ISPO audit. For the monitoring and evaluation in next year (2023) will monitor an evaluate the implementation of all organization procedures.</p> <p>Evidence of material training possessed by the members was sighted and because all members attended training in 27 March 2022 so there were no door to door visit or communication through phone or text messages.</p> <p>Koperasi Perkebunan Sawit Marga Indah has implemented CAP effectively and finding can be closed.</p>
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Opportunity for Improvements	
OFI #	Description
OFI 1	None

Positive Findings	
PF #	Description
PF 1	Commitment to implement RSPO ISH Standard

3.3.1 Status of Nonconformities Previously Identified and Observations

This is Initial Assessment so no previos nonconformities identified.

Opportunity for Improvement	
OFI#	Description
OFI 1	None

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
IAV				
2166889-202202-M1	Critical	1.3	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M2	Critical	3.1	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M3	Critical	3.3	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M4	Critical	3.5	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M5	Critical	4.2	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M6	Critical	4.8	16 Feb 2022	Closed on 20 April 2022

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2166889-202202-M7	Critical	A.1.3	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M8	Critical	B.1.1	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M9	Critical	C.1.1	16 Feb 2022	Closed on 20 April 2022
2166889-202202-M10	Critical	D.3.1	16 Feb 2022	Closed on 20 April 2022

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to discuss Koperasi Perkebunan Sawit Marga Indah Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Internal	Kepala BPD Desa Marga Mulia ; Camat Kongbeng Kabupaten Kutai Timur; TBS transporter in Kopbun Sawit Marga Indah	With Kepala BPD is face to face interview, meanwhile the others by phone
Governmental Department	Dinas Tenaga Kerja Kabupaten Kutai Timur; Dinas Perkebunan Kabupaten Kutai Timur; Dinas Lingkungan Hidup (DLH) Kabupaten Kutai Timur; Dinas Koperasi dan Perdagangan Kabupaten Kutai Timur; BPN Kabupaten Kutai Timur; UPT PPL (Penyuluh Petani Lapangan) Kecamatan Kongbeng	Phone
External	Manager Kemitraan PT Kresna Duta Agroindo;	Phone
NGO	Aide Environment ; FWI; WALHI; Wetlands; LINKS; OrangUtan Land Trust	Email invitation

Stakeholders comment	
1	<p>Feedbacks: Mr. Sukendar (Kepala Desa Marga Mulia periode Mei 1999 – 2007; Kepala BPD Desa Marga Mulia periode 2013 – 2027)</p> <ul style="list-style-type: none"> • It started as a transmigration village in 1986 • Became the definitive village in 1997 • expansion in 2000 became wahau, kongbeng and telen • The first crop is hybrid coconut • Comparative study to Lampung in 2000 to see oil palm plantations, and finally in 2001 started to plant oil palm with seeds from government assistance • After the first harvest in 2005, the community's economy began to improve and many were interested in planting oil palm • Cooperatives in the previous management did not run well because there were internal problems • Pioneer of plasma plantation development in collaboration with PT Kresna Duta Agroindo • Knowledge about oil palm cultivation is still not evenly distributed, for example there are still those who do total spray • Farmers employ harvesters/sprayers/fertilizers who are villagers so they can help each other with people who need work • Availability of subsidized fertilizer • There has never been a land dispute <p>Audit Team verification and response: There is no negative issue to be followed up. Document of land legality, year crops and others has been reviewed during audit.</p>
2	<p>Feedbacks: Camat Kongbeng Kabupaten Kutai Timur Mr. Furkoni</p> <ul style="list-style-type: none"> • The communication between officials and cooperative is good; • There are 6 villages in Kongbeng Sub-district, where 6 of them are transmigration villages since 1986-1987. • The lands in Kongbeng sub-district were initially came from Transmigration program set by government. Therefore since the beginning has had land title in the form of SHM (Sertifikat Hak Milik – personal land right), which is the highest personal land rights based on government regulation. • There are no land conflict in Kongbeng sub-district • There are expectation that the cooperative not only focus on palm oil but can diverse into other sector • There was no negative issue about the cooperative <p>Audit Team verification and response: There is no negative issue to be followed up. Document of land legality, year crops and others has been reviewed during audit.</p>

3	<p>Feedbacks: Kepala Dinas Tenaga Kerja Kabupaten Kutai Timur Mr. Sudirman Latief</p> <ul style="list-style-type: none"> • There are no issues related to employment between the Company and cooperatives • The Department of Manpower conducts monitoring of companies that partner with cooperatives • Agreement with the parties regarding the UMP in 2022 which has an increase of 1.1% <p>Audit Team verification and response: There is no negative issue to be followed up</p>
4	<p>Feedbacks: Kepala Dinas Perkebunan Kabupaten Kutai Timur Didik Prayitno (Kabid Perlindungan)</p> <ul style="list-style-type: none"> • The communication between officials and government is good; • The lands were initially came from Transmigration program set by government. Therefore since the beginning has had land title in the form of SHM (Sertifikat Hak Milik – personal land right), which is the highest personal land rights based on government regulation. All members of the organizations have been registered as a Letter of Plantation Cultivation List (STD-B: Surat Tanda Daftar Perkebunan) • Farmer of the organizations is located in other areas of use Area/APL: <i>Area Penggunaan Lain</i> and there is no overlap in the production forest area and/or protected area. • The area owned by the farmers does not overlap with the area that has been under the rights of business/HGU and/or mining power. • There were no complaint report related to land and / or environmental pollution that occurred in the area of Koperasi Serba Usaha Jasa Mutiara Kongbeng. • During pandemic, team of <i>Dinas Perkebunan</i> still conduct field inspection and give education to cooperative in Kongbeng sub-district with health protocol implemented • External issue that faced by cooperative is about fertilizer availability due to its high price. • There was no negative issue about the cooperative. • The seeds in farmers plot were from Dinas Perkebunan or government program <p>Audit Team verification and response: There is no negative issue to be followed up. Based on document review and interview with smallholders, all smallholders have had SHM since the beginning, where SPPL (<i>Surat Pernyataan Pengelolaan Lingkungan – commitment letter of environmental management</i>) and STDB (<i>Surat Tanda Daftar Budidaya – farm permit</i>) already set before RSPO Certification.</p>
5	<p>Feedbacks: Kepala Dinas Lingkungan Hidup (DLH) Kabupaten Kutai Timur Mr. Aji Wijaya</p> <ul style="list-style-type: none"> • All of Members of cooperative have document of Environmental management and monitoring (SPPL: Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan) statements • The organizations has supplementing the administrative requirements of land legality documents and other requirements (map of the farmer's plantation location, the coordinates of each Persil, plant description, planting year, etc.). • The Environment Department of Kutai TImur has reviewing the social and environmental impact aspects of the farmers. Environmental aspects such as erosion, water pollution, soil pollution, waste management, forest fires and land have been included in the statement letter. • The Environment Agency never received reports of land related complaints and/or environmental pollution that occurred in the area of farmers members of the organizations

	<ul style="list-style-type: none"> The organizations have submit their quarterly report to the Agency There was no negative issue about the cooperative.
	<p>Audit Team verification and response: There is no negative issue to be followed up. Based on document review and interview with smallholders, all smallholders have had SHM since the beginning, where SPPL (<i>Surat Pernyataan Pengelolaan Lingkungan</i> – commitment letter of environmental management) and STDB (<i>Surat Tanda Daftar Budidaya</i> – farm permit) already set before RSPO Certification.</p>
<p>6</p>	<p>Feedbacks: Dinas Koperasi dan Perdagangan Kabupaten Kutai Timur Mr. Iskak (Kepala Bidang Usaha Koperasi)</p> <ul style="list-style-type: none"> All cooperatives have carried out their obligations, namely conducting RAT for the 2021 period The agency conducts monitoring activities once a year for each cooperative There are no significant problems between cooperatives, even if there are, they will be resolved through deliberation within the cooperative There was no negative issue about the cooperative. <p>Audit Team verification and response: There is no negative issue to be followed up</p>
<p>7</p>	<p>Feedbacks: Kepala Kantor BPN Kabupaten Kutai Timur</p> <p>Could not be contacted eventhough already make appointment for 3 times</p> <p>Audit Team verification and response: Based on document review, some of members of the organizations still in progress to get their SHM certificate. Progress of certificate were sighted and reviewed during audit.</p>
<p>8</p>	<p>Feedbacks: Manager Kemitraan PT Kresna Duta Agroindo</p> <ul style="list-style-type: none"> The company has cooperated with the cooperative for the delivery of FFB to the factory and there has been an SPK between the cooperative and the company FFB deliveries are made on the 1 -30/31 of every month, then invoices are issued by the company on the 4-7th of every month and invoice disbursement is on the 15th of every month The company allocates a Partnership Assistant to help manage smallholders kebun If there are obstacles or obstacles encountered, they will be resolved through deliberation, for example related to FFB sorting and requests for assistance for fertilizers The Company is applying FFB purchase price as per “Aturan Penetapan Harga Beli TBS Petani” from Plantation Agency that updated in monthly basis <p>Audit Team verification and response: There is no negative issue to be followed up. Contract, FFB delivery ticket and invoicing documents has been reviewed during audit.</p>

9	<p>Feedbacks: UPT PPL (Penyuluh Petani Lapangan) Kecamatan Kongbeng Mr. Mahbub</p> <ul style="list-style-type: none"> • UPT has been established since 1990 • Handling coaching, mentoring and counseling activities to increase farmers' production • PPL staff assist the mediation process if there are land problems • There are 20 UPT members for the Kongbeng sub-district working area • Relations with cooperatives are going well
	<p>Audit Team verification and response: There is no negative issue to be followed up</p>
10	<p>Feedbacks: TBS transporter in Kopbun Sawit Marga Indah Ahmad Sukendar (Coordinator)</p> <ul style="list-style-type: none"> • Have a cooperation document signed by the chairman of the cooperative and the coordinator • Payment is made after the invoice is issued every month • Never late payment • Has attended training activities on technical loading of FFB and the use of PPE in collaboration with companies and cooperatives • If there are problems, they are discussed with the cooperative and resolved together. For example, there is damage to the fleet, transporters sometimes borrow funds from the cooperative for repairs or the purchase of spare parts and it is repaid by direct deduction at the end of the month at the time of payment.
	<p>Audit Team verification and response: There is no negative issue to be followed up. The contractual has been made and describe the working condition including price. All organization's procedures and policies have been disseminated such as no forced labour, no child labour, and the way to submit a grievance. The payments have been conducted on time and transparently.</p>
11	<p>Feedbacks: NGOs</p>
	<p>Audit Team verification and response: No respond or comments received.</p>

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Jumari	2014	1.0	Yes	Yes	Document of transaction has been reviewed during audit

Previous land owner / user comment	
1	<p>Feedbacks: Previous land owner</p>

	<p>Mr. Jumari (previous land owner in Kopbun Sawit Marga Indah)</p> <ul style="list-style-type: none"> • Sale and purchase transactions were carried out in 2014, • Initially the land was sold by Pak Jumari to Pak Kasrin then Pak Kasrin sold it to Pak Slamet. The sale and purchase documents are in the name of Mr. Jumari (first party) and Mr. Slamet (second party) because Mr. Jumari is the first land owner • Sale of land due to the need for family medical expenses • No coercion when selling land • Price is mutually agreed with the buyer • At the time of sale, the land was still in the form of shrubs/vacant land
	<p>Audit Team verification and response:</p> <p>There is no negative issue to be followed up. Document of transaction was available and have been reviewed during audit.</p>

3.5 Impartiality and conflict of interest

During this assessment there *was no* circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

<p>The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Koperasi Perkebunan Sawit Marga Indah has complied with the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Koperasi Perkebunan Sawit Marga Indah has is certified.</p>	
Report prepared by	Acceptance of Assessment Conclusion
Name: Eko Prastio Ramadhan	Name: Dedy Kurniawan
Company Name: PT. BSI Group Indonesia	Company Name: Koperasi Perkebunan Sawit Marga Indah
Title: Client Manager	Title: Group Manager ICS
<p>Signature:</p> 	<p>Signature:</p> <p><i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i></p> 
Date: 21 April 2022	Date: 21 April 2022

Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>E Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>Legal formation: Deed of establishment: "Akta Pendirian Koperasi Perkebunan Sawit Marga Indah No.200 oleh Notaris Nurleila, SH., M.Kn" dated 27 Juli 2009.</p> <p>The initial establishment by Cooperative Service "Dinas Koperasi Kabupaten Kutai Timur Keputusan Menteri Negara Koperasi dan Usaha Kecil dan Menengah Republik Indonesia No.708/BH/XX.3/DKKT//XII/2009 tentang Pengesahan Akta Pendirian Koperasi Menteri Negara Koperasi dan Usaha Kecil dan Menengah Republik Indonesia" for Koperasi Perkebunan Sawit Marga Indah dated 8 December 2009.</p> <p>Based on online check to website "Kementerian Kopersi dan Usaha Kecil dan Menengah Republik Indonesia", the cooperative Koperasi Perkebunan Sawit Marga Indah has been registered with No. 708/BH/XX.3/DKKT//XII/2009 dated 8 December 2009; "Nomor Induk Koperasi No.6405130010044" latest member meeting 8 April 2021.</p> <p>ICS doc: Koperasi Perkebunan Sawit Marga Indah has appointed Mr. Dedy Kurniawan as the group manager as per "Surat Keputusan No.002/KOP.MI/MM/IX/2020 tentang Penunjukan Manager ICS (Internal Control System)" dated 1 September 2020. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>Koperasi Perkebunan Sawit Marga Indah appointed the Internal Control System (ICS) Committee as per "Surat Keputusan No.003/KOP.MI/MM/IX/2021 tentang Penunjukan Manager ICS</p>	Complied

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		<p>(Internal Control System)" dated 9 January 2021. The letter explains appointment and job description of Group Manager, "Komite Persetujuan dan Pendaftaran" - Approval committee and registration, "Unit Penilai Internal" – Internal auditor, "Unit Penyuluhan dan Pelatihan" – Information and training unit, and members.</p> <p>Fair and transparent decision making:</p> <p>Annual member meeting "Rapat Anggota Tahunan" was held on 8 April 2021 and attended by 167 members. Sampled smallholder member attended the meeting: Sumadi, Waldi, Mahfidhotul K, Abu Toyib, Sariyatman, Memed, Djarkasi, Slamet, Haryanto, Supardi, Parmuji, Bambang Priyanto, Yosep. The member annual meeting reported on "Laporan Pertanggungjawaban Pengurus Koperasi Marga Indah Tahun Buku 2020 – Keputusan Rapat Anggota Tahunan Koperasi Marga Indah Tutup Buku Tahun 2020 No.12/SKEP/IV/2020" dated 8 April 2021.</p> <p>All member signed declaration form: Based on interview with sampled smallholder member, they confirmed signing the member declaration.</p>	
<p>Milestone A</p>	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.</p>	<p>ICS document: Koperasi Perkebunan Sawit Marga Indah has appointed Mr. Dedy Kurniawan as the group manager as per "Surat Keputusan No.002/KOP.MI/MM/IX/2020 tentang Penunjukan Manager ICS (Internal Control System)" dated 1 September 2020. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>Koperasi Perkebunan Sawit Marga Indah appointed the Internal Control System (ICS) Committee as per "Surat Keputusan No.003/KOP.MI/MM/IX/2021 tentang Penunjukan Manager ICS (Internal Control System)" dated 9 January 2021. The letter explains appointment and job description of Group Manager, "Komite Persetujuan dan Pendaftaran" - Approval committee and registration, "Unit Penilai Internal" – Internal auditor, "Unit Penyuluhan dan Pelatihan" – Information and training unit, and members.</p>	<p>Complied</p>

		<p>Training carried out related to oil palm pricing, financial management, BMP for the ICS and smallholder members:</p> <ul style="list-style-type: none"> - Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 7 December 2020 was attended by 34 members, 8 December 2021 was attended by 41 members, 9 December 2021 was attended by 26 members, 10 December 2021 was attended by 13 members and 11 December 2020 was attended by 16 members. - Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 14 December 2020 was attended by 32 members, 15 December 2021 was attended by 60 members, 16 December 2020 was attended by 16 members and 17 December 2021 by 13 members. - Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 21 December 2020 was attended by 24 members and 23 December 2020 was attended by 25 members. - Growth Physiology and Maintenance Technique of Oil Palm on 4 January 2021 was attended by 24 members and 6 January 2021 was attended by 25 members. - Impact Analysis of Pesticides Use Training on 11 January 2021 was attended by 21 members and 13 January 2021 was attended by 13 members. - Handling of Pesticides Training dated 15 June 2021 was attended by 28 members. - Harvesting Training on 1 February 2021 was attended by 16 members, and 3 February 2021 was attended by 22 members. - Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members 	
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		<ul style="list-style-type: none"> - Oil Palm Diagnose, Pest Cycle and Control Training on 25 January 2021 was attended by 18 members and 27 January 2021 was attended by 27 members. - Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 36 members and 20 January 2021 was attended by 28 members. - Business Plan, on 17 November 2020 was attended by 36 members, 30 November 2020 was attended by 33 members, 1 December 2001 was attended by 42 members, 2 December was attended by 43 members and 3 December 2021 was attended by 14 members. - "Analisis usaha kebun kelapa sawit" – business analysis for oil palm plantation dated 15 – 18 March 2021 attend by 102 participants. - "Manajemen keuangan perkebunan kelapa sawit" – managing oil palm plantation financial dated 21 – 24 February 2021 attend by 99 participants. <p>All member trained before audit: See relevant criterion C-ICS C.2 Who provided training: See relevant criterion C-ICS C.2 Training attendance record: See relevant criterion C-ICS C.2</p>	
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>Governance process set up: Cooperative has a set of statute in "Anggaran Dasar – Anggaran Rumah Tangga".</p> <p>Awareness about governance process: Based on interview with sampled smallholder, the cooperative has implemented a fair and transparent business, including the FFB sales process, deduction and management fee.</p> <p>Decision making process in smallholder as per AD/ART was through annual member meeting.</p>	<p>Complied</p>

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		<p>Koperasi Perkebunan Sawit Marga Indah has established a budget plan for the use of premiums as mentioned in the "Berita Acara No. 004.BA/Knp.MI/MM/I/2021 – Persentase Pembagian Premi Dana Kredit RSPO" dated 6 November 2021, distribution of premium as follows:</p> <ul style="list-style-type: none"> • 40% for members. • 30% for fertilizer and chemical subsidy. • 25% for RSPO certification. • 3% for social funds • 2% for environmental/HCV monitoring <p>Monitoring of financial performance: Monitoring and reporting of financial performance was during Annual member meeting "Rapat Anggota Tahunan" was held on 8 April 2021. The meeting reported financial statement for fiscal year 2020 as per "Surat Pengurus Koperasi Marga Indah No.04/Ba.MI/IV/2021 perihal Permohonan Perubahan Simpanan RAT 2020" dated 12 April 2021. The report stated the financial balance from loan business units; sales of agriculture, supplies, sales of FFB – including the replanting saving balance.</p> <p>The report explains working plan including planning for social donation, and infrastructure development plan. This report has been reviewed by Governing body of the cooperative. Cooperative had planned in order to be sustainable; they need to add more member for certification in year 2023-2026.</p> <p>Training carried out related to financial management for smallholders:</p> <ul style="list-style-type: none"> - Business Plan, on 17 November 2020 was attended by 36 members, 30 November 2020 was attended by 33 members, 1 December 2001 was attended by 42 members, 2 December was 	
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		<p>attended by 43 members and 3 December 2021 was attended by 14 members.</p> <ul style="list-style-type: none"> - "Analisis usaha kebun kelapa sawit" – business analysis for oil palm plantation dated 15 – 18 March 2021 attend by 102 participants. - "Manajemen keuangan perkebunan kelapa sawit" – managing oil palm plantation financial dated 21 – 24 February 2021 attend by 99 participants. 	
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Koperasi Perkebunan Sawit Marga Indah has showed the evidence of training related to RSPO implementation that held within 2020-2021 such as best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record, sales and stock). Sighted the record of training as follows:</p> <p>Smallholders</p> <p>a. Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> - Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 36 members and 20 January 2021 was attended by 28 members. - Business Plan, on 17 November 2020 was attended by 36 members, 30 November 2020 was attended by 33 members, 1 December 2001 was attended by 42 members, 2 December was 	Complied

		<p>attended by 43 members and 3 December 2021 was attended by 14 members.</p> <ul style="list-style-type: none"> - ISPO and RSPO training on 16 November 2020 was attended by 42 members, 17 November by 51 members, 18 November was attended by 32 members and 19 November 2001 was attended by 24 members. - Regulatory Compliance Training on 23 November 2020 was attended by 24 members, 24 November 2021 was attended by 51 members, 25 November was attended by 32 members, 26 November 2001 was attended by 17 members. - Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 7 December 2020 was attended by 34 members, 8 December 2021 was attended by 41 members, 9 December 2021 was attended by 26 members, 10 December 2021 was attended by 13 members and 11 December 2020 was attended by 16 members. - Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 14 December 2020 was attended by 32 members, 15 December 2021 was attended by 60 members, 16 December 2020 was attended by 16 members and 17 December 2021 by 13 members. - Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 21 December 2020 was attended by 24 members and 23 December 2020 was attended by 25 members. - Growth Physiology and Maintenance Technique of Oil Palm on 4 January 2021 was attended by 24 members and 6 January 2021 was attended by 25 members. - Impact Analysis of Pesticides Use Training on 11 January 2021 was attended by 21 members and 13 January 2021 was attended by 13 members. 	
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		<ul style="list-style-type: none"> - Handling of Pesticides Training dated 15 June 2021 was attended by 28 members. - Harvesting Training on 1 February 2021 was attended by 16 members, and 3 February 2021 was attended by 22 members. - Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members - Oil Palm Diagnose, Pest Cycle and Control Training on 25 January 2021 was attended by 18 members and 27 January 2021 was attended by 27 members. <p>b. Firefighting and alternative for using fire conducted per farmers group</p> <ul style="list-style-type: none"> - Fire Management and Fire Emergency and OHS on 29 March 2021 was attended by 18 members and 31 March 2021 was attended by 12 members. - Work Insurances on 12 April 2021 was attended by 12 members, 14 April 2021 was attended by 20 members. <p>c. HCV and HCS training</p> <ul style="list-style-type: none"> - Animal Conflict training on 12 April 2021 was attended by 12 members, 14 April 2021 was attended by 20 members. - HCV training on 24 February 2021 was attended by 43 members, 23 February 2021 was attended by 21 members. - HCS training on 1 March 2021 was attended by 18 members, 3 March 2021 was attended by 24 members, 2 March 2021 was attended by 21 members. <p>Capacity Building for Board of ICS</p> <ul style="list-style-type: none"> - RSPO training on 15 January 2021 was attended by 12 persons 	
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		<p>and 16 January 2021 was attended by 9 persons, instructor by Pak Guntur Prabowo from RSPO Secretariat.</p> <ul style="list-style-type: none"> - ISPO training on 15 January 2021 was attended by 12 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI. - Social Impact on 5 February 2021 was attended by 6 persons, instructor by Ibu Feybe Lumuru. - HCV Training, on 5 February 2021 was attended by 5 persons, instructor by Bapak Dani Rahardian from FORTASBI. - ISPO RSPO Sustainability certification, RSPO certification credit sales mechanism and credit distribution on 16 January 2021 was attended by 7 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI. - Cooperative Institutions on 22 January 2021 attended by 9 members, instructor by Ibu Feybe Lumuru from FORTASBI – LINKS (Lingkar Komunitas Sawit) - Cooperative Financial Literacy on 29 January 2021 was attended by 8 persons, instructor by FORTASBI (Nanang Budiarto). - Stage of the certification process on 29 January 2021 was attended by 7 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - GAP Assessment on 30 January 2021 was attended by 7 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Internal Control System (ICS) Training on 5 February 2021 was attended by 7 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Cooperative internal policy on 5 February 2021 was attended by 6 members instructor by FORTASBI (Ibu Rukaiyah Rafik). - Strategy of Cooperative Arrangement, on 6 February 2021 was attended by 7 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). 	
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		<ul style="list-style-type: none"> - Internal Audit on 13 February 2021 was attended by 6 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Training of GAP for smallholders on 19 February 2021 was attended by 8 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Managing of Land "Zero Burning" on 19 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Dani Rahadian). - LUCA training on 20 February 2021 was attended by 5 members, instructor by FORTASBI (Bapak Dani Rahadian). - Environment Aspect Impact on 26 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Harris Silalahi). - OHS and PPE Training on 27 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Haris Silalahi). - Fire Fighter Training on 20 March 2021 was attended by 5 persons, instructor by Fire Fighter Tim Kecamatan Kongbeng (Ibu Mersiana Nage). - Hazardous Waste Handling and Pesticides Handling on 27 February 2021 was attended by 7 persons, instructor by FORTASBI (Bapak Dani Rahadian). <p>ICS Manager</p> <ul style="list-style-type: none"> - ICS training on 13 January 2021 – 5 March 2021 by FORTASBI. - Pesticides training on 16 June 2021 by Singenta. - Internal Audit RSPO for Independent Smallholder on 19-21 June 2021 by TUV Rheinland. - ISPO Internal Auditor on 26-28 January 2021 by Koompasia Enviro. 	
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<p>Milestone B</p>	<p>Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale</p>	<p>Koperasi Perkebunan Sawit Marga Indah has conducted Good Agricultural Practices (GAP) training for all their member (see detail in indicator 1.2 milestone A). In addition, Koperasi also provide smallholder guidance in 'Buku Kegiatan Pekebun Sawit Swadaya' that provide information of FFB production, manuring, weeding, pruning, manuring recommendation, training record, etc.</p> <p>Koperasi Perkebunan Sawit Marga Indah has conducted soil sampling and leaf sampling facilitated by GIZ on 31 March 2020 has conduct soil and leaf sampling and sent the sample to PT Mitra Agro Servindo. The recommended types of fertilizers are N, P, K, Mg and B. Each smallholder has his own fertilizer recommendation. There are 12 samples of LSU as follows: MI-A, MI-B, MI-C, MI-D, MI-E, MI-F, MI-G, MI-H and MI-I. Soil Analysis dated 27 April 2021, there are 7 samples. Based on field observation and interview with smallholder sampling of obtained information that all member has following the fertilizer recommendation especially on right dosage. Previously the smallholder only uses the fertilizer based on other smallholder advices.</p> <p>Koperasi Perkebunan Sawit Marga Indah has provided GAP Hand Book namely 'Buku Kegiatan Pekerbun Sawit Swadaya Koperasi Perkebunan Sawit Marga Indah'. that provide information of FFB production, manuring, weeding, pruning, manuring recommendation, training record, etc.</p> <p>During the audit, auditor also check the recapitulation of manuring, chemical weeding and pruning period 2021. Based on that document obtained information related to activity each smallholder, for example: Harvesting records:</p> <ul style="list-style-type: none"> - Suwardi-MI243, 1st rotation on 7 October 2021, qty 692 Kg, 2nd rotation on 23 November 2021, qty 673 Kg; 1st rotation on 7 November 2021, qty 628 Kg, 2nd rotation on 23 November 2021, 	<p>Complied</p>
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		<p>qty 401 Kg; 1st rotation on 7 December 2021, qty 344 Kg, 2nd rotation on 23 December 2021, qty 633 Kg.</p> <ul style="list-style-type: none"> - Bolot Susanto-MI234, 1st rotation on 7 October 2021, qty 754 Kg, 2nd rotation on 23 November 2021, qty 755 Kg; 1st rotation on 7 November 2021, qty 417 Kg, 2nd rotation on 23 November 2021, qty 345 Kg; 1st rotation on 7 December 2021, qty 672 Kg, 2nd rotation on 23 December 2021, qty 594 Kg. - Tumilah-MI233, 1st rotation on 7 October 2021, qty 538 Kg, 2nd rotation on 23 November 2021, qty 755 Kg; 1st rotation on 7 November 2021, qty 616 Kg, 2nd rotation on 23 November 2021, qty 561 Kg; 1st rotation on 7 December 2021, qty 603 Kg, 2nd rotation on 23 December 2021, qty 419 Kg. <p>Manuring records:</p> <ul style="list-style-type: none"> - Suwardi-MI243 has applied fertilizer such as MOP in February 2021, qty 435 Kg and in August 2021, qty 526 Kg. - Tumilah-MI233 has applied fertilizer such as MOP in May 2021 qty 442 Kg and September 2021 qty 330 Kg. - Bolot Susanto-MI234 has applied fertilizer such as Urea in June 2021 qty 450 Kg and December 2021 qty 450 Kg. <p>Spraying records:</p> <ul style="list-style-type: none"> - Bolot Susanto-MI234 has applied pesticides such as Bablass 490 SL in August 2021, qty 1,000 ml. - Suwardi-MI243 has applied pesticides such as Bablass 490 SL in July 2021, qty 1,000 ml and in December 2021, qty 2,000 1000 ml. <p>Based on field observation to smallholder member area, e.g. on behalf Parwito-Persil 318, Djarkasi-Persil 177, Slamet-Persil 186, Sumardi-Persil 226, Parwito-Persil 318, Sukendar-Persil 147, it was observed</p>	
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		<p>that smallholders are managing their farm effectively and maintain records of production and transaction data.</p> <p>Sample seen of transaction data of FFB sale:</p> <p>Transaction to Mill</p> <ul style="list-style-type: none"> - Invoice No. 020/KKBX.ANS/XII/2021 dated 8 December 2021 from Koperasi to PT. Kresna Duta Agroindo – Muara Wahau Mill qty 633,498 Kg of FFB. - Invoice No. 02/KKBX.ANS/II/2022 dated 7 February 2022 from Koperasi Perkebunan Sawit Marga Indah to PT. Kresna Duta Agroindo – Muara Wahau Mill, 764,498 Kg of FFB. <p>Payment Slip from Mill to Koperasi Perkebunan Sawit Marga Indah</p> <ul style="list-style-type: none"> - Payment slip from mill (Muara Wahau and Gunung Kongbeng Mill) to Koperasi Perkebunan Sawit Marga Indah regarding sales of FFB (Bank Transfer dated 14 January 2022; total received IDR 2,848,780,036. - Payment slip from mill (Muara Wahau and Gunung Kongbeng Mill) to Koperasi Jasa Mutiara Kongbeng regarding sales of FFB (Bank Transfer dated 17 March 2021; total received IDR 2,413,807,568. - Payment slip from mill (Muara Wahau and Gunung Kongbeng Mill) to Koperasi Jasa Mutiara Kongbeng regarding sales of FFB (Bank Transfer dated 17 June 2021; total received IDR 2,633,825,503. <p>Payment Slip from Koperasi Perkebunan Sawit Marga Indah to Members</p> <ul style="list-style-type: none"> - Jaelani, period December 2021, IDR 2,467,321 (by cash) - Joni, period December 2021, IDR 2,285,294 (by cash) 	
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		<ul style="list-style-type: none"> - Sugio, period December 2021, IDR 3,862,577 (by cash) - Siti Utomo, period December 2021, IDR 9,673,412 (by cash) - Abu Toyeb, period December 2021, IDR 1,440,833 (by Bank transfer). - Amir Andreas, period December 2021, IDR 4,619,025 (by Bank transfer). - Daryati Ningsih, period December 2021, IDR 2,811,217 (by Bank transfer). 	
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).	<p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment to to implementing good agricultural practices on their farms according to "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan".</p> <p>Stated in point D:</p> <ul style="list-style-type: none"> 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat 15. No burning for preparing land or pest control 16. Minimising and controlling erosion. <p>Group Manager of Koperasi Perkebunan Sawit Marga Indah has prepared the procedure on BMP for agronomy under name "Standar Operasional Prosedur".</p>	Complied

		<p>The procedure covers:</p> <ul style="list-style-type: none"> • Land Clearing Procedure – SOP Pembukaan Lahan SOP/MI/033 dated 13 March 2021. • Nursery Procedure – SOP Pembibitan Kelapa Sawit SOP/MI/024 dated 13 March 2021. • Pest and disease control Procedure - SOP Pengendalian Hama dan Penyakit Terpadu SOP/MI/027 dated 13 March 2021. • Manuring/Fertilizing Procedure – SOP Pemupukan Kelapa Sawit SOP/MI/026 dated 13 March 2021. • Upkeep procedure – SOP Pemeliharaan Kelapa Sawit SOP/MI/025 dated 15 March 2021. • Harvesting practice Procedure – under name SOP Pemanenan Kelapa Sawit SOP/MI/028 dated 13 March 2021, described the harvesting practice, criteria of harvesting, FFB quality, frond pruning. • Replanting Procedure – SOP Replanting SOP/MI/030 dated 13 March 2021. • Pesticides Handling – SOP Penanganan Wadah Bekas Limbah Kimia” SOP/MI/034 dated 13 March 2021, described the pesticide usage instruction, emergency procedure to avoid intoxication. <p>During this audit, the auditor teams has taken 26 smallholder sample from each farmer group. Based on field visit and interview with respective smallholder obtained information that the smallholders have follow the smallholder’s declaration above such us zero burning, no longer use paraquat, using proper PPE during agrochemical.</p>	
Milestone A	Smallholders complete training on Good Agriculture Practices (GAP).	Koperasi Perkebunan Sawit Marga Indah has showed the evidence of training related to RSPO implementation that held within 2020-2021 such as best management practices training, zero burning, integrated	Complied

		<p>pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record). Sighted the record of training as follows:</p> <p>Smallholders</p> <p>a. Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> - Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 36 members and 20 January 2021 was attended by 28 members. - Business Plan, on 17 November 2020 was attended by 36 members, 30 November 2020 was attended by 33 members, 1 December 2001 was attended by 42 members, 2 December was attended by 43 members and 3 December 2021 was attended by 14 members. - ISPO and RSPO training on 16 November 2020 was attended by 42 members, 17 November by 51 members, 18 November was attended by 32 members and 19 November 2001 was attended by 24 members. - Regulatory Compliance Training on 23 November 2020 was attended by 24 members, 24 November 2021 was attended by 51 members, 25 November was attended by 32 members, 26 November 2001 was attended by 17 members. - Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 7 December 2020 was attended by 34 members, 8 December 2021 was attended by 41 members, 9 December 2021 was attended by 26 members, 10 December 2021 was attended by 13 members and 11 December 2020 was attended by 16 members. 	
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		<ul style="list-style-type: none"> - Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 14 December 2020 was attended by 32 members, 15 December 2021 was attended by 60 members, 16 December 2020 was attended by 16 members and 17 December 2021 by 13 members. - Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 21 December 2020 was attended by 24 members and 23 December 2020 was attended by 25 members. - Growth Physiology and Maintenance Technique of Oil Palm on 4 January 2021 was attended by 24 members and 6 January 2021 was attended by 25 members. - Impact Analysis of Pesticides Use Training on 11 January 2021 was attended by 21 members and 13 January 2021 was attended by 13 members. - Handling of Pesticides Training dated 15 June 2021 was attended by 28 members. - Harvesting Training on 1 February 2021 was attended by 16 members, and 3 February 2021 was attended by 22 members. - Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members - Oil Palm Diagnose, Pest Cycle and Control Training on 25 January 2021 was attended by 18 members and 27 January 2021 was attended by 27 members. <p>b. Firefighting and alternative for using fire conducted per farmers group</p> <ul style="list-style-type: none"> - Fire Management and Fire Emergency and OHS on 29 March 2021 was attended by 18 members and 31 March 2021 was attended by 12 members. 	
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		<ul style="list-style-type: none"> - Work Insurances on 12 April 2021 was attended by 12 members, 14 April 2021 was attended by 20 members. <p>c. HCV and HCS training</p> <ul style="list-style-type: none"> - Animal Conflict training on 12 April 2021 was attended by 12 members, 14 April 2021 was attended by 20 members. - HCV training on 24 February 2021 was attended by 43 members, 23 February 2021 was attended by 21 members. - HCS training on 1 March 2021 was attended by 18 members, 3 March 2021 was attended by 24 members, 2 March 2021 was attended by 21 members. <p>Capacity Building for Board of ICS</p> <ul style="list-style-type: none"> - RSPO training on 15 January 2021 was attended by 12 persons and 16 January 2021 was attended by 9 persons, instructor by Pak Guntur Prabowo from RSPO Secretariat. - ISPO training on 15 January 2021 was attended by 12 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI. - Social Impact on 5 February 2021 was attended by 6 persons, instructor by Ibu Feybe Lumuru. - HCV Training, on 5 February 2021 was attended by 5 persons, instructor by Bapak Dani Rahardian from FORTASBI. - ISPO RSPO Sustainability certification, RSPO certification credit sales mechanism and credit distribution on 16 January 2021 was attended by 7 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI. - Cooperative Institutions on 22 January 2021 attended by 9 members, instructor by Ibu Feybe Lumuru from FORTASBI – 	
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		<p>LINKS (Lingkar Komunitas Sawit)</p> <ul style="list-style-type: none"> - Cooperative Financial Literacy on 29 January 2021 was attended by 8 persons, instructor by FORTASBI (Nanang Budiarto). - Stage of the certification process on 29 January 2021 was attended by 7 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - GAP Assessment on 30 January 2021 was attended by 7 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Internal Control System (ICS) Training on 5 February 2021 was attended by 7 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Cooperative internal policy on 5 February 2021 was attended by 6 members instructor by FORTASBI (Ibu Rukaiyah Rafik). - Strategy of Cooperative Arrangement, on 6 February 2021 was attended by 7 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Internal Audit on 13 February 2021 was attended by 6 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Training of GAP for smallholders on 19 February 2021 was attended by 8 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Managing of Land "Zero Burning" on 19 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Dani Rahadian). - LUCA training on 20 February 2021 was attended by 5 members, instructor by FORTASBI (Bapak Dani Rahadian). - Environment Aspect Impact on 26 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Harris Silalahi). - OHS and PPE Training on 27 February 2021 was attended by 6 	
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		<p>members, instructor by FORTASBI (Bapak Haris Silalahi).</p> <ul style="list-style-type: none"> - Fire Fighter Training on 20 March 2021 was attended by 5 persons, instructor by Fire Fighter Tim Kecamatan Kongbeng (Ibu Mersiana Nage). - Hazardous Waste Handling and Pesticides Handling on 27 February 2021 was attended by 7 persons, instructor by FORTASBI (Bapak Dani Rahadian). <p>ICS Manager</p> <ul style="list-style-type: none"> - ICS training on 13 January 2021 – 5 March 2021 by FORTASBI. - Pesticides training on 16 June 2021 by Singenta. - Internal Audit RSPO for Independent Smallholder on 19-21 June 2021 by TUV Rheinland. - ISPO Internal Auditor on 26-28 January 2021 by Koompasia Enviro. 	
<p>Milestone B</p>	<p>Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p>	<p>Based on field observation to smallholder member area, e.g. Kelompok Tani Tani Jaya, Melati Hijau, Tunas Harapan and Suka Makmur it was observed that smallholders are managing their farm effectively and maintain records of production and transaction data.</p> <p>Sample seen:</p> <p>Harvesting records:</p> <ul style="list-style-type: none"> - Suwardi-MI243, 1st rotation on 7 October 2021, qty 692 Kg, 2nd rotation on 23 November 2021, qty 673 Kg; 1st rotation on 7 November 2021, qty 628 Kg, 2nd rotation on 23 November 2021, qty 401 Kg; 1st rotation on 7 December 2021, qty 344 Kg, 2nd rotation on 23 December 2021, qty 633 Kg. - Bolot Susanto-MI234, 1st rotation on 7 October 2021, qty 754 Kg, 2nd rotation on 23 November 2021, qty 755 Kg; 1st rotation on 7 	<p>Non-compliance</p>

		<p>November 2021, qty 417 Kg, 2nd rotation on 23 November 2021, qty 345 Kg; 1st rotation on 7 December 2021, qty 672 Kg, 2nd rotation on 23 December 2021, qty 594 Kg.</p> <ul style="list-style-type: none"> - Tumilah-MI233, 1st rotation on 7 October 2021, qty 538 Kg, 2nd rotation on 23 November 2021, qty 755 Kg; 1st rotation on 7 November 2021, qty 616 Kg, 2nd rotation on 23 November 2021, qty 561 Kg; 1st rotation on 7 December 2021, qty 603 Kg, 2nd rotation on 23 December 2021, qty 419 Kg. <p>Manuring records:</p> <ul style="list-style-type: none"> - Suwardi-MI243 has applied fertilizer such as MOP in February 2021, qty 435 Kg and in August 2021, qty 526 Kg. - Tumilah-MI233 has applied fertilizer such as MOP in May 2021 qty 442 Kg and September 2021 qty 330 Kg. - Bolot Susanto-MI234 has applied fertilizer such as Urea in June 2021 qty 450 Kg and December 2021 qty 450 Kg. <p>Spraying records:</p> <ul style="list-style-type: none"> - Bolot Susanto-MI234 has applied pesticides such as Bablass 490 SL in August 2021, qty 1,000 ml. - Suwardi-MI243 has applied pesticides such as Bablass 490 SL in July 2021, qty 1,000 ml and in December 2021, qty 2,000 1000 ml. <p>Non-conformance (2166889-202202-M1) :</p> <p>Not all smallholder members have adopted the Good Agriculture Practice (GAP) procedure properly in their farms, particularly in upkeep and plant disease pest procedure.</p>	
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<p>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities' rights</p>
<p>Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p>

Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	Koperasi Perkebunan Sawit Marga Indah provides member list and the oil palm plantation blocks map, scale 1:16,000. This map was prepared from legal ownership of land and satellite imagery.	Complied
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	<p>All the land under Koperasi Perkebunan Sawit Marga Indah was originated from government’s transmigration program. The original transmigration map sources: “Peta Situasi Transmigrasi No.DA.20/MW/Trans.84-85/Kap/1986 – lembar 65; No. Kapling 412” dated 1986.</p> <p>Verification of documented legal ownership of the land and its location through (initial verification or internal audit).</p> <p>Koperasi Perkebunan Sawit Marga Indah listed and checked the smallholder member’s legal ownership of the land: 169 smallholder members with 282 land parcels consist of 273 land parcels demonstrates land certificates; 9 land parcels demonstrates “Surat Keterangan Tanah” or other form of legal ownership of land from village authorities.</p> <ul style="list-style-type: none"> - Sugeng Priyana demonstrates; <ul style="list-style-type: none"> a. Land Certificate “Sertipikat Hak Milik No.16.03.24.1.00515, name Sugeng Priyana, Desa Marga Mulia, untuk 10,000m²” dated 18 March 1992 according to Measurement Letter “Surat Ukur) No.2888/92” dated 18 March 1992. b. “Sertipikat Hak Milik No.16.03.24.05.1.00320, nama Juju Kunaidin, Desa Nehes Liah Bing, luas 20,000 m²” dated 19 August 1992 based on “Surat Ukur No.12106/92” dated 19 Maret 1992. Complemented with letter from village authority “Surat Keterangan Kepemilikan No.145/2002/165/MM/XI/2021” dated 9 November 2021 stated the land under name Juju was sold to Sugeng. c. “Sertipikat Hak Milik No.16.03.24.05.1.00321, nama Sugeng Priyana, Desa Nehes Liah Bing, luas 20,000 m²” dated 19 	Complied

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		<p>August 1992 based on "Surat Ukur No.12107/92" dated 19 August 1992.</p> <ul style="list-style-type: none"> - Mansyur demonstrates: <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00282, nama Mubin, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12068/92" dated 19 August 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/186/MM/XI/2021" dated 9 November 2021 stated the land under name Mubin was owned by Mansyur. b. "Sertipikat Hak Milik No.16.03.24.05.1.00529, nama Usep, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7902/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/185/MM/XI/2021" dated 9 November 2021 stated the land under name Ucep was owned by Mansyur. c. "Sertipikat Hak Milik No.16.03.24.05.1.00526, nama Ujil, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7899/92" tanggal 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/185/HM/XI/2021" dated 9 November 2021 stated the land under name Ujil was owned by Mansyur. - Yosep Supriatna demonstrates: <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00527, nama Yosep Supriatna, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7900/92" dated 18 March 1992. b. "Sertipikat Hak Milik No.16.03.24.05.1.00999, nama Yosep Supriatna, Desa Nehes Liah Bing, luas 20,000 m2" dated 17 July 1995 based on "Surat Ukur No.7037/95" dated 17 July 1995. 	
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		<ul style="list-style-type: none"> - Juwito demonstrates: <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00912, nama Khoirin, Desa Nehes Liah Bing, luas 17,500 m2" dated 19 June 1995 based on "Surat Ukur No.1761/95" dated 19 June 1995". Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/242/MM/XI/2021" dated 9 November 2021 stated the land under name Khoirin was owned by Juwito. b. "Sertipikat Hak Milik No.16.03.24.05.1.00322, nama Doma, Desa Nehes Liah Bing, luas 19,900 m2" dated 19 August 1992 based on "Surat Ukur No.12108/92" dated 19 August 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/210/MM/XI/2021" dated 9 November 2021 stated the land under name Dolma was owned by Juwito. c. "Sertipikat Hak Milik No.16.03.24.05.1.00478, nama Satam, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7851/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/211/MM/XI/2021" dated 9 November 2021 stated the land under name Satam was owned by Juwito. d. "Sertipikat Hak Milik No.16.03.24.05.1.00570, nama Yermia Henyuk, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7943/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/209/MM/XI/2021" dated 9 November 2021 stated the land under name Yermia Henyuk was owned by Juwito. 	
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		<ul style="list-style-type: none"> e. "Sertipikat Hak Milik No.16.03.24.05.1.00928, nama Helak Hat To, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 June 1995 based on "Surat Ukur No.1777/95" dated 19 June 1995. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/208/MM/XI/2021" dated 9 November 2021 stated the land under name Helak was owned by Juwito. f. "Sertipikat Hak Milik No.16.03.24.05.1.00523, nama Khoirin, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7896/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/212/MM/XI/2021" dated 9 November 2021 stated the land under name Khoirin was owned by Juwito. - Nur Diwi Yanto demonstrates; <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00914, nama Saryoto, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 June 1995 based on "Surat Ukur No.1763/95" dated 19 June 1995. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/249/MM/XI/2021" dated 9 November 2021 stated the land under name Saryoto was owned by Nur Diwi Yanto. b. "Sertipikat Hak Milik No.16.03.24.05.1.00530, nama Saryoto, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7903/92" dated 19 March 1992. Complemented with letter from village authority "Surat Keterangan Tanah Kepemilikan No.145/2002/248/MM/XI/2021" dated 9 November 2021 stated the land under name Saryoto was owned by Nur Diwi Yanto. 	
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		<ul style="list-style-type: none"> - Zuhri demonstrated "Sertipikat Hak Milik No.16.03.24.05.1.00487, nama Zuhri, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7860/92" dated 18 March 1992. Zuhri's land was managed by other "Surat Kuasa Pengelolaan Lahan Kebun Kelapa Sawit Anggota Sertifikasi" signed by Zuhri and caretaker Suhendra. - Memed demonstrated "Sertipikat Hak Milik No.16.03.24.05.1.00313, nama Memed, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12099/92" dated 19 August 1992. - Pariman demonstrated "Sertipikat Hak Milik No.16.03.24.05.1.00161, nama Pariman, Desa Nehes Liah Bing, luas 10,000 m2" dated 19 August 1992. - Mahfidhotul Khoiriyah demonstrates; <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00556, nama Muhtarom, Desa Nehes Liah Bing, luas 20,000 m2" dated 30 March 1993 based on "Surat Ukur No.2200/93" dated 30 March 1993. b. "Sertipikat Hak Milik No.16.03.24.05.1.00367, nama Sudardjo, Desa Marga Mulia, luas 10,000 m2" dated 19 March 1992 based on "Surat Ukur No.7740/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/227/HM/XI/2021" dated 9 November 2021 stated the land under name Sudardjo was owned by Mahfidhotul Khoiriyah. c. "Sertipikat Hak Milik No.16.03.24.05.1.00342, nama Dulkasih, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7715/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/228/HM/XI/2021" 	
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		<p>dated 9 November 2021 stated the land under name Dulkasih was owned by Mahfidhotul Khoiriyah.</p> <p>d. "Sertipikat Hak Milik No.16.03.24.05.1.00345, nama Suwakso, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based "Surat Ukur No.7718/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/226/HM/XI/2021" dated 9 November 2021 stated the land under name Suwakso was owned by Mahfidhotul Khoiriyah.</p> <p>e. "Sertipikat Hak Milik No.16.03.24.05.1.00198, nama Jumari, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based "Surat Ukur No.11984/92" dated 19 August 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/224/HM/XI/2021" dated 9 November 2021 stated the land under name Juwari was owned by Mahfidhotul Khoiriyah.</p> <p>f. "Sertipikat Hak Milik No.16.03.24.05.1.00384, nama Tukimin, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based "Surat Ukur No.7757/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/225/HM/XI/2021" dated 9 November 2021 stated the land under name Tukimin was owned by Mahfidhotul Khoiriyah.</p> <p>- Bambang P demonstrates;</p> <p>a. "Sertipikat Hak Milik No.16.03.24.05.1.00197, nama Bambang Priyanto, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.11983/93" tanggal 19 Agustus 1992.</p> <p>b. "Sertipikat Hak Milik No.16.03.24.05.1.00196, nama Tolip bin Sarkim, Desa Nehes Liah Bing, luas 20,000 m2" dated 19</p>	
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		<p>August 1992 based on "Surat Ukur No.11982/93" dated 19 August 1992. Completed with "Surat Keterangan Pelimpahan Atas Tanah Hak Milik" from Tolip bin Markim to Bambang Priyanto dated 25 July 2006.</p> <p>c. "Sertipikat Hak Milik No.16.03.24.05.1.00613, nama Abdul Basit, Desa Jakluay/Sidodadi, luas 18,700 m²" dated 9 October 2001, based on "Surat Ukur No.613" dated 9 October 2001.</p> <p>d. "Sertipikat Hak Milik No.16.03.24.05.1.00350, nama Tolip bin Sarkim, Desa Marga Mulia, luas 10,000 m²" dated 18 March 1992 based on "Surat Ukur No.7723/92" dated 18 March 1992.</p> <p>- Haryanto demonstrates:</p> <p>a. "Sertipikat Hak Milik No.16.03.24.05.1.00357, nama Parta Wikrama, Desa Marga Mulia, luas 10,000 m²" dated 18 March 1992 based on "Surat Ukur No.7730/92" dated 18 March 1992. Completed with "Surat Perjanjian" dated 2 June 1994 stating land under name Parta Wikrama sold to Haryanto on 2 June 1994.</p> <p>b. "Sertipikat Hak Milik No.16.03.24.05.1.00343, nama Sudjak, Desa Marga Mulia, luas 10,000 m²" dated 18 March 1992 based "Surat Ukur No.7716/92" dated 18 March 1992.</p> <p>c. "Sertipikat Hak Milik No.16.03.24.05.1.00560, nama Haryanto, Desa Nehes Liah Bing, luas 20,000 m²" dated 30 March 1993 based on "Surat Ukur No.2204/93" dated 30 March 1993.</p> <p>d. "Sertipikat Hak Milik No.16.03.24.05.1.00207, nama Sudjak, Desa Nehes Liah Bing, luas 20,000 m²" dated 19 August 1992 based on "Surat Ukur No.11993/92" dated 19 August 1992. Completed with "Surat Keterangan Pelimpahan Atas Tanah Hak Milik" from Sudjak to Mega Is Sulis Setyowati (wife of Haryanto) dated 25 April 2012.</p>	
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		<ul style="list-style-type: none"> - Slamet demonstrated: <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00563, nama Suwarlan, Desa Nehes Liah Bing, luas 20,000 m²" dated 30 March 1993 based on "Surat Ukur No.2207/93" dated 30 March 1993. Complemented with letter from village authority "Surat Keterangan Desa Marga Mulia No.301/Kds-MM/III/2008" dated 27 March 2008 stated the land transferred from Suwerlan to Slamet. b. "Sertipikat Hak Milik No.16.03.24.05.1.00368, nama Jumari, Desa Marga Mulia, luas 10,000 m²" dated 18 March 1992 based on "Surat Ukur No.7791/92" dated 18 March 1992". Completed with "Surat Keterangan Pelimpahan Atas Tanah Hak Milik" stating the land of 1 Ha sold from Jumari to Slamet on 28 January 2014. c. "Sertipikat Hak Milik No.16.03.24.05.1.00161, nama Surayat, Desa Nehes Liah Bing, luas 20,000 m²" dated 19 August 1992 based on "Surat Ukur No.11947/92" dated 19 August 1992. - Parwito demonstrated: <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00630, nama Redjo Wiyoto, Desa Nehes Liah Bing, luas 19,943 m²" dated 30 September 1993 based on "Surat Ukur No.11993/92" dated 30 September 1993. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/256/HM/XI/2021" dated 9 November 2021 stated the land under name Redjo Wiyoto was sold to current owner Parwito. b. "Sertipikat Hak Milik No.16.03.24.05.1.00440, nama Redjo Wiyoto, Desa Marga Mulia, luas 10,000 m²" dated 18 March 1992 based on "Surat Ukur No.7813/92" dated 18 March 1992. Complemented with letter from village authority "Surat 	
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		<p>Keterangan Kepemilikan No.145/2002/255/HM/XI/2021” dated 9 November 2021 stated the land under name Redjo Wiyoto was sold to current owner Parwito.</p> <ul style="list-style-type: none"> - Sumadi demonstrated “Sertipikat Hak Milik No.16.03.24.05.1.00447, nama Sumadi bin Kartoniso, Desa Marga Mulia, luas 10,000 m2” dated 18 March 1992 base on “Surat Ukur No.7820/92” dated 18 March 1992. - Djarkasi demonstrated: <ul style="list-style-type: none"> a. “Sertipikat Hak Milik No.16.03.24.05.1.00391, nama Darman, Desa Marga Mulia, luas 10,000 m2” dated 18 March 1992 based on “Surat Ukur No.7764/92” tanggal 18 March 1992. Complemented with “Surat Pernyataan Pelimpahan Pelepasan Hak” dated 2 November 1995 from Darman to Jarkasi. b. “Sertipikat Hak Milik No.16.03.24.05.1.00254, nama Wahudi, Desa Nehes Liah Bing, luas 20,000 m2” dated 19 August 1992 based on “Surat Ukur No.12076/92” dated 19 August 1992. Complemented with “Surat Pelimpahan Lahan II” dated 21 January 2004 from Anat Tuki to Jarkasi. - Rusdi demonstrated “Sertipikat Hak Milik No.16.03.24.05.1.00371, nama Rusdi, Desa Marga Mulia, luas 10,000 m2” dated 18 March 1992 based on “Surat Ukur No.7744/92” dated 18 March 1992. - Khomsatun demonstrated “Sertipikat Hak Milik No.16.03.24.05.1.00390, nama Supardi, Desa Marga Mulia, luas 10,000 m2” dated 18 March 1992 based on “Surat Ukur No.7763/92” dated 18 March 1992. Complemented with letter from village authority “Surat Keterangan Kepemilikan No.145/2002/329/HM/XI/2021” dated 9 November 2021 stated the land under name Supardi was owned by Komsatun. - Sariyatman demonstrated “Sertipikat Hak Milik No.16.03.24.05.1.00334, nama Muhtadin, Desa Marga Mulia, luas 	
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		<p>10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7707/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/268/HM/XI/2021" dated 9 November 2021 stated the land under name Muhtadin was sold to current owner Sariyatman.</p> <ul style="list-style-type: none"> - Dulkhori demonstrated: <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00361, nama Nur Wiyono Slamet, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12147/92" dated 19 August 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/182/HM/XI/2021" dated 9 November 2021 stated the land under name Nur Wiyono Slamet was sold to current owner Dulkhori. b. "Sertipikat Hak Milik No.16.03.24.05.1.00330, nama Yoto Utomo, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.8033/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/183/HM/XI/2021" dated 9 November 2021 stated the land under name Yoto Utomo was sold to current owner Dulkhori. c. "Sertipikat Hak Milik No.16.03.24.05.1.00655, nama Nur Wiyono Slamet, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.8028/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/181/HM/XI/2021" dated 9 November 2021 stated the land under name Nur Wiyono Slamet was sold to current owner Dulkhori. - Suwarno demonstrated: 	
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		<ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00622, nama Sem Luat, Desa Nehes Liah Bing, luas 20,000 m2" dated 30 March 1993 based "Surat Ukur No.2266/93" dated 30 March 1993. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/303/HM/XI/2021" dated 9 November 2021 stated the land under name Sem Luat was sold to current owner Suwarno. b. "Sertipikat Hak Milik No.16.03.24.05.1.00560, nama Yansen, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.7933/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/301/HM/XI/2021" dated 9 November 2021 stated the land under name Yansen was sold to current owner Suwarno. c. "Sertipikat Hak Milik No.16.03.24.05.1.00618, nama Ingan Bilung, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based "Surat Ukur No.7991/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/302/HM/XI/2021" dated 9 November 2021 stated the land under name Ingan Bilung was sold to current owner Suwarno. <p>- Mudakir demonstrated:</p> <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00358, nama Pejuta, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12144/92" dated 19 August 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/234/HM/XI/2021" dated 9 November 2021 stated the land under name Pejuta was sold to current owner Mudakir. 	
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		<p>b. "Sertipikat Hak Milik No.16.03.24.05.1.00406, nama Bastam, Desa Jakluai, luas 10,000 m2" dated 20 July 1992 based on "Surat Ukur No.10045/92" dated 20 July 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/236/ HM/XI/2021" dated 9 November 2021 stated the land under name Bastam was sold to current owner Mudakir.</p> <p>c. "Sertipikat Hak Milik No.16.03.24.05.1.00409, nama Somad, Desa Jak Luai, luas 10,000 m2" dated 20 July 1992 based on "Surat Ukur No.10048/92" dated 20 July 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/233/HM/XI/2021" dated 9 November 2021 stated the land under name Somad was sold to current owner Mudakir.</p> <p>d. "Sertipikat Hak Milik No.16.03.24.05.1.00364, nama Anyeg Liah, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12150/92" dated 20 July 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/047/HM/XI/2021" dated 9 November 2021 stated the land under name Anyeg liah was sold to current owner Mudakir.</p> <p>- Waldi demonstrated:</p> <p>a. "Sertipikat Hak Milik No.16.03.24.05.1.00333, nama Nerlikson Simanjuntak, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12119/92" dated 19 Agustus 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/311/HM/XI/2021" dated 9 November 2021 stated the land under name Nerlikson Simanjuntak was sold to current owner Waldi.</p>	
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		<ul style="list-style-type: none"> b. "Sertipikat Hak Milik No.16.03.24.05.1.00630, nama Hendro Irang, Desa Jakluai, luas 10,000 m2" dated 18 March 1992 based on "Surat Ukur No.8003/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/309/HM/XI/2021" dated 9 November 2021 stated the land under name Hendro Irang was sold to current owner Waldi. c. "Sertipikat Hak Milik No.16.03.24.05.1.00368, nama Hendro Irang, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12154/92" dated 19 August 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/310/HM/XI/2021" dated 9 November 2021 stated the land under name Hendro Irang was sold to current owner Waldi. <p>- Sukendar demonstrated:</p> <ul style="list-style-type: none"> a. "Sertipikat Hak Milik No.16.03.24.05.1.00639, nama Mukrani, Desa Marga Mulia, luas 10,000 m2" dated 18 March 1992 based "Surat Ukur No.8012/92" dated 18 March 1992. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/284/HM/XI/2021" dated 9 November 2021 stated the land under name Mukrani was sold to current owner Sukendar. b. "Sertipikat Hak Milik No.16.03.24.05.1.00363, nama Sukenar, Desa Nehes Liah Bing, luas 10,000 m2" dated 19 August 1992 based on "Surat Ukur No.12149/92" dated 19 August 1992. c. "Sertipikat Hak Milik No.16.03.24.05.1.00344, nama Pelating, Desa Nehes Liah Bing, luas 20,000 m2" dated 19 August 1992 based on "Surat Ukur No.12130/92" dated 19 August 1992. Complemented with letter from village authority "Surat 	
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		<p>Keterangan Kepemilikan No.145/2002/283/HM/XI/2021” dated 9 November 2021 stated the land under name Pelating was sold to current owner Sukendar.</p> <ul style="list-style-type: none"> - Kapang demonstrated: <ul style="list-style-type: none"> a. “Sertipikat Hak Milik No.16.03.24.05.1.00334, nama Jan Lawiko, Desa Nehes Liah Bing, luas 20,000 m2” dated 19 August 1992 based “Surat Ukur No.12120/92” dated 19 August 1992. Complemented with letter from village authority “Surat Keterangan Kepemilikan No.145/2002/214/HM/XI/2021” dated 9 November 2021 stated the land under name Jan Lawiko was sold to current owner Kapang. b. “Sertipikat Hak Milik No.16.03.24.05.1.00337, nama Anyeq Encau, Desa Nehes Liah Bing, luas 20,000 m2” dated 19 August 1992 based “Surat Ukur No.12123/92” dated 19 August 1992. Complemented with letter from village authority “Surat Keterangan Kepemilikan No.145/2002/213/HM/XI/2021” dated 9 November 2021 stated the land under name Anyeq Encau was sold to current owner Kapang. c. Statement letter from Marga Mulia village authorities “Surat Keterangan Kepemilikan Tanah No.2002/070/MM/KB/IX/2020” dated 25 September 2020, stating Kapang has land of 2 Ha in “Lahan Usaha Dua tergabung di Kelompok Tani Hidup Baru”. - Abu Thoyib demonstrated “Sertipikat Hak Milik No.16.03.24.05.1.01000, nama Abu Thoyeb, Desa Nehes Liah Bing, luas 10,000 m2” dated 17 July 1995 based on “Surat Ukur No.2038/95” dated 17 July 1995. 	
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		<p>- Parmuji demonstrated "Sertipikat Hak Milik No.16.03.24.05.1.00614, nama Apui Lawing, Desa Nehes Liah Bing, luas 20,000 m2" dated 30 March 1993 based on "Surat Ukur No.2258/93" dated 30 March 1993. Complemented with letter from village authority "Surat Keterangan Kepemilikan No.145/2002/254/HM/XI/2021" dated 9 November 2021 stated the land under name Apui Lawing was owned by Parmuji.</p> <p>Several SHM certificate have a different name with the owner. This because the current owner bought the land from the previous owner and not change the name in certificate. This is a common practice in Indonesia and beside that in the SHM certificate there are pages that contains history of land ownership even though the name in certificate not changes from the first-owner.</p> <p>For smallholder member, holding legal document of land in form village statement/"Surat Keterangan Tanah", the cooperative has inquired to Lands Office. Koperasi Perkebunan Sawit Marga Indah demonstrated "Surat Koperasi Perkebunan Sawit Marga Indah kepada Kantor Pertanahan Kabupaten Kutai Timur No.001/MI/MM/II/2022, tanggal 15 Februari 2022 - Perihal Pengecekan Legalitas Tanah SHM". The letter consist of 8 smallholder members with their 8 land statement. Sampled smallholder: Kapang, Number of "Surat Keterangan Tanah No.2002/070/MM/KB/IX/2020 under name Kapang".</p>	
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<p>Milestone B</p>	<p>Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.</p>	<p>Based on site visit to sampled smallholder, audit team sighted the land demarcation in form of red poles and/or wood fences are clearly located on the ground. The planting of oil palm only within the boundary.</p> <p>Based on site visit to sampled smallholder and stakeholder consultation to interested parties, there is no boundary overlapping with other landowner.</p> <table border="1" data-bbox="1131 614 1915 1380"> <thead> <tr> <th>Smallholder name</th> <th colspan="2">GPS Coordinates Boundary Pole sampled #1</th> </tr> </thead> <tbody> <tr> <td>Yosep Sugianta</td> <td>1° 5' 02.12" N</td> <td>116° 55' 45.16" E</td> </tr> <tr> <td>Mansyur</td> <td>1° 5' 08.07" N</td> <td>116° 55' 52.24" E</td> </tr> <tr> <td>Juwito</td> <td>1° 5' 25.50" N</td> <td>116° 56' 16.79" E</td> </tr> <tr> <td>Sugeng Priyana</td> <td>1° 5' 36.42" N</td> <td>116° 55' 57.83" E</td> </tr> <tr> <td>Mahfidhotul</td> <td>1° 6' 10.20" N</td> <td>116° 54' 05.50" E</td> </tr> <tr> <td>Bambang P</td> <td>1° 6' 09.10" N</td> <td>116° 55' 06.60" E</td> </tr> <tr> <td>Pariman</td> <td>1° 5' 52.90" N</td> <td>116° 53' 58.80" E</td> </tr> <tr> <td>Haryanto</td> <td>1° 5' 30.80" N</td> <td>116° 53' 53.60" E</td> </tr> <tr> <td>Djarkasi</td> <td>1° 5' 24.20" N</td> <td>116° 54' 45.20" E</td> </tr> <tr> <td>Slamet</td> <td>1° 5' 39.30" N</td> <td>116° 54' 40.05" E</td> </tr> <tr> <td>Sumadi</td> <td>1° 5' 50.03" N</td> <td>116° 55' 09.40" E</td> </tr> <tr> <td>Parwito</td> <td>1° 5' 54.10" N</td> <td>116° 55' 04.70" E</td> </tr> <tr> <td>Memed</td> <td>1° 5' 14.82" N</td> <td>116° 56' 09.97" E</td> </tr> <tr> <td>Zuhri</td> <td>1° 5' 37.76" N</td> <td>116° 55' 46.25" E</td> </tr> </tbody> </table>	Smallholder name	GPS Coordinates Boundary Pole sampled #1		Yosep Sugianta	1° 5' 02.12" N	116° 55' 45.16" E	Mansyur	1° 5' 08.07" N	116° 55' 52.24" E	Juwito	1° 5' 25.50" N	116° 56' 16.79" E	Sugeng Priyana	1° 5' 36.42" N	116° 55' 57.83" E	Mahfidhotul	1° 6' 10.20" N	116° 54' 05.50" E	Bambang P	1° 6' 09.10" N	116° 55' 06.60" E	Pariman	1° 5' 52.90" N	116° 53' 58.80" E	Haryanto	1° 5' 30.80" N	116° 53' 53.60" E	Djarkasi	1° 5' 24.20" N	116° 54' 45.20" E	Slamet	1° 5' 39.30" N	116° 54' 40.05" E	Sumadi	1° 5' 50.03" N	116° 55' 09.40" E	Parwito	1° 5' 54.10" N	116° 55' 04.70" E	Memed	1° 5' 14.82" N	116° 56' 09.97" E	Zuhri	1° 5' 37.76" N	116° 55' 46.25" E	<p>Complied</p>
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<p>Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.</p>																																				
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	Stakeholder consultation result with village authorities, smallholder members and Lands Office, information: the smallholder members of Koperasi Perkebunan Sawit Marga Indah was originated from government project for transmigration. The initial crop was coconut.	Complied																																	
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	All the land under Koperasi Perkebunan Sawit Marga Indah was originated from government's transmigration program and no land	Complied																																	

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<p>Milestone B</p>	<p>For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).</p>	<p>acquired from indigenous people’s land. The original transmigration map sources: “Peta Situasi Transmigrasi No.DA.20/MW/Trans.84-85/Kap/1986 – lembar 65; No. Kapling 412” dated 1986.</p> <p>For existing plot under Koperasi Perkebunan Sawit Marga Indah, transfer of ownership through land sales/purchases among smallholder member does occurred and recorded. These land sales/purchase being witnessed by village authorities to avoid any coercion, pressure and preventing double-claim (asking more compensation). Sampled land sales/purchases:</p> <ul style="list-style-type: none"> - Statement letter from village authority “Surat Keterangan Kepemilikan No.145/2002/165/MM/XI/2021” dated 9 November 2021 stated the land under name Juju was sold to Sugeng and now owned by Sugeng. - Statement letter from village authority “Surat Keterangan Kepemilikan No.145/2002/242/MM/XI/2021” dated 9 November 2021 stated the land under name Khoirin was owned by Juwito. - Statement letter from village authority “Surat Keterangan Kepemilikan No.145/2002/249/MM/XI/2021” dated 9 November 2021 stated the land under name Saryoto was owned by Nur Diwi Yanto. - Statement letter from village authority “Surat Keterangan Kepemilikan No.145/2002/227/HM/XI/2021” dated 9 November 2021 stated the land under name Sudardjo was owned by Mahfidhotul Khoiriyah. - Transfer letter “Surat Keterangan Pelimpahan Atas Tanah Hak Milik” from Tolip bin Markim to Bambang Priyanto dated 25 July 2006. 	<p>Complied</p>
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		<ul style="list-style-type: none"> - Transfer letter "Surat Perjanjian" dated 2 June 1994 stating land under name Parta Wikrama sold to Haryanto on 2 June 1994. - Transfer letter "Surat Keterangan Pelimpahan Atas Tanah Hak Milik" stating the land of 1 Ha sold from Jumari to Slamet on 28 January 2014. - Letter from village authority "Surat Keterangan Kepemilikan No.145/2002/255/HM/XI/2021" dated 9 November 2021 stated the land under name Redjo Wiyoto was sold to current owner Parwito. - Letter from village authority "Surat Keterangan Kepemilikan No.145/2002/181/HM/XI/2021" dated 9 November 2021 stated the land under name Nur Wiyono Slamet was sold to current owner Dulkhori. - Letter from village authority "Surat Keterangan Kepemilikan No.145/2002/303/HM/XI/2021" dated 9 November 2021 stated the land under name Sem Luat was sold to current owner Suwarno. - Letter from village authority "Surat Keterangan Kepemilikan No.145/2002/236/ HM/XI/2021" dated 9 November 2021 stated the land under name Bastam was sold to current owner Mudakir - Letter from village authority "Surat Keterangan Kepemilikan No.145/2002/213/HM/XI/2021" dated 9 November 2021 stated the land under name Anyeq Encau was sold to current owner Kapang. 	
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	Based on stakeholder consultation to village head Marga Mulya village, there was no land dispute over lands in smallholder member of Koperasi Perkebunan Sawit Marga Indah.	Complied

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Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	The smallholder members signed statement letter "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". The statement letter consists commitment of each member to:	Complied
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	<ul style="list-style-type: none"> - Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach; - Resolving any existing disputes; <p>The sampled smallholder understands there was no past dispute over their land. This was supported by the statement letter from village authorities:</p> <ul style="list-style-type: none"> - Parmuji, demonstrates letter from Marga Mulya village "Surat Keterangan Tanah Tidak Sengketa No.145/2002/428/MM/XI/2021" stated Parmuji owned land of 20,000m² of land certified under name Apui Lawing located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Abu Thoyeb, demonstrates letter from Marga Mulya village "Surat Keterangan Tanah Tidak Sengketa No.145/2002/339/MM/XI/2021" stated Abu Thoyeb owned land of 10,000m² of land certified under his name Abu Thoyeb located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Kapang, demonstrates letter from Marga Mulya village "Surat Keterangan Tanah Tidak Sengketa No.145/2002/386/MM/XI/2021" stated Kapang owned land of 20,000m² of land certified under name Anyeq Ncau located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Pariman, demonstrates letter from Marga Mulya village "Surat Keterangan Tanah Tidak Sengketa No.145/2002/427/MM/XI/2021" stated Pariman owned land of 10,000m² of land certified under his 	Complied

		<p>name located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021.</p> <ul style="list-style-type: none"> - Bambang Priyanto, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/518/MM/XI/2021” stated Bambang Priyanto owned land of 10,000m² of land certified under name Tolip bin Sarkim located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Haryanto, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/367/MM/XI/2021” stated Haryanto owned land of 10,000m² of land certified under name Parta Wikrama located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Sumadi, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/459/MM/XI/2021” stated Sumadi owned land of 10,000m² of land certified under name Sukadi bin Hartoniso located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Slamet, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/546/MM/XI/2021” stated Slamet owned land of 10,000m² of land certified under his name located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Sariyatman, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/442/MM/XI/2021” stated Sariyatman owned land of 10,000m² of land certified under name Muhtadin located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Rusdi, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/543/MM/XI/2021” 	
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		<p>stated Rusdi owned land of 10,000m² of land certified under his name located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021.</p> <ul style="list-style-type: none"> - Djarkasi, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/520/MM/XI/2021” stated Djarkasi owned land of 20,000m² of land certified under name Wahudi located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Komsatun, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/425/MM/XI/2021” stated Komsatun owned land of 10,000m² of land certified under name Supardi located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Suwarno, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/476/MM/XI/2021” stated Suwarno owned land of 10,000m² of land certified under name Ingan Bilung located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Waldi, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/484/MM/XI/2021” stated Waldi owned land of 20,000m² of land certified under name Hendro Irang located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Sugeng Priyana, demonstrates letter from Marga Mulya village “Surat Keterangan Tanah Tidak Sengketa No.145/2002/554/MM/XI/2021” stated Sugeng Priyana owned land of 20,000m² of land certified under his name located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. 	
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		<ul style="list-style-type: none"> - Sukendar, demonstrates letter from Marga Mulya village "Surat Keterangan Tanah Tidak Sengketa No.145/2002/334/MM/XI/2021" stated Sukendar owned land of 20,000m² of land certified under name Pelating located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. - Dulkhori, demonstrates letter from Marga Mulya village "Surat Keterangan Tanah Tidak Sengketa No.145/2002/354/MM/XI/2021" stated Dulkhori owned land of 10,000m² of land certified under name Nur Wiyono Slamet located in Marga Mulya village is not in dispute/land conflict with other party – dated 22 November 2021. 	
<p>Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.</p>			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Koperasi Perkebunan Sawit Marga Indah provides member list and the oil palm plantation blocks map, scale 1:16,000. This map was prepared from legal ownership of land and satellite imagery.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	All the land under Koperasi Perkebunan Sawit Marga Indah was originated from government's transmigration program. The original transmigration map sources: "Peta Situasi Transmigrasi No.DA.20/MW/Trans.84-85/Kap/1986 – lembar 65; No. Kapling 412" dated 1986.	Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Verification of documented legal ownership of the land and its location through (initial verification or internal audit). Koperasi Perkebunan Sawit Marga Indah listed and checked the smallholder member's legal ownership of the land: 169 smallholder members with 282 land parcels consist of 273 land parcels demonstrates land certificates; 9 land parcels demonstrates "Surat Keterangan Tanah" or other form of legal ownership of land from village authorities.	Complied

		<p>Koperasi Perkebunan Sawit Marga Indah demonstrate plantation map overlaid with Kutai Timur Regency spatial planning map; forest area map; and river map; Scale of map 1 : 200,000. The source of map indicating the forest area, water body, peat area, spatial planning designation as per:</p> <ul style="list-style-type: none"> - Decree on moratorium for permit issuance in forest area "Surat Keputusan Menteri Lingkungan Hidup dan Kehutanan No.SK.7099/MENLHK-PKTL/IPSDH/PLA.1/8/2019 tentang Penetapan Peta Indikatif Penghentian Pemberian Izin Baru Hutan Alam Primer dan Lahan Gambut tahun 2019". - Decree on moratorium for permit issuance in forest area "Surat Keputusan Menteri Lingkungan Hidup dan Kehutanan No.SK.666/MENLHK-PKTL/IPSDH/PLA. 1/2/2021 tentang Penetapan Peta Indikatif Penghentian Pemberian Perizinan Berusaha, Persetujuan Penggunaan Kawasan Hutan, atau Persetujuan Perubahan Peruntukan Kawasan Hutan Baru pada Hutan Alam Primer dan Lahan Gambut Tahun 2021, Periode I". - Decree on forest area in Kalimantan Timur province "Surat Keputusan Menteri Lingkungan Hidup dan Kehutanan No. SK.8109/MENLHK-PKTL/KUH/PLA.2/11/2018 tentang Peta Perkembangan Pengukuhan Kawasan Hutan Provinsi Kalimantan Timur". - Decree on spatial planning "Peraturan Daerah Provinsi Kalimantan Timur No.1 Tahun 2016 tentang Rencana Tata Ruang Wilayah Provinsi Kalimantan Timur Tahun 2016-2036". <p>From the overlaid plantation map it was understood that the smallholder member's oil palm plantation located outside national park or forest area or other area not designated for plantation development.</p>	
<p>Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p>			

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Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	The oil palm planting year based on disclosure to RSPO was 2004 and 2005. Based on interview with Koperasi Perkebunan Sawit Marga Indah, the cooperative manager and group manager stated they does not have planning for new planting. Koperasi Perkebunan Sawit Marga Indah demonstrate plantation map overlaid with Kutai Timur Regency spatial planning map; forest area map; and river map; Scale of map 1 : 200,000. From the overlaid plantation map it was understood that the smallholder member's oil palm plantation cannot be expanded. Because expansion of oil palm plantation will invade other village territories. No new planting.	Not Applicable
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	The oil palm planting year based on disclosure to RSPO was 2004 and 2005. Based on interview with Koperasi Perkebunan Sawit Marga Indah, the cooperative manager and group manager stated they does not have planning for new planting. Koperasi Perkebunan Sawit Marga Indah has a training activity delivered for smallholder member since 16 November 2020 – 15 April 2021 covering principles of FPIC. No new planting.	Not Applicable
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.	The oil palm planting year based on disclosure to RSPO was 2004 and 2005. Based on interview with Koperasi Perkebunan Sawit Marga Indah, the cooperative manager and group manager stated they does not have planning for new planting. No new planting.	Not Applicable

Principle 3: Respect human rights, including workers' rights and conditions

Safeguard human rights and protect workers' rights, ensuring safe and decent working conditions.

Criteria 3.1: There is no use of forced labour.

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<p>Eligibility</p>	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).</p>	<p>Head of Koperasi Perkebunan Sawit Marga Indah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number 015/KOP.MI/MM/I/2021 dated 9 January 2021, stated :</p> <ol style="list-style-type: none"> Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation) Prohibited to do or conduct forced labour to workers or someone else in every situation. Prohibited to do human trafficking in every form and also no using illegal worker. <p>Disseminations/trainings of these SOP/Policy have been conducted in:</p> <ul style="list-style-type: none"> 23 November 2020, attended by 24 members (MI 1); 25 November 2020, attended by 32 members (MI 2); 24 November 2020, attended by 20 members (MI 3); 26 November 2020, attended by 17 members (MI 4); 24 November 2020 attended by 31 members (MI 5). <p>For the members who couldn't come or participate in the trainings/dissemination, the ICS contact them directly with phone/messages or meet with them at their houses. Evidences of communication and home visit was sighted during audit.</p> <p>MI 1 consist of members in KT Budi Makarti and KT Karya Mukti MI 2 consist of members in KT Marga Kencana and KT Suka Makmur MI 3 consist of members in KT Mawar Sari dan KT Tunas Harapan MI 4 consist of members in KT Melati Hijau MI 5 consist of members in KT Tani Jaya</p>	<p>Complied</p>
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		<p>All smallholder members have signed statements/declarations that the farmers are committed to no forced labour. This statement is stated in the "RSPO Certification Commitment" on number D.3; that "Ensure that there are no forced labour in operational and stop forced labour practice if they are still existing". Samples was seen for :</p> <ol style="list-style-type: none"> a. RSPO Certification Commitment on behalf of Memed dated 8 April 2021 b. RSPO Certification Commitment on behalf of Zuhri Dp dated 8 April 2021 c. RSPO Certification Commitment on behalf of Nur Diwi Yanto dated 8 April 2021 <p>The workers for harvesting, manuring and spraying are hired directly by the members. The organizations have a work agreement template explaining type of work, working conditions, wages, right and obligation and compliance to national/local regulations.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>Please refer to 3.1 Eligibility for training records</p> <p>The material provided at the training includes:</p> <ol style="list-style-type: none"> a. Fair employment practices: <ul style="list-style-type: none"> • There is no identity holder (KTP-Identity Card) • No recruitment fees • No voluntary overtime • Members' freedom to resign • There are no penalties for resigning • No bonded work • There is no withholding wages 	<p>Complied</p>

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		<ul style="list-style-type: none"> b. Compliance with the minimum age of workers as regulated by regional, provincial or national regulations (Law No. 13 of 2003) c. Not placing children in hazardous work d. Placing adult supervision of child laborers working in the field e. Ensure that children's rights to education are respected and are not restricted. <p>Based on interview with sample with the smallholders, the had given training concerning the principal of anti force labour.</p> <p>Providers of the training materials was ICS of Koperasi Perkebunan Sawit Marga Indah(Juwito, Ded Kurniawan, Fransiska Angela and Dharu Prasetyo), where they have the competence and experience, including:</p> <ul style="list-style-type: none"> • Training of Facilitators/Trainers on 5 February 2021 about Social Impact Assessment by Dr. Feybe E.N. Lamuru from Fortasbi • Training of Facilitators/Trainers on 5 March 2021 about Safety Policy and PPE by Harris Sillahi from Fortasbi • Training of Facilitators/Trainers on 30 January 2021 about Internal Cooperative Policy by Dr. Feybe E.N. Lamuru from Fortasbi <p>Training was conducted by FORTASBI and GIZ.</p>	
<p>Milestone B</p>	<p>Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	<p>The workers for harvesting, manuring and spraying are hired directly by the members. The organizations have a work agreement template explaining type of work, working conditions, wages, right and obligation and compliance to national/local regulations.</p> <p>Non conformance (2166889-202202-M2) :</p> <p>The organization does not have a systems to ensure the workers recruitment process in accordance to RSPO ISH Standard</p>	<p>Non-compliance</p>

<p>Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>		
<p>Eligibility</p>	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 3. Providing adult supervision of young people working on the farm. 4. Ensuring the practice of children’s rights to education is unrestricted and respected. <p>(Refer to appendix 1).</p>	<p>Koperasi Perkebunan Sawit Marga Indah has a policy regarding prohibition of child labour set under Decree No. 014/KOP.MI/MM/01/2021, dated 21 January 2021 stating:</p> <ul style="list-style-type: none"> - For Cooperative members not to employ children under 17 years of age. - And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs. <p>This policy refers to the existing laws and regulations in Indonesia and international such as :</p> <ol style="list-style-type: none"> a. Law No. 13 of 2013 concerning the prohibition of using child labour b. Law No.1 of 2000 <i>Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak</i> c. Law No. 20 of 1999 <i>Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja</i> <p>Please refer to 3.1 Eligibility for training records</p> <p>All smallholder members have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number D.8; that "Ensure that there are no child labour practices in plantation operations and stop the practice of child labour that is still running". Samples was seen for :</p>
		<p>Complied</p>

		<ul style="list-style-type: none"> a. RSPO Certification Commitment on behalf of Memed dated 8 April 2021 b. RSPO Certification Commitment on behalf of Zuhri Dp dated 8 April 2021 c. RSPO Certification Commitment on behalf of Nur Diwi Yanto dated 8 April 2021 	
<p>Milestone A</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>Koperasi Perkebunan Sawit Marga Indah has a policy regarding prohibition of child labour set in Decree No. 014/KOP.MI/MM/01/2021, dated 21 January 2021, set that:</p> <ul style="list-style-type: none"> - For Cooperative members not to employ children under 17 years of age. - And for children aged 13-17 years, if they work in the field with the aim of helping their parents, it must be under parental supervision, and not do risky jobs. <p>This policy refers to the existing laws and regulations in Indonesia and international such as :</p> <ul style="list-style-type: none"> a. Law No. 13 of 2013 concerning the prohibition of using child labour b. Law No.1 of 2000 <i>Ratifikasi Konvensi ILO No. 182 Mengenai Pelarangan dan Tindakan Segera Penghapusan Bentuk-Bentuk Pekerjaan Terburuk untuk Anak</i> c. Law No. 20 of 1999 <i>Ratifikasi Konvensi ILO No. 138 Tahun 1973 Mengenai Batas Usia Minimum Diperbolehkan Bekerja</i> <p>Please refer to 3.1 Eligibility for training records</p> <p>The topics covered :</p> <ul style="list-style-type: none"> a. Compliance with the minimum age of workers and as defined by local, state, or national law, 	<p>Complied</p>

		<ul style="list-style-type: none"> b. Not exposing children to hazardous work. c. Providing adult supervision of young people working on the farm. d. Ensuring the practice of children’s rights to education is unrestricted and respected 	
Milestone B	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>Please refer to 3.2 MSA above related to organization policy and refer to 3.1 Eligibility for training records</p> <p>Based on field visit and interview with members, obtained information that there was no children workers and the smallholder members can explain that child labour is prohibited. In addition to that, interview was conducted also to ICS team, ICS Group Manager and Head of Koperasi regarding child protection.</p>	Complied
<p>Criteria 3.3: Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			
Eligibility	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Koperasi Perkebunan Sawit Marga Indah has committed to pay workers with a minimum wage in accordance with regulation, set in Group Manager Decree No. 017/KOP.MI/MM/01/2021 dated 9 January 2021 concerning Wage Payments, mentioned that Koperasi Perkebunan Sawit Marga Indah will pay worker’s wages referring to applicable government regulation. If the wage is lower than the stipulated, it must be explained by the conversion system of working hours or a special situation.</p> <p>Please refer to 3.1 Eligibility for training records</p> <p>All smallholder members have signed statements/declarations that the farmers are committed to not using child labour. This statement is</p>	Complied

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stated in the "RSPO Certification Commitment" on number D.4; that "Paid minimum wage in accordance to national rule". Samples was seen for:

- a. RSPO Certification Commitment on behalf of Memed dated 8 April 2021
- b. RSPO Certification Commitment on behalf of Zuhri Dp dated 8 April 2021
- c. RSPO Certification Commitment on behalf of Nur Diwi Yanto dated 8 April 2021

Based on interview to the smallholders in the field, they stated their commitment to pay the workers referring to the minimum wage set by government.

Koperasi Perkebunan Sawit Marga Indah documented the annual Governor Decree concerning minimum wage, then the KUD set the conversion of rates of operational activities, that are described below:

- Minimum Wage of 2021:
Based on Governor Decree No. 561/K.564/2021 dated 31 October 2020 concerning the determination of the Kalimantan Timur Province Minimum Wage of 2021, amount of IDR 2,981,378.72
- Minimum Wage of 2022:
Based on Governor Decree No. 561/K.568/2021 dated 17 November 2021 concerning the determination of the Kalimantan Timur Province Minimum Wage of 2022, amount of IDR 3,014,497.22 per month.

Conversion in accordance to PP No 36/2021

Minimum wage	Monthly (IDR)	Rate per Hours (IDR)
2021	2,981,378.72	23,661.74

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		<table border="1" data-bbox="1133 363 1912 411"> <tr> <td>2022</td> <td>3,014,497.22</td> <td>23,924.58</td> </tr> </table> <p>All workers are hired directly by the smallholder and their wages follow the rules set by the organization in Berita Acara No : 003 BA/ICS.Kop.MI/MM/X/2021 about <i>Status Tenaga Kerja Perawatan Kebun Kelapa Sawit Petani Swadaya di Koperasi Perkebunan Sawit Marga Indah</i> dated 4 October 2021.</p> <p>Payrate for workers :</p> <table border="1" data-bbox="1133 671 1872 1102"> <thead> <tr> <th>Workers</th> <th>Wages (IDR)</th> <th>Indicator</th> </tr> </thead> <tbody> <tr> <td>Harvester</td> <td>200,000</td> <td>per ton FFB</td> </tr> <tr> <td>FFB weight measurement</td> <td>25,000</td> <td>per ton FFB</td> </tr> <tr> <td>Pruning</td> <td>500,000</td> <td>per ha</td> </tr> <tr> <td>Spraying</td> <td>150,000</td> <td>per day</td> </tr> <tr> <td>Fertilizer</td> <td>150,000</td> <td>per day</td> </tr> <tr> <td>IPM</td> <td>150,000</td> <td>per day</td> </tr> <tr> <td>FFB transport</td> <td>100,000</td> <td>per ton FFB</td> </tr> </tbody> </table> <p>Based on calculation per working hours, the wages detailed in table are above the minimum wage.</p>	2022	3,014,497.22	23,924.58	Workers	Wages (IDR)	Indicator	Harvester	200,000	per ton FFB	FFB weight measurement	25,000	per ton FFB	Pruning	500,000	per ha	Spraying	150,000	per day	Fertilizer	150,000	per day	IPM	150,000	per day	FFB transport	100,000	per ton FFB	
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<p>Milestone A</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.</p>	<p>During field observation and interview with the smallholder, they paid the workers follow the rules set by the organization, example for harvester their wages is IDR 200,000 per ton FFB.</p> <p>The workers also mentioned that there is no discrimination related to race, ethnic group, or religion. Moreover, the smallholders did not employed female worker.</p>	<p>Complied</p>																											

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<p>Milestone B</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.</p>	<p>During field observation and interview with the smallholder, they paid the workers follow the rules set by the organization, example for harvester their wages is IDR 200,000 per ton FFB.</p> <p>The workers also mentioned that there is no discrimination related to race, ethnic group, or religion. Moreover, the smallholders did not employed female worker.</p> <p>Non conformance (2166889-202202-M3) :</p> <p>Members of organization has paid their workers in accordance to minimum wage but not supported with records of payment (payslip)</p>	<p>Non-compliance</p>
<p>Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>			
<p>Eligibility</p>	<p>Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).</p>	<p>All smallholder members has signed statements/declarations commitment that the smallholder member are committed to respect the rights of workers to file a complaint/grievance. This statement is stated in the "RSPO Certification Commitment" on number D.5; that "Respect the rights of workers to file a complaint/grievance". Samples was seen for :</p> <ul style="list-style-type: none"> a. RSPO Certification Commitment on behalf of Memed dated 8 April 2021 b. RSPO Certification Commitment on behalf of Zuhri Dp dated 8 April 2021 c. RSPO Certification Commitment on behalf of Nur Diwi Yanto dated 8 April 2021 <p>Koperasi Perkebunan Sawit Marga Indah has a procedure for Grievance Submission of Smallholder No SOP/MI/007 dated 6 February 2021, explaining that:</p> <ol style="list-style-type: none"> 1. Members can submit their suggestions or complaints (public) to the complaint box or directly to the Cooperative Management 	<p>Complied</p>

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		<p>2. If the complaint goes through the Group Leader (<i>Ketua KT</i>), then the group leader must submit it to the Cooperative Management, then the officer appointed by the cooperative management will record the complaint in the Member's Suggestion/Complaints Book.</p> <p>3. If the complaint is an important matter and needs to be kept confidential, then the report or complaint from the member will be recorded in the Unpublished Member's Important Complaints Book, where the issues are cover about :</p> <ul style="list-style-type: none"> • Everything that concern about race, tribe, religion • Domestic violence • Sexual harrasment • Human Rights Violation • The identity of the Whistleblower/complainant will be kept confidential. Cooperative management or appointed officers are prohibited from revealing the identity of the whistleblower/complainant to the public or other parties, except to the authorized party (Police) • Complaints from members will be discussed in the Cooperative Management meeting and will be responded to at least within 2 weeks. • For complaints that are suggestions, complaints and criticisms, if a decision is obtained, the reporting party will be explained about the meeting and the results of the decision, the explanation can be done verbally or in writing. • If there are things that are considered unsatisfactory, a deliberations will be carried out again • Complaints as mentioned in point number 3, will be identified and investigated by the Cooperative Management. If the 	
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		<p>problem can be resolved amicably and through deliberation, the management will hold a meeting inviting the reported party. And, if the problem is still not resolved, the Cooperative Management will submit the problem to the competent authorities for follow-up.</p> <p>The confidentiality of the Reporting Person is guaranteed as mentions in point 4 above. The subject of the complaints which is confidential, if it cannot be resolved internally in the Koperasi Perkebunan Sawit Marga Indah, the Koperasi Perkebunan Sawit Marga Indah management will submit the matter to the competent authority for further action.</p> <p>Please refer to 3.1 Eligibility for training records</p> <p>Based on interview with sample of smallholders, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the Koperasi Perkebunan Sawit Marga Indah secretariat, has been sighted the Logbook of Grievance, Grievance box located in KUD office and form of grievance submission. There is no official complaint submitted to KUD official based on interview and logbook review.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.</p>	<p>Koperasi Perkebunan Sawit Marga Indah has a procedure for Grievance Submission of Smallholder No. 04/UPPA/ICS/JMK/I/2021 dated 21 January 2021.</p> <p>Please refer to 3.1 Eligibility for training records</p> <p>Based on interview with sample of smallholders, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the Koperasi Perkebunan Sawit Marga Indah secretariat, has</p>	<p>Complied</p>

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		been sighted the Logbook of Grievance, Grievance box located in KUD office and form of grievance submission. There is no official complaint submitted to KUD official based on interview and logbook review.	
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	Based on interview with sample of smallholders, they mentioned that they committed to respect the workers right to submit grievance. Based on interview with workers in the field, they have mentioned that they were given awareness about the right to submit grievance to any party. In the Koperasi Perkebunan Sawit Marga Indah sekretariat, has been sighted the Logbook of Grievance, Grievance box located in KUD office and form of grievance submission. There is no official complaint submitted to KUD official based on interview and logbook review.	Complied
Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	All smallholder members have signed statements/declarations that the farmers are committed to providing safe working conditions and facilities. This statement is stated in the "RSPO Certification Commitment" on number D.6; that "Providing a safe working condition and facilities". Samples was seen for : a. RSPO Certification Commitment on behalf of Memed dated 8 April 2021 b. RSPO Certification Commitment on behalf of Zuhri Dp dated 8 April 2021 c. RSPO Certification Commitment on behalf of Nur Diwi Yanto dated 8 April 2021	Complied
Milestone A	Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them	Koperasi Perkebunan Sawit Marga Indah has identify the OHS risk and analysis per "Prosedur Pengendalian Resiko dan Mitigasi Kecelakaan Kerja" SOP/MI/018 dated 27 February 2021. OHS risk analysis covering office activity, fertilizer and agrochemical warehouse,	Complied

		<p>harvesting, FFB transportation, manuring and upkeeping. OHS risk analysis will be updated if there are new risk identified.</p> <p>Fire handling training has been carried out on 20 March 2021 by GIZ cooperated with POSKO DAMKAR Kecamatan Kongbeng Evidence of training can be shown and during audit ICS team can be demonstrated the fire handling technique. Meanwhile, training to members was conducted in 30 March 2021. Evidence of training was sighted such as Activity Report, attendance list and training materials.</p> <p>Training for pesticide use was conducted on 15 June 2021 cooperated with GIZ and Sygenta. Records was reviewed such as "<i>Notulent List Pelatihan Pengaplikasian dan K3 dalam Penggunaan Pestisida Terbatas di Kebun Rakyat</i>". Meanwhile, training to members was conducted on 20 223 September 2022. Evidence of training was sighted such as Activity Report, attendance list and training materials.</p> <p>During interview with smallholder confirmed that smallholder member are aware with health and safety risk in their activity of farm work.</p> <p>Koperasi Perkebunan Sawit Marga Indah has provide PPE for smallholder member including workers:</p> <ul style="list-style-type: none"> • Harvester: Safety helmet, Safety boots • Spraying workers: Apron, Masker, Rubber Handgloves, Safety glasses • APAR is available in KUD office as an emergency tool in case of fire. <p>First aid equipment was provide by Koperasi Perkebunan Sawit Marga Indah to every farmers group. First aid equipment provision were evident as per "<i>Surat Serah Terima Perlengkapan Alat Pelindung Diri</i>" dated 14 September 2021.</p>	
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		Training for first aid kit to ICS team is scheduled on 23 February 2022 with speaker from Puskesmas Muara Wahau meanwhile training to members planned on March 2022.	
Milestone B	Workers, including smallholder family members, have access to safe working conditions and amenities that include: <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	Workers including smallholder family member have access to safe working conditions and amenities. Each workers and smallholder has their own housing. During field visit to smallholder housing shown that the housing condition is standard for health and safety, working equipment for harvesting store in speared place, herbicide/pesticide store in the separate place. Adequate drinking water and access to toilet are available in their own housing based on field visit to smallholder and workers housing. First aid equipment was provide by Koperasi Perkebunan Sawit Marga Indah to every farmers group. First aid equipment provision were evident as per "Surat Serah Terima Perlengkapan Alat Pelindung Diri" dated 14 September 2021. Refer to the document above, there were only 1 first aid kit box per farmers group. Non conformance (2166889-202202-M4) : Based on document review and interview with ICS, it was found that the organization does not have a mechanism or system to monitor all members have access to first aid kit supplies and PPEs.	Non-compliance
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	Head of Koperasi Perkebunan Sawit Marga Indah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number 015/KOP.MI/MM/I/2021 dated 9 January 2021, stated : a. Every cooperative members prohibited to conduct discriminative (colour, race, tribe, religion, group, gender and politic affiliation)	Complied

		<p>b. Prohibited to do or conduct forced labour to workers or someone else in every situation.</p> <p>c. Prohibited to do human trafficking in every form and also no using illegal worker.</p> <p>For harassment, ruled out in Decree Human Rights No. 013/KOP.MI/MM/I/2021 dated 9 January 2021 stated that :</p> <p><i>Bahwa Setiap Anggota Koperasi Perkebunan Sawit Marga Indah dilarang melakukan tindakan yang melanggar Hak Asasi Manusia, beberapa di antaranya yang termasuk Hak Asasi Manusia Adalah</i></p> <ul style="list-style-type: none"> • <i>Hak untuk Hidup, mempertahankan hidup dan meningkatkan taraf kehidupan.</i> • <i>Hak untuk berkeluarga dan melanjutkan keturunan sesuai undang-undang yang berlaku.</i> • <i>Hak untuk Tidak di Siksa, diperbudak dan di Lecehkan</i> <p>Please refer to 3.1 Eligibility for training records</p> <p>All smallholder members have signed statements/declarations that the farmers are committed to not using child labour. This statement is stated in the "RSPO Certification Commitment" on number D.7; that "No discrimination, harassment or violence in plantation". Samples was seen for:</p> <ol style="list-style-type: none"> a. RSPO Certification Commitment on behalf of Memed dated 8 April 2021 b. RSPO Certification Commitment on behalf of Zuhri Dp dated 8 April 2021 c. RSPO Certification Commitment on behalf of Nur Diwi Yanto dated 8 April 2021 	
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		<p>Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p>	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	<p>Head of Koperasi Perkebunan Sawit Marga Indah has established Policy/Decree concerning Forced Labour, Discrimination and Human Trafficking in Decree Number 015/KOP.MI/MM/I/2021 dated 9 January 2021. For harassment, ruled out in Decree Human Rights No. 013/KOP.MI/MM/I/2021 dated 9 January 2021.</p> <p>Please refer to 3.1 Eligibility for training records</p> <p>Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti discrimination and harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p>	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	<p>Based on interview with sample of smallholders, are mentioned that the smallholders committed in anti discrimination in any form, no harassment and abuse in the farm.</p> <p>Based on interview with workers in the field, they have mentioned awareness about smallholder commitment in anti discrimination and</p>	Complied

		<p>harassment. They mentioned that there was no discriminations and harassments performed by smallholder. If there is any in the future, workers can submit grievance/complaint to KUD based on applicable procedure.</p>	
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<p>Principle 4: Protect, conserve and enhance ecosystems and the environment Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.</p> <p>Preamble</p> <p>High Conservation Value (HCVs) and High Carbon Stock (HCS) forests</p> <p>This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).</p> <p>Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.</p> <p>In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.</p> <p>Remediation and Compensation Procedure (RaCP)</p> <p>Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.</p> <p>The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.</p> <p>Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.</p>
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<p>Eligibility</p>	<p>Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).</p>	<p>Koperasi Perkebunan Sawit Marga Indah and all smallholder members have committed to protect the HCV area and maintain HCV area. HCV assessment has been conducted since January 2021 by internal assessor from ICS KSU Marga Indah and GIZ Facilitator. Internal assessor was trained by GIZ facilitator and Fortasbi (Dani Rahadian Hidayat).</p> <p>HCV assessment report is available in "Laporan Identifikasi Nilai Konservasi Tinggi (NKT)/High Conservation Value (HCV) di Wilayah Desa Marga Mulya Koperasi Marga Indah" dated 11 February 2021. According to HCV assessment there were no HCV areas identified at smallholder plots. However it was identified that there is a Dayak graveyard near to smallholder plots (outside the plots) and ditch in several smallholder plots (not categorized as HCV). Koperasi Perkebunan Sawit Marga Indah manage the waterways by prohibiting spraying activity and fertilizing near to waterways and frond stacking. Based on HCV and HCS identification, there is no forest identified and area with high carbon stock at smallholder plot.</p> <p>Commitment of smallholder member to protect the HCV and HCS forests also stated in "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" point 12 "Melindungi NKT dan hutan SKT melalui pendekatan praktik kehati-hatian", signed and witnessed by Group Manager Koperasi Perkebunan Sawit Marga Indah. Sample seen for smallholder commitment:</p> <ul style="list-style-type: none"> - Keping lawing – MI.023 - Juju kurnaidin – MI.207 - Sunarso – MI.050 - Arni Binti Abdullah – MI.206 - Slamet – MI.078 - Sriyana Dungau – MI.217 	<p>Complied</p>
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Milestone A	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict; and • Rare, threatened and endangered species and important ecosystems. 	<p>Training on maintaining and conserving HCVs and HCS forests, Rare, threatened and endangered species and important ecosystems has been conducted by Penyuluh lapangan (facilitator from GIZ and Fortasbi) on 16 November 2020 – 15 April 2021. The training delivered in series of training. Sample seen:</p> <ul style="list-style-type: none"> - Dated 21 February 2021 HCS training, class MI.1 attend by 22 participants - Dated 24 February 2021 HCV training, class MI.2 attend by 21 participants - Dated 23 February 2021 HCV Training, class MI.3 attend by 21 participants - Dated 24 February 2021 HCV Training, class MI.4 attend by 20 participants - Dated 23 February 2021 HCV Training, class MI.5 attend by 25 participants <p>Evidence of training can be demonstrated during audit as per “Laporan Kegiatan Sekolah Lapang” dated 16 November 2020 – 15 April 2021. Training deliver by ICS team and facilitator from GIZ and Fortasbi. Training attendees by all smallholder members. The smallholder who cannot attend the training as per schedule Koperasi has delivered the material of training and ICS team socialize and explain the content of training material to the smallholder member to ensure they understand the training material.</p> <p>During field visit to smallholder plot and interview with smallholder members confirmed that they have follow the training of HCV by ICS team and facilitator.</p>	Complied

<p>Milestone B</p>	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable</p>	<p>Based on interview with smallholder member during audit, confirmed that they aware regarding the RTE species protection and animal in the smallholder plots. Animal hunting is prohibit by the policy of Koperasi Perkebunan Sawit Marga Indah and also regulation. Koperasi Perkebunan Sawit Marga Indah dah has establish the procedure for animal protection and conflict prevention between human and animal as per "Prosedur Penanganan Konflik Satwa No: SOP/MI/017" Dated 20 February 2021 and "Prosedur Penanganan Perlindungan Satwa No: SOP/MI/016" Dated 20 February 2021.</p> <p>Report of HCV assessment were available in "Identifikasi NKT/HCV di Koperasi Perkebunan Sawit Marga Indah" dated February 2021. According to HCV assessment there is no HCV area identified at smallholder plot. However there were identified several animal which was protected by Koperasi Perkebunan Sawit Marga Indah such as: <i>Naja sumatrana</i>, <i>Phyton reticulatus</i>, <i>Varanus salvator</i>, <i>Tyto alba</i>, <i>Bubulcus ibis</i>, <i>Ichtyophaga ichhyaetus</i>. RTE species or protected species by law identified were: <i>Bubulcus ibis</i>, <i>Ichtyophaga ichhyaetus</i>.</p> <p>RTE species monitoring has been performed by each Smallholder Group in their smallholder member plots. Record of monitoring available in "Buku Catatan dan Monitoring Satwa dan Tumbuhan di Lokasi Kerja Koperasi Marga Indah".</p> <p>In the SOP "Prosedur Penanganan Perlindungan Satwa No: SOP/MI/016", protection measures have been regulated which include no catching or injuring, no keeping and selling them, letting animals pass, marking the path, and reporting findings. The socialization of the procedure has been carried out through the Field School program, which is for 4 days for each farmer group. Based on the Minutes of the Field School on April 19, 2021, all 5 Farmer Groups have completed the Field School in the period from November 16, 2020 to April 15, 2021.</p>	<p>Complied</p>
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Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).			
Eligibility	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).</p>	<p>Based on data palm oil planting of Koperasi Perkebunan Sawit Marga Indah, there is no palm oil planted after November 2005. All smallholder plots has been planted between February 2004 – July 2005. This was also confirmed by liability disclosure submitted to RSPO.</p> <p>However according to document and field verification result confirmed that there is a planting area after November 2005: April 2006 - March 2017 (NC #2166889-202202-M5). Koperasi Perkebunan Sawit Marga Indah has not provide and proceed the land Use Change Analysis (LUCA).</p> <p>Smallholder member has signed the commitment in “Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan” which stated in point 11 that “No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)”.</p> <p>Smallholder also commit to provide information to group manager among others:</p> <ul style="list-style-type: none"> - Location (coordinates) of all plots currently planted with oil palm - Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders) - Any plots located on steep slopes - Details on plans for replanting and expansion of oil palm. 	Non-compliance
Milestone A	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since</p>	<p>Based on data of palm oil planting Koperasi Perkebunan Sawit Marga Indah, there is no palm oil planted after November 2005. All</p>	Non-compliance

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	<p>November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>smallholder plots has been planted since February 2004 – July 2005. This also confirmed with liability disclosure form submit to RSPO.</p> <p>According to email correspondence from RSPO dated 7 February 2021, confirmed by RSPO:</p> <ul style="list-style-type: none"> - Based on disclosure form received by RSPO, there are 169 member of independent smallholder (420.86 ha) which has been disclose and there is no new planting since November 2005 (No Liability), therefore LUCA is not required. <p>However according to document and field verification result confirmed that there is a planting area after November 2005: April 2006 - March 2017(NC #2166889-202202-M5) . Koperasi Perkebunan Sawit Marga Indah has not provide and proceed the land Use Change Analysis (LUCA).</p>	
<p>Milestone B</p>	<p>An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.</p>	<p>Based on data of palm oil planting Koperasi Perkebunan Sawit Marga Indah, there is no palm oil planted after November 2005. All smallholder plots has been planted since 2004 – 2005 (September). This also confirmed with liability disclosure form submit to RSPO.</p> <p>According to email correspondence from RSPO dated 7 February 2021, confirmed by RSPO:</p> <p>Based on disclosure form received by RSPO, there are 169 member of independent smallholder (420.86 ha) which has been disclose and there is no new planting since November 2005 (No Liability), therefore LUCA is not required.</p> <p>However according to document and field verification result confirmed that there is a planting area after November 2005: April 2006 - March 2017. Koperasi Perkebunan Sawit Marga Indah has not provide and proceed the land Use Change Analysis (LUCA).</p> <p>Non-conformances (2166889-202202-M5) :</p>	<p>Non-compliance</p>

		<p>Based on verification of year crop in member of certification of Koperasi Perkebunan Sawit Marga Indah, it was found there are crop planted after November 2005 which is : April 2006 - March 2017. But, the data that have been reported was year crop 2004 - 2005, so the land use change analysis for crop planted after November 2005 not yet conducted.</p>	
<p>Criteria 4.3: New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) • Are not on peat areas of any depth. 			
<p>Eligibility</p>	<p>Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).</p>	<p>Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation. All member plantation are existing palm oil plantation.</p> <p>Smallholder member has signed the commitment in "Formulir Pernyataan Komitmen Petani Swadaya Dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" which stated in point 11 that "No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)".</p> <p>Smallholder also commit to provide information to group manager among others:</p> <ul style="list-style-type: none"> - Location (coordinates) of all plots currently planted with oil palm - Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders) - Any plots located on steep slopes - Details on plans for replanting and expansion of oil palm 	<p>Complied</p>

Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	Based on data of palm oil planting Koperasi Perkebunan Sawit Marga Indah, there is no palm oil planted after November 2019. Mostly smallholder plots has been planted since 2004 – March 2017. Please refer to NC #2166889-202202-M5. Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation.	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	Based on data of palm oil planting Koperasi Perkebunan Sawit Marga Indah, there is no palm oil planted after November 2019. Mostly smallholder plots has been planted since 2004 – March 2017. Please refer to NC #2166889-202202-M5. Based on interview with smallholder members, ICS and cooperatives it was confirmed that there is no planned for new plantings for their plantation.	Complied
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	Koperasi Perkebunan Sawit Marga Indah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur province. According to soil maps overlaying indicated that there is no peat soil in area of smallholder plantation. Soil maps available in " <i>Peta Jenis Tanah Desa Marga Mulya Kecamatan Kongbeng</i> " with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Perkebunan Sawit Marga Indah consist of Typic hapludult (subordo) – ordo Ultisol.	Complied
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	Koperasi Perkebunan Sawit Marga Indah has overlay all smallholder plot with soil maps of Kutai Timur Regency, Kalimantan Timur province. According to soil maps overlaying indicated that there is no peat soil in area of smallholder plantation. Soil maps available in " <i>Peta Jenis Tanah Desa Marga Mulya Kecamatan Kongbeng</i> " with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder	Complied

		<p>plantation Koperasi Perkebunan Sawit Marga Indah consist of Typic hapludult (subordo) – ordo Ultisol.</p> <p>Smallholder member has attended the training for Good Agriculture Practices which provide by facilitator, conducted on 16 November 2020 – 15 April 2021. The training deliver in series of training topics and divide in to five (5) class MI.1 – MI.5, sample seen:</p> <ul style="list-style-type: none"> - <i>Simulasi Perencanaan Kebun Kelapa Sawit, simulasi jarak tanam dan persiapan tanam</i>, dated 21 – 24 December 2020, attend by 97 participants - <i>Anatomi buah kelapa sawit dan diagnose bibit sehat dan bibit abnormal</i>, dated 14 – 17 December 2020, attend by 120 participants - <i>Fisiologi pertumbuhan dan Teknik pemeliharaan</i>, dated 4 – 7 January 2021 attend by 115 participants. - <i>Analisis dampak pestisida, menahan laju penurunan kualitas tanah</i> dated 11 – 14 January 2021 attend by 80 participants. - <i>Analisis kondisi fisik tanah dan Teknik pemupukan</i> dated 18 – 21 January 2021 attend by 109 participants. - <i>Analisis usaha kebun kelapa sawit</i> dated 15 – 18 March 2021 attend by 102 participants. - <i>Manajemen keuangan perkebunan kelapa sawit</i> dated 21 – 24 February 2021 attend by 99 participants. - <i>Diagnosa tanaman sakit, struktur pencegahan penyakit, siklus hama dan Teknik pengendalian</i> dated 25 – 28 January 2021 attend by 103 participants. 	
<p>Milestone B</p>	<p>Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.</p>	<p>According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in “<i>Peta Jenis Tanah Desa Marga Mulya Kecamatan Kongbeng</i>” with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation</p>	<p>Complied</p>

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		<p>Koperasi Perkebunan Sawit Marga Indah consist of Typic hapludult (subordo) – ordo Ultisol.</p> <p>Smallholder member has attended the training for Good Agriculture Practices which provide by facilitator, conducted on 16 November 2020 – 15 April 2021. The training deliver in series of training topics and divide in to five (5) class MI.1 – MI.5, sample seen:</p> <ul style="list-style-type: none"> - <i>Simulasi Perencanaan Kebun Kelapa Sawit, simulasi jarak tanam dan persiapan tanam</i>, dated 21 – 24 December 2020, attend by 97 participants - <i>Anatomi buah kelapa sawit dan diagnose bibit sehat dan bibit abnormal</i>, dated 14 – 17 December 2020, attend by 120 participants - <i>Fisiologi pertumbuhan dan Teknik pemeliharaan</i>, dated 4 – 7 January 2021 attend by 115 participants. - <i>Analisis dampak pestisida, menahan laju penurunan kualitas tanah</i> dated 11 – 14 January 2021 attend by 80 participants. - <i>Analisis kondisi fisik tanah dan Teknik pemupukan</i> dated 18 – 21 January 2021 attend by 109 participants. - <i>Analisis usaha kebun kelapa sawit</i> dated 15 – 18 March 2021 attend by 102 participants. - <i>Manajemen keuangan perkebunan kelapa sawit</i> dated 21 – 24 February 2021 attend by 99 participants. - <i>Diagnosa tanaman sakit, struktur pencegahan penyakit, siklus hama dan Teknik pengendalian</i> dated 25 – 28 January 2021 attend by 103 participants. <p>Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: fire handling training on 29 March – 1 April 2021, attend by 81 participants.</p>	
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		Koperasi Perkebunan Sawit Marga Indah has an agreement and cooperation with Fire Fighter Posko Damkar Kecamatan Kongbeng for fire handling and prevention as per " <i>Perjanjian Kerjasama antara Koperasi Perkebunan Sawit Marga Indah dengan Posko Damkar Kecamatan Kongbeng Tentang Fasilitas Penanggulangan dan Pencegahan Kebakaran No: 001/MoU/MI/MM/XII/2021</i> " dated 18 December 2021. The agreement valid for 10 years.	
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	<p>According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in "Peta Jenis Tanah Desa Marga Mulya Kecamatan Kongbeng" with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Perkebunan Sawit Marga Indah consist of Typic hapludult (subordo) – ordo Ultisol.</p> <p>Based on Soil map and river map shown that generally plantation of Koperasi Perkebunan Sawit Marga Indah was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of Koperasi Perkebunan Sawit Marga Indah.</p> <p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p>	Complied
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	<p>According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in "Peta Jenis Tanah Desa Marga Mulya Kecamatan Kongbeng" with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Perkebunan Sawit Marga Indah consist of Typic hapludult (subordo) – ordo Ultisol.</p>	Complied

		<p>Based on Soil map and river map shown that generally plantation of Koperasi Perkebunan Sawit Marga Indah was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of Koperasi Perkebunan Sawit Marga Indah.</p> <p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p>	
Milestone B	<p>Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.</p>	<p>According to soil maps overlay indicated that there is no peat soil in area of smallholder plantation. Soil maps available in "<i>Peta Jenis Tanah Desa Marga Mulya Kecamatan Kongbeng</i>" with scale 1:25,000 year 2021. According to soil maps, soil type in smallholder plantation Koperasi Perkebunan Sawit Marga Indah consist of Typic hapludult (subordo) – ordo Ultisol.</p> <p>Based on Soil map and river map shown that generally plantation of Koperasi Perkebunan Sawit Marga Indah was far from the river or sea and there is no risk of flooding, in addition there is no peat soil in area of Koperasi Perkebunan Sawit Marga Indah.</p> <p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 13 that "No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion".</p>	Complied
<p>Criteria 4.6: Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.</p>			
Eligibility	<p>Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).</p>	<p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 15 that "No burning for preparing land or pest control". Based on interview with head of Koperasi Perkebunan Sawit Marga Indah, there is no land preparing by burning on 2004 – 2017. Land preparation conducted mechanically with method "zero burning".</p>	Complied

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<p>Milestone A</p>	<p>There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 15 that "No burning for preparing land or pest control". Based on interview with head of Koperasi Perkebunan Sawit Marga Indah, there is no land preparing by burning on 2004 – 2005. Land preparation conducted mechanically without burning. This also confirmed with smallholder member sampled (26 member) during field visit and interview.</p> <p>Koperasi Perkebunan Sawit Marga Indah has a procedure for land preparation as per "SOP Pembukaan Lahan No: SOP/MI/033 dated 20 March 2021. According to procedure, the land preparation conducted mechanically without burning and implementing method "Zero burning".</p> <p>Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: fire handling training on 29 March – 1 April 2021, attend by 81 participants.</p> <p>Koperasi Perkebunan Sawit Marga Indah has an agreement and cooperation with Fire Fighter Posko Damkar Kecamatan Kongbeng for fire handling and prevention as per "Perjanjian Kerjasama antara Koperasi Perkebunan Sawit Marga Indah dengan Posko Damkar Kecamatan Kongbeng Tentang Fasilitasi Penanggulangan dan Pencegahan Kebakaran No: 001/MoU/MI/MM/XII/2021" dated 18 December 2021. The agreement valid for 10 years.</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.</p>	<p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 15 that "No burning for preparing land or pest control". Based on interview with head of Koperasi Perkebunan Sawit Marga Indah, there is no land preparing by burning on 2004 – 2017. Land preparation conducted mechanically with method "zero burning".</p> <p>Koperasi Perkebunan Sawit Marga Indah has a procedure for land preparation as per "SOP Pembukaan Lahan No: SOP/MI/033 dated 20</p>	<p>Complied</p>

		<p>March 2021. According to procedure, the land preparation conducted mechanically without burning and implementing method "Zero burning".</p> <p>Koperasi Perkebunan Sawit Marga Indah also has a procedure for waste management as per "<i>Prosedur Penanganan Wadah Bekas Limbah Kimia No: SOP/MI/034</i>" dated 20 March 2021. Based on procedure stated that ex chemical container (pesticide) are prohibit to burning.</p> <p>Training for Fire handling on palm oil plantation has been conducted by facilitator dan ICS to smallholder member. Sample seen: fire handling training on 29 March – 1 April 2021, attend by 81 participants.</p> <p>Koperasi Perkebunan Sawit Marga Indah has an agreement and cooperation with Fire Fighter Posko Damkar Kecamatan Kongbeng for fire handling and prevention as per "<i>Perjanjian Kerjasama antara Koperasi Perkebunan Sawit Marga Indah dengan Posko Damkar Kecamatan Kongbeng Tentang Fasilitasi Penanggulangan dan Pencegahan Kebakaran No: 001/MoU/MI/MM/XII/2021</i>" dated 18 December 2021. The agreement valid for 10 years.</p> <p>During interview with smallholder member (26 member) confirmed that they have aware regarding the prohibition of use fire or practice burning for land preparation, waste management or pest control on their farm.</p> <p>During field visit to smallholder member plots (26 member) it was also confirmed that there is no practice burning in their land both for land preparation, pest control or waste management.</p>	
<p>Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	Group manager has identifies the riparian buffer zone through HCV Assessment, confirmed that there were no riparian buffer zone identified in Koperasi Perkebunan Sawit Marga Indah. HCV assessment	Complied

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		<p>has been conducted since 12 – 31 January 2021 by ICS Koperasi Perkebunan Sawit Marga Indah under supervise GIZ. Dharu Prasetyo and Fransiska Angela as an assessor and Facilitator has been trained by Fortasbi cooperated with GIZ dated 27 July – 2 November 2020.</p> <p>Report of HCV assessment were available in “<i>Identifikasi Nilai Konservasi Tinggi (NKT) di Koperasi Perkebunan Sawit Marga Indah</i>”. According to HCV assessment there were no HCV area identified at smallholder plot. However there are waterways identified in several smallholder plots such as: Plots no. 205 (Haryanto), 43 (Kapang), 6 (Abu Toyib), 383 (Widiarto), 363 (Sugiyanto).</p> <p>Koperasi Perkebunan Sawit Marga Indah has a plan to conserve and protect the waterways/watersource by marking the boundary of waterways/riparian 3 m from waterways and install the warning signboards to prohibit the agrochemical spraying activity near to waterways. Koperasi Perkebunan Sawit Marga Indah also planting vetiver grass to prevent the soil erosion near to waterways.</p> <p>Koperasi Perkebunan Sawit Marga Indah also has overlay the plantation maps of all smallholder member with river maps of Kutai Timur Regency, Kalimantan Province. According to maps overlay with scale 1:80,000 confirmed that there is no river in the Koperasi Perkebunan Sawit Marga Indah area. The nearest river is Wahau River with the distance ± 4 km.</p> <p>All smallholder member of Koperasi Perkebunan Sawit Marga Indah has signed the commitment letter which stated in point 11 that “No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)”.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.</p>	<p>Smallholder member has complete the training for riparian buffer zone management as per minutes of training “<i>Mengenal Nilai Konservasi Tinggi</i>” dated 21 – 24 February 2021 attend by 109 participants.</p>	<p>Complied</p>

		Record of training in the form of attendance list, training material and minutes of training are available during audit. During interview with smallholder member (26 member) confirmed that they have aware the riparian buffer zone management.	
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	According to HCV assessment result and maps overlay of plantation maps with river maps of Kutai Timur Regency, Kalimantan Province with scale 1:80,000 confirmed that there is no river in the area of Koperasi Perkebunan Sawit Marga Indah. It was also confirmed during field visit to sampled smallholder plots (26 member sampled) that there is no river in the plantation area of smallholder plots. In addition, smallholder member are aware to conserve the riparian (if any) by not apply the chemical spraying and fertilizing near to riparian area.	Complied
Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.			
Eligibility	Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by: <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. (Refer to appendix 1)	Non conformance (2166889-202202-M6) There is no evidence that member farmers are committed to immediately stopping the purchase and use of paraquat and providing group managers with pesticide use data.	Non-compliance
Milestone A	Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).	Smallholder has complete the training on BMP for pesticide on 11 – 14 January 2021 “ <i>Analisis dampak pestisida, menahan laju penurunan kualitas tanah</i> ” attend by 80 participants. Evidence of training can be demonstrated during audit. During field visit and interview with smallholder member confirmed that they have aware regarding the pesticide handling and best management practices.	Complied

		Koperasi Perkebunan Sawit Marga Indah has a policy to prohibit pregnant and breastfeeding woman and young workers for pesticide handling as per “ <i>Surat Keputusan Nomor: 020/KOP.MI/MM/I/2021 Tentang Larangan Mempekerjakan Wanita Hamil dan Menyusu</i> ” dated 9 January 2021. The policy has been disseminated to all smallholder member on 5 - 8 April 2021.	
Milestone B	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.	Smallholder member implement BMP for all pesticide use: using PPE during pesticide spraying (handgloves, masker, apron and face shield). Koperasi Perkebunan Sawit Marga Indah has a policy to prohibit pregnant and breastfeeding woman and young workers for pesticide handling as per “ <i>Surat Keputusan Nomor: 020/KOP.MI/MM/I/2021 Tentang Larangan Mempekerjakan Wanita Hamil dan Menyusu</i> ” dated 9 January 2021. The policy has been disseminated to all smallholder member on 5 - 8 April 2021.	Complied
Criteria 4.9: he group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	-	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	Training for BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management has been conducted on on 11 – 14 January 2021 “Analisis dampak pestisida, menahan laju penurunan kualitas tanah” attend by 80 participants. Evidence of training can be demonstrated during audit. Training deliver by Facilitator GIZ (deutsce Gesselschaft fur Internationale Zusammenarbeit). Evidence of training can be demonstrated such as attendance list and training material. During interview with smallholder member confirmed that they aware with BMPs and well implemented in the field.	Complied

<p>Milestone B</p>	<p>The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.</p>	<p>Koperasi Perkebunan Sawit Marga Indah has establish "SOP Pengendalian Hama Terpadu (PHT) No: SOP/MI/027, dated 13 Maret 2021.</p> <p>Integrated pest management has been developed by Koperasi Perkebunan Sawit Marga Indah as per "<i>Pengamatan Tingkat Serangan Hama dan Penyakit kelapa Sawit Pada Empat Koperasi Mitra di kecamatan Kongbeng</i>". Evidence of program implementation can be demonstrated as per "<i>Laporan Pengamatan Tingkat Serangan Hama dan Penyakit kelapa Sawit Pada Empat Koperasi Mitra di kecamatan Kongbeng</i>" dated 24 November – 11 December 2020. Pest and disease monitoring and census conducted twice a year. Based on pest and disease monitoring dated 24/11/2021 – 11/12/2021, there were pest attack such as:</p> <ul style="list-style-type: none"> - Rats: 9.15% - Oryctes: 0.15% - Caterpillar: 0.00% - Ganoderma: 0.13% <p>Another action for integrated pest management are conserving the pest biological enemy such as: Snake as enemy for rats, Eagle and barn owl as enemy of rats. smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm. Koperasi Perkebunan Sawit Marga Indah has provide the barn owl nest 2 unit. To prevent the caterpillar attack, Koperasi Perkebunan Sawit Marga Indah also planting the beneficial plant <i>Turnera subulate</i> along of the main road (± 7 km)</p> <p>To reduce herbicide usage smallholder member using mechanics way to control the weeds and reduce the herbicide usage.</p>	<p>Complied</p>
<p>Internal Control System requirements for smallholder groups.</p>			

A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	<p>Koperasi Perkebunan Sawit Marga Indah has appointed Mr. Dedy Kurniawan as the group manager as per "Surat Keputusan No.002/KOP.MI/MM/IX/2020 tentang Penunjukan Manager ICS (Internal Control System)" dated 1 September 2020. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>Koperasi Perkebunan Sawit Marga Indah appointed the Internal Control System (ICS) Committee as per "Surat Keputusan No.003/KOP.MI/MM/IX/2021 tentang Penunjukan Manager ICS (Internal Control System)" dated 9 January 2021. The letter explains appointment and job description of Group Manager, "Komite Persetujuan dan Pendaftaran" - Approval committee and registration, "Unit Penilai Internal" – Internal auditor, "Unit Penyuluhan dan Pelatihan" – Information and training unit, and members.</p> <p>Group Manager and job description as per decree:</p> <ul style="list-style-type: none"> - Coordinating all organization activity with ICS team, smallholder group leader to ensure Koperasi Perkebunan Sawit Marga Indah policy implemented. - Prepare strategic planning and policy to improve Koperasi Perkebunan Sawit Marga Indah performance improvement. - Group Manager in coordination with Komite Persetujuan, Unit Penyuluhan & Pelatihan, Unit Audit Internal design the registration and membership requirement. - Design production planning, replanting plan and Good Agriculture Practice for oil palm plantation. 	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied

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		<ul style="list-style-type: none"> - Group Manager to provide inputs to Komite Persetujuan in member acceptance and establishment. - Coordinates working units in ICS. - Prepare external and internal audit planning to ensure compliance against RSPO & ISPO P&C. - Conduct non-physical RSPO sales after consultation with members. - Communicates with stakeholder/other interested parties related to certification. - Identifies HCV in the working area of Koperasi Perkebunan Sawit Marga Indah. - Identifies risk related to health and safety, and hazardous waste. - Identifies pest and disease prevention and control. - Ensure all ICS document related to principle and criteria maintained for 5 years. <p>Approval Committee (<i>Komite persetujuan</i>) job description</p> <ul style="list-style-type: none"> - Conduct check on ICS member acceptance and evaluation in form of member eligibility, legality and commitment for RSPO & ISPO certification. - Conduct development, monitoring, decision making related to non-conformities/deviation from established SOP. - Conduct performance monitoring to all smallholder members and ICS teams. <p>Internal Audit job description</p> <ul style="list-style-type: none"> - Prepare and establish Annual Internal program 	
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		<ul style="list-style-type: none"> - Prepare and establish internal audit plan, max. 2 weeks from implementation. - Prepare question/checklist for internal audit in designated format. - Ensure follow up upon internal audit findings prior to external audits. <p>Counseling and Training Unit (Unit Penyuluhan dan Pelatihan) job description</p> <ul style="list-style-type: none"> - Assisst manager during operational activities and administrative control for ICS Koperasi Perkebunan Sawit Marga Indah - Design training program for GAP and RSPO & ISPO P&C - Prepare plan, recording and documenting meeting or discussion minutes - Maintain member database. - Organize data request and information request related to certification - Accepts, record and convey member complaint to Operational Manager - Separates certification FFB and non-certification FFB. <p>Confirmation with cooperative manager and group manager, its confirmed that no changes in the group manager organization to date.</p>	
A.1.2			
Eligibility	The group manager has evidence of legal identity.	Deed of establishment: "Akta Pendirian Koperasi Perkebunan Sawit Marga Indah No.200 oleh Notaris Nurleila, SH., M.Kn" dated 27 Juli 2009. The initial establishment by Cooperative Service "Dinas Koperasi Kabupaten Kutai Timur Keputusan Menteri Negara Koperasi dan Usaha Kecil dan Menengah Republik Indonesia	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

		<p>No.708/BH/XX.3/DKKT//XII/2009 tentang Pengesahan Akta Pendirian Koperasi Menteri Negara Koperasi dan Usaha Kecil dan Menengah Republik Indonesia” for Koperasi Perkebunan Sawit Marga Indah dated 8 December 2009.</p> <p>Based on online check to website “Kementerian Kopersi dan Usaha Kecil dan Menengah Republik Indonesia”, the cooperative Koperasi Perkebunan Sawit Marga Indah has been registered with No. 708/BH/XX.3/DKKT//XII/2009 dated 8 December 2009; “Nomor Induk Koperasi No.6405130010044” latest member meeting 8 April 2021.</p> <p><i>Group Manager melakukan pengecekan ke Direktorat Jenderal AHU untuk melakukan pengecekan NIB, diketahui di Direktorat Jenderal AHU per tanggal 14 Januari 2021 – respon dari CS AHU Online, disampaikan “Dapat kami informasikan jika data yang tercatat di Kemenkop sudah lengkap maka data yang ada di Kemenkop harus termigrasi ke Kemenkumham untuk dapat terkoneksi ke OSS. Jika ada perubahan data maka perubahan data maka perubahan dilakukan di Kemenkumham”.</i></p> <p>The office and land of Koperasi Perkebunan Sawit Marga Indah was “hibah”/grant from the village authority as per letter from Marga Mulya village “Surat Keterangan Hibah Tanah untuk KUD Marga Indah No.2002/252/MM/X/2019” dated 22 October 2019, completed with map “Peta Lokasi Tanah No.2002/252/MMX/2019”. The letter stated Marga Mulya village head grant the land of 700 m² in address Jalan Wijaya Kusuma RT.06 Marga Mulya village – witnessed by “Ketua BPD Desa Marga Mulya, Kepala Dusun Satu Rejosari, Kepala Dusun Dua, Kepala Dusun Tiga, Kepala Dusun Empat”.</p>	
A1.3			
Eligibility	The group has membership requirements.		Complied

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Milestone A	The group has membership requirements.	Koperasi Perkebunan Sawit Marga Indah established membership requirement as documented in "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi No.SOP/MI/2004" dated 30 January 2021. Section IV Procedure stated	Complied
Milestone B	The group has membership requirements.	<p>The membership requirement consist of: Indonesian citizen, Owned a palm oil plantation min. 400m², located in Kongbeng District; comply to cooperative's statute; able to do legal action; complete the membership form; provides copy of legal ownership of the land; provides environmental commitment; provides oi palm plantation license; accepts the HCV assessment process; committed to participate in education/training programme.</p> <p>Evaluation of all smallholder member upon registration carried out by ICS team, approved by "Komite Persetujuan"/Approval Committee. Recorded under minute/"Berita Acara Verifikasi Lahan Pekebun Sertifikasi", stated on the minutes, the ICS Approval Committee made site visit and assessed the oil palm block(s) of smallholder member, covering aspect: oil palm block location based on spatial planning, topography of the block, block boundary, land dispute status, oil palm standing, pest and disease condition, planting year, soil type, legal ownership of the land, land preparation method.</p> <ul style="list-style-type: none"> - Mudakir, "Formulir Anggota Sertifikasi for Mudakir, 4 land parcels dated 8 February 2021.; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 4 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 January 2021. - Sukendar, "Formulir Anggota Sertifikasi" for Sukendar, dated 9 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 6 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. 	Non-compliance

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		<ul style="list-style-type: none"> - Dulkhori, "Formulir Anggota Sertifikasi" for Dulkhori, dated 5 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 12 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Parwito, "Formulir Anggota Sertifikasi" for Parwito, dated 13 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 10 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Sumadi, "Formulir Anggota Sertifikasi" for Sumadi, dated 16 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 12 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Kapang, "Formulir Anggota Sertifikasi" for Kapang, dated 5 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 28 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Abu Thoyib, "Formulir Anggota Sertifikasi" for Abu Thoyib, dated 3 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 18 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Parmuji, "Formulir Anggota Sertifikasi" for Parmuji, dated 10 February 2020; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 2 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. 	
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		<ul style="list-style-type: none"> - Waldi, "Formulir Anggota Sertifikasi" for Waldi, dated 11 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 8 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Suwarno, "Formulir Anggota Sertifikasi" for Suwarno, dated 12 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 10 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Komsatun, "Formulir Anggota Sertifikasi" for Komsatun, dated 6 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 3 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Djarkasi, "Formulir Anggota Sertifikasi" for Djarkasi, dated 4 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 2 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Rusdi, "Formulir Anggota Sertifikasi" for Rusdi, dated 27 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 4 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Sariyatman, "Formulir Anggota Sertifikasi" for Dulkhori, dated 1 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 27 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. 	
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		<ul style="list-style-type: none"> - Slamet, "Formulir Anggota Sertifikasi" for Slamet, dated 24 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 7 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Mahfidhotul Khoiriyah, "Formulir Anggota Sertifikasi" for Mahfidhotul, dated 7 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 23 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Memed, "Formulir Anggota Sertifikasi" for Memed, dated 13 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 7 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Zuhri DP, "Formulir Anggota Sertifikasi" for Zuhri, dated 12 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 3 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Nur Diwi Yanto, "Formulir Anggota Sertifikasi" for Nur Diwi Yanto, dated 8 February 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 7 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Mansyur, "Formulir Anggota Sertifikasi" for Mansyur, dated 1 March 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 28 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. 	
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		<ul style="list-style-type: none"> - Juwito, "Formulir Anggota Sertifikasi" for Juwito, dated 16 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 7 February 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 9 April 2021. - Yosep Supriatna, "Formulir Anggota Sertifikasi" for Yosep Supriatna, dated 13 March 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 6 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Pariman, "Formulir Anggota Sertifikasi" for Pariman, dated 24 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 14 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Bambang Priyanto, "Formulir Anggota Sertifikasi" for Bambang Priyanto, dated 4 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 3 March 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Haryanto, "Formulir Anggota Sertifikasi" for Haryanto, dated 4 January 2021; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 2 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. - Sugeng Priyana, "Formulir Anggota Sertifikasi" for Sugeng Priyana, dated 11 January 2020; "Berita Acara Verifikasi Lahan Pekebun Sertifikasi" dated 9 January 2021; "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" dated 8 April 2021. 	
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		<p>Non conformances (2166889-202202-M7) :</p> <p>SOP for Member Registration/Acceptance Requirements is not implemented consistently.</p> <ul style="list-style-type: none"> - The requirements for registration/acceptance of members do not explain the requirements of the RSPO standard and describe the requirements for a structured evaluation; - Based on interviews and document verification, the field verification process and member registration as well as the acceptance process by the Approval Committee were not carried out sequentially. - Minutes of Verification are carried out first compared to the Registration Form. The process of accepting members by the Approval Committee does not take into account conflicts of interest. 	
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	<p>Koperasi Perkebunan Sawit Marga Indah established membership requirement as documented in "Standar Operasional Prosedur tentang Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi No.SOP/MI/2004" dated 30 January 2021. Section IV Procedure stated: The membership requirement consist of: Indonesian citizen, Owned a palm oil plantation min. 400 m2, located in Kongbeng District; comply to cooperative's statute; able to do legal action; complete the membership form; provides copy of legal ownership of the land; provides environmental commitment; provides oi palm plantation license; accepts the HCV assessment process; committed to participate in education/training programme.</p> <p>Verification of all smallholder member upon registration carried out by ICS team, approved by "Komite Persetujuan"/Approval Committee.</p>	Complied

		<p>Recorded under minute/"Berita Acara Verifikasi Lahan Pekebun Sertifikasi".</p> <p>Upon successful verification, the smallholder member signed statement letter "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan". The statement letter consists commitment of each member to:</p> <ul style="list-style-type: none"> - Committed to the importance sustainable production - To follow RSPO principle, criteria and indicator - Committed to provide all information: <ul style="list-style-type: none"> a. All land holdings b. Location (coordinates) of all plots currently planted with oil palm c. Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders) d. Any plots located on steep slopes e. Any plots located on peat f. Details on plans for replanting and expansion of oil palm g. Any existing land disputes h. Ownership and land use status i. Source of farm labour. - Committed to: <ul style="list-style-type: none"> a. Continue to progress along the standard and meet required milestones for progress; b. Participate in trainings as required and actively participate in the group; c. Ensuring no forced labour on farm operations and ending any existing forced labour; 	
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		<ul style="list-style-type: none"> d. Pay of national level minimum wage; e. Respecting the rights of workers to file a complaint; f. Providing safe working conditions and facilities; g. No discrimination, harassment or abuse on the farm; h. Ensuring no child labour on farm operations and ending any existing child labour; i. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach; j. Resolving any existing disputes; k. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation); l. Protect HCVs and HCS forests through the precautionary practices approach; m. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion; n. Use of best management practices for oil palm on peat; o. No burning for preparing land or pest control; p. Minimising and controlling erosion; <p>Sampled smallholder commitment:</p> <ul style="list-style-type: none"> - Sugeng Priyana signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 5 Ha from 3 land parcels dated 8 April 2021. - Yosep Supriyatna signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 8 April 2021. 	
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		<ul style="list-style-type: none"> - Juwito signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 10 Ha from 6 land parcels dated 9 April 2021. - Mansyur SE signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha from 3 land parcels dated 8 April 2021. - Nur Diwi Yanto signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha from 2 land parcels dated 8 April 2021. - Zuhri DP signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha land parcel dated 8 April 2021. - Mahfidotul Khoriyah signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 8 Ha in 6 land parcels dated 8 April 2021. - Haryanto signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 6 Ha in 4 land parcels dated 8 April 2021. - Bambang Priyanto signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 7 Ha in 4 land parcels dated 8 April 2021. - Pariman signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha land parcel dated 8 April 2021. - Memed signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 2 Ha land parcel dated 8 April 2021. 	
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		<ul style="list-style-type: none"> - Mahfidhotul Khoiriyah signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 8 Ha land parcel dated 8 April 2021. - Slamet signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha land parcel dated 8 April 2021. - Sariyatman signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha land parcel dated 8 April 2021. - Rusdi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha land parcel dated 8 April 2021. - Djarkasi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha land parcel dated 8 April 2021. - Komsatun signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 0,5 Ha land parcel dated 8 April 2021. - Suwarno signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha land parcel dated 8 April 2021. - Waldi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha land parcel dated 8 April 2021. - Parmuji signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 2 Ha land parcel dated 8 April 2021. 	
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		<ul style="list-style-type: none"> - Abu Thoyib signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha land parcel dated 8 April 2021. - Kapang signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 6 Ha land parcel dated 8 April 2021. - Sumadi signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 1 Ha land parcel dated 8 April 2021. - Parwito signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 3 Ha land parcel dated 8 April 2021. - Dulkhori signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 4 Ha land parcel dated 8 April 2021. - Sukendar signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 5 Ha land parcel dated 8 April 2021. - Mudakir signed "Formulir Pernyataan Komitmen Petani Swadaya dalam Melakukan Pengelolaan Perkebunan Berkelanjutan" for its 6 Ha land parcel dated 8 April 2021. 	
Milestone A	All members can demonstrate understanding of membership requirements.	There is no new member joined the cooperative since Group Manager and ICS Team established.	Complied
Milestone B	All members can demonstrate understanding of membership requirements.	Based on interview with sampled smallholder, they understood the rights and obligation lined out in membership requirement.	Complied
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			

<p>Eligibility</p>	<p>The group manager has planned for the implementation of the ICS.</p>	<p>The Group Manager have established plan for the implementation of ICS on the form of "Long Term Work Plan" 2020 – 2024. The implementation of work plan can be shown in "Laporan Kegiatan Sertifikasi Perkebunan Kelapa Sawit Swadaya Koperasi Perkebunan Sawit Marga Indah". Evidence of implementation program among others:</p> <p>Organization and Administration:</p> <ul style="list-style-type: none"> - Improvement of financial administration and organizational administration - Participate in ISPO and RSPO certification programs - Accepting New Members. The acceptance of new members for the RSPO certification has been carried out since August 2020 – March 2021. <p>Finance:</p> <ul style="list-style-type: none"> - The amount of the principal deposit, increased from IDR 300,000 to IDR 500,000 - Replanting savings need to be reactivated as additional cooperative capital. Koperasi Perkebunan Sawit Marga Indah has implemented a replanting savings program and currently there are around IDR 12 million per farmer per ha. - Establish cooperation with banks. Koperasi Perkebunan Sawit Marga Indah has collaborated with Bank BRI regarding transactions and funding. <p>Social:</p> <ul style="list-style-type: none"> - If a member dies, Koperasi Perkebunan Sawit Marga Indah provides compensation of Rp. 500,000 to the bereaved family - Provide operational assistance for places of worship, prayer rooms, churches per year Rp. 1,000,000 	<p>Complied</p>
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		<p>Welfare:</p> <ul style="list-style-type: none"> - Providing consolation prizes in the form of door prizes to members who attend each annual member meeting (RAT) <p>Infrastructure Sector:</p> <ul style="list-style-type: none"> - Construction of a Warehouse (Agrochemical, fertilizer, supporting equipment) Koperasi Perkebunan Sawit Marga Indah has established a Warehouse located near the office with a size of 6 m x 9 m. - Construction of the cooperative office, will be carried out after obtaining RSPO certification. - Improvement of farm roads, road repairs are carried out in stages with light and heavy maintenance carried out 1-2 times a year. - Construction of a temporary storage area for hazardous waste. Construction has been carried out with a size of 2.5 m x 4 m. <p>Savings and Loans Business Unit:</p> <ul style="list-style-type: none"> - Maximum loan ceiling of 25 million, this business has been running since 2017. <p>Business Unit Saprodi:</p> <ul style="list-style-type: none"> - Procurement of production inputs, the procurement of production inputs includes: fertilizers, pesticides/herbicides, cycle, rickshaws, cycle fiber, sprayer kep. <p>FFB Sales Unit and Certification:</p> <ul style="list-style-type: none"> - Selling FFB to partner companies, FFB sales have been made to Partners PT Kresna Duta Agroindo, Agro Nusa Mill in accordance with SPK Number: 001/KOP-KB/X/2018 dated October 3, 2018. - Socialization of the ISPO P&C and RSPO standards for independent smallholders, has been carried out through field school media on 16-19 November 2021. 	
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		<ul style="list-style-type: none"> - Preparation of certification work plan, ISPO & RSPO certification work plan has been made with ISPO and RSPO certification targets in 2022. - Establishment of a certification work unit, Koperasi Perkebunan Sawit Marga Indah has created a certification work unit that is part of the ICS structure – Sales and Certification Unit according to the Decree. - Joint Declaration on the implementation of ISPO certification and RSPO independent smallholders, Koperasi Perkebunan Sawit Marga Indah already has a "Joint Declaration to be involved in the RSPO certification of Koperasi Marga Indah Kongbeng District, Kutai Timur Regency on September 1, 2020. - Smallholder registration. Certification members, RSPO and ISPO certification registration have been carried out since 2020 – 2021, there are 169 members registered in ISPO/RSPO certification with an area of 420.86 ha. - Group Dynamics Training, was conducted on January 22, 2021 by Dr. Feybe Lemuru. - Organizational administration and management training, was held on January 29, 2021 - Organizational financial training, was held on January 29, 2021 - ICS team training, was held on January 29, 2021 - Training on RSPO & ISPO principles and criteria, conducted on 15 January 2021 by Guntur (RSPO) and Dirjenbun Ministry of Agriculture - Good Agriculture practices training, was conducted on 19 February 2021 by Rukaiyah Rafik (Fortasbi) - HCV training, conducted on 26 February 2021 by Dani Rahardian (Fortasbi) 	
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		<ul style="list-style-type: none"> - Socialization and monitoring of HCV, conducted on 26 February 2021 by Dani Rahardian (Fortasbi) - Training on the use of PPE, conducted on March 5, 2021 by Haris (Fortasbi) - OSH training, conducted on March 5, 2021 by Haris (Fortasbi) - Fire control training, conducted on March 20, 2021 by the sub-district Fire Command Post. Kongbeng - Internal audit, has been conducted in June – July 2021 by the Internal Auditor team of Koperasi Perkebunan Sawit - Planting and monitoring beneficial plants, Koperasi Perkebunan Sawit Marga Indah has planted turnera subulata along the axis road of approximately 7 km. - Installation of barn owl nest (Gufon), Koperasi Perkebunan Sawit Marga Indah has installed 2 units of Gufon in September 2021 on the land of independent smallholders. 	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	<p>Group manager has monitor the compliance of the ICS by individual members. Group Manager have established plan for the implementation of ICS on the form of "Rencana Kerja Keberlanjutan – Rencana Kerja Jangka Panjang Koperasi Marga Indah 2020 – 2024". The implementation of work plan can be shown in "Laporan Kegiatan Sertifikasi Perkebunan Kelapa Sawit Swadaya Koperasi Perkebunan Sawit Marga Indah".</p> <p>Based on field visits and interview with smallholder member sampled (26 members) confirmed that smallholder member have been able to explain the Koperasi Perkebunan Sawit Marga Indah work program plan for the 2021/2022. All requirement determined by ICS as per "SOP Kriteria dan Syarat Menjadi Anggota Sertifikasi Koperasi SOP/MI/004" dated 30 January 2021 was implementing by smallholder member. To monitor the compliance group manager has conducted</p>	Complied
Milestone B	The group manager can demonstrate compliance of the ICS by individual members.		Complied

		internal audit to all smallholder member on June – July 2021, record of internal audit and follow up action can be shown during audit.	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>Group manager has demonstrates understanding of the ISH standard, group certification and related topics of RSPO certification. It was confirmed during interview with Group Manager. Relevant training for RSPO certification has been followed: Internal auditor training of RSPO for Independent smallholder, RSPO P&C for smallholder, ISPO P&C, Cooperative organisatory, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring.</p> <p>Group manager ICS have managed sufficient resources to manage Koperasi Perkebunan Sawit Marga Indah. The Group Manager and Internal Control System has been established as per "Struktur Internal Control System Koperasi Perkebunan Sawit Marga Indah". ICS establishment based on "Struktur Internal Control System Koperasi Perkebunan Sawit Marga Indah". ICS establishment based on "Surat keputusan Nomor: 003/KOP.MI/MM/I/2021 Tentang Daftar Pengurus ICS (Internal Control System)" dated 9 January 2021. ICS structure organisation consist of:</p> <ul style="list-style-type: none"> - Group Manager: Dedy Kurniawan - Komite Persetujuan dan Pendaftaran: Juwito, Sukendar - Sekertaris: Slamet Prajana - Bendahara: Dedy Kurniawan - Unit Penyuluhan dan Pelatihan: Fransiska Angela - Unit Penilai internal: Dharu Prasetyo, Slamet Prajana, Jamal Sodikin 	Complied

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		<ul style="list-style-type: none"> - Anggota: Siti Fatimah, Kusdiyanto, Asroni, Suhendra, Nely Kurniawan, Sudarjo, Ali Gani, Sumarno, Bolot Susanto. <p>Furthermore, Koperasi Perkebunan Sawit Marga Indah are divided into 8 farmer groups to control and manage the smallholder members:</p> <ul style="list-style-type: none"> - Kelompok Tani Tani Jaya - Kelompok Tani Budi Makarti - Kelompok Tani Karya Mukti - Kelompok Tani Marga Kencana - Kelompok Tani Mawar Sari - Kelompok Tani Melati Hijau - Kelompok Tani Tunas Harapan - Kelompok Tani Suka Makmur <p>To manage programs and activities Koperasi Perkebunan Sawit Marga Indah also establish TUPOKSI (<i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions) for each function in the ICS structure.</p>	
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	Group manager have managed sufficient resources to manage Koperasi Perkebunan Sawit Marga Indah.	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	Group manager ICS have managed sufficient resources to manage Koperasi Perkebunan Sawit Marga Indah. The Group Manager and Internal Control System has been established as per "Struktur Internal Control System Koperasi Perkebunan Sawit Marga Indah". ICS establishment based on "Surat keputusan Nomor: 003/KOP.MI/MM/I/2021 Tentang Daftar Pengurus ICS (Internal Control System)" dated 9 January 2021. ICS structure organisation consist of: <ul style="list-style-type: none"> - Group Manager: Dedy Kurniawan - Komite Persetujuan dan Pendaftaran: Juwito, Sukendar 	Complied

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		<ul style="list-style-type: none"> - Sekertaris: Slamet Prajana - Bendahara: Dedy Kurniawan - Unit Penyuluhan dan Pelatihan: Fransiska Angela - Unit Penilai internal: Dharu Prasetyo, Slamet Prajana, Jamal Sodikin - Anggota: Siti Fatimah, Kusdiyanto, Asroni, Suhendra, Nely Kurniawan, Sudarjo, Ali Gani, Sumarno, Bolot Susanto. <p>Furthermore, Koperasi Perkebunan Sawit Marga Indah are divided into 8 farmer groups to control and manage the smallholder members:</p> <ul style="list-style-type: none"> - Kelompok Tani Tani Jaya - Kelompok Tani Budi Makarti - Kelompok Tani Karya Mukti - Kelompok Tani Marga Kencana - Kelompok Tani Mawar Sari - Kelompok Tani Melati Hijau - Kelompok Tani Tunas Harapan - Kelompok Tani Suka Makmur <p>To manage programs and activities Koperasi Perkebunan Sawit Marga Indah also establish TUPOKSI (<i>Tugas Pokok dan Fungsi</i> - Main Duties and Functions) for each function in the ICS structure.</p> <p>The Group Manager of the Koperasi Perkebunan Sawit Marga Indah, has the competence and experience in managing an organization as evidenced by several trainings that have been followed and the experience he has.</p> <p>Some certificates from training ever followed by the group manager - Mr. Dedy Kurniawan has competence and experience, including:</p>	
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		<ul style="list-style-type: none"> - Training Lokalatih terbaik dated 15 January – 5 March 2021. The training are covering: RSPO P&C for smallholder, ISPO P & C, Cooperative organisatory, Good agriculture practices for palm oil plantation, HCV assessment management and monitoring, Environmental management and monitoring, hazardous waste handling, OHS, Social impact management and monitoring. Training delivered in series of training by Fortasbi, Ministry of Agriculture, RSPO Indonesia (RILO), SNV trainer, Social and legal expert. - Training Internal auditor of RSPO for Independent smallholder dated 19 – 21 June 2021 by TUV Rheinland, certificate No. ZZID1/246118867/07 - Training Fire Emergency Plan by Dinas Pemadam Kebakaran, Posko Damkar Kec. Kongbeng, dated 20 March 2021. - Pesticide handling training by Komisi Pestisida Dinas Pertanian Kabupaten Kutai Timur on 16 June 2021, certificate No. 521.44/78/DISTAN-LUH/VI/2021. - Indonesian Sustainable Palm oil Auditor Internal training, dated 26 – 28 January 2021 by Koompasia Enviro, certificate No. P.031/KEI/ISPO.IA-I/IT/2022. <p>Koperasi Perkebunan Sawit Marga Indah has review the annual year program for RSPO certification and smallholder support program.</p> <p>Latest review conducted on 17 January 2022 as reported in “Laporan Kegiatan Sertifikasi Perkebunan Kelapa Sawit Swadaya Koperasi Perkebunan Sawit Marga Indah”. The report of certification progress and cooperative programme to support smallholder are publicly reported and explain during annual meeting for smallholder member. Latest annual meeting conducted on 8 April 2021, next annual meeting will be conducted on April 2022. Evidence of annual meeting are</p>	
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		available in attendance list and minutes of meeting "Rapat Anggota Tahunan".	
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>Koperasi Perkebunan Sawit Marga Indah has provide Group Annual Training as per "Rencana Kerja Keberlanjutan – Rencana Kerja Jangka Panjang Koperasi Marga Indah 2020 – 2024". Annual training program consist of:</p> <ul style="list-style-type: none"> - Group Dynamics training - Organizational administration and management training - Organizational finance training - ICS Team Training - Mapping training - ISPO and RSPO P&C training - Good Agriculture Practice Pelatihan Training - HCV (High Conservation Value) training - Internal Audit Training - Training on the use of PPE - OHS training - Fire handling training - Employment training <p>However Koperasi Perkebunan Sawit Marga Indah has a training activity delivered for smallholder member since 16 November 2020 – 15 April 2021 covering: Pengenalan ISPO-RSPO, Ketaatan pada peraturan, OHS, No deforestation no peat and no exploitation, kelembagaan organisasi pekebun sawit, ICS, manajemen konflik, best management practices for palm oil plantation, penanganan dan penggunaan pestisida, pengendalian hama dan penyakit tanaman,</p>	Complied

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		prosedur panen, teknik replanting, HCV and HCS, FPIC, Premium sharing RSPO, SOP & Policy of Cooperative, financial management, animal and uman conflict, BPJS ketenagakerjaan and minimum wages. Evidence of training: attendance list, minutes of training, training material and picture documentation.	
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	Koperasi Perkebunan Sawit Marga Indah has a training activity delivered for smallholder member since 16 November 2020 – 15 April 2021 covering: Pengenalan ISPO-RSPO, Ketaatan pada peraturan, OHS, No deforestation no peat and no exploitation, kelembagaan organisasi pekebun sawit, ICS, manajemen konflik, best management practices for palm oil plantation, penanganan dan penggunaan pestisida, pengendalian hama dan penyakit tanaman, prosedur panen, teknik replanting, HCV and HCS, FPIC, Premium sharing RSPO, SOP & Policy of Cooperative, financial management, animal and uman conflict, BPJS ketenagakerjaan and minimum wages. Evidence of training: attendance list, minutes of training, training material and picture documentation. Training was delivered by competent person from facilitator, Fortasbi and GIZ.	Complied
Milestone B	All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.	Smallholder member has attend the training and has understanding of the ISH standard group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations. It was confirmed during audit.	Complied
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			

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<p>Eligibility</p>	<p>A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits</p>	<p>Koperasi Perkebunan Sawit Marga Indah has appointed Mr. Dedy Kurniawan as the group manager as per "Surat Keputusan No.002/KOP.MI/MM/IX/2020 tentang Penunjukan Manager ICS (Internal Control System)" dated 1 September 2020. Stated the group manager heads all component of internal control system (ICS) team.</p> <p>Koperasi Perkebunan Sawit Marga Indah appointed the Internal Control System (ICS) Committee as per "Surat Keputusan No.003/KOP.MI/MM/IX/2021 tentang Penunjukan Manager ICS (Internal Control System)" dated 9 January 2021. The letter explains appointment and job description of Group Manager, "Komite Persetujuan dan Pendaftaran" - Approval committee and registration, "Unit Penilai Internal" – Internal auditor, "Unit Penyuluhan dan Pelatihan" – Information and training unit, and members.</p> <p>Group Manager and job description as per decree:</p> <ul style="list-style-type: none"> - Coordinating all organization activity with ICS team, smallholder group leader to ensure Koperasi Perkebunan Sawit Marga Indah policy implemented. - Prepare strategic planning and policy to improve Koperasi Perkebunan Sawit Marga Indah performance improvement. - Group Manager in coordination with Komite Persetujuan, Unit Penyuluhan & Pelatihan, Unit Audit Internal design the registration and membership requirement. - Design production planning, replanting plan and Good Agriculture Practice for oil palm plantation. - Group Manager to provide inputs to Komite Persetujuan in member acceptance and establishment. - Coordinates working units in ICS. - Prepare external and internal audit planning to ensure compliance against RSPO & ISPO P&C. 	<p>Non-compliance</p>
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		<ul style="list-style-type: none"> - Conduct non-physical RSPO sales after consultation with members. - Communicates with stakeholder/other interested parties related to certification. - Identifies HCV in the working area of Koperasi Perkebunan Sawit Marga Indah. - Identifies risk related to health and safety, and hazardous waste. - Identifies pest and disease prevention and control. - Ensure all ICS document related to principle and criteria maintained for 5 years. <p>Approval Committee (<i>Komite persetujuan</i>) job description</p> <ul style="list-style-type: none"> - Conduct check on ICS member acceptance and evaluation in form of member eligibility, legality and commitment for RSPO & ISPO certification. - Conduct development, monitoring, decision making related to non-conformities/deviation from established SOP. - Conduct performance monitoring to all smallholder members and ICS teams. <p>Internal Audit job description</p> <ul style="list-style-type: none"> - Prepare and establish Annual Internal program - Prepare and establish internal audit plan, max. 2 weeks from implementation. - Prepare question/checklist for internal audit in designated format. - Ensure follow up upon internal audit findings prior to external audits. 	
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		<p>Counseling and Training Unit (<i>Unit Penyuluhan dan Pelatihan</i>) job description</p> <ul style="list-style-type: none"> - Assist manager during operational activities and administrative control for ICS Koperasi Perkebunan Sawit Marga Indah - Design training program for GAP and RSPO & ISPO P&C - Prepare plan, recording and documenting meeting or discussion minutes - Maintain member database. - Organize data request and information request related to certification - Accepts, record and convey member complaint to Operational Manager - Separates certification FFB and non-certification FFB. <p>Internal auditor: Dharu Prasetyo, Slamet Parjana, Jamal Sodikin attended training "Internal Auditor Training of RSPO for Independent Smallholders from TUV Rheinland No.ZID1/246118867/08" dated 19-21 June 2021.</p> <p>Koperasi Perkebunan Sawit Marga Indah has "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.01/MI/021" dated 6 March 2021. Section 3 "Metodologi – Frekuensi Audit Internal dilakukan paling sedikit 1 kali dalam 1 tahun untuk setiap petani" – Internal audit frequency carried out minimum once in 1 year for each smallholder farmer.</p> <p>Methodology:</p> <ul style="list-style-type: none"> - Internal audit onsite or using ICT - Evaluation point: audit based on individual smallholder member (not based on land), all cooperative committee shall be audited by 	
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		<p>internal audit; Internal auditor will audit smallholder member doing replanting; Internal auditor will audit smallholder member doing oil palm plantation expansion; Internal auditor will audit new smallholder member; Internal auditor will audit smallholder with history of non-conformity;</p> <p>Section B explains the competence requirement in "Kompetensi Internal Audit – tidak memiliki konflik kepentingan, harus memiliki sumber daya yang profesional, berkapasitas, bisa bersikap objektif, mempunyai keinginan memperbaiki serta loyalitas yang tinggi, dapat bekerjasama dengan semua pihak" – Internal Auditor competence; does not have conflict of interest, has professional resources, have the capacity for internal audit, objective, continuous improvement and loyalty, cooperate with all parties.</p> <p>Section F explains the finding report "Penulisan dan Pelaporan Hasil Audit – Auditor melaporkan hasil temuannya ke dalam "Formulir Laporan Ketidaksesuaian" dan diberikan kepada Auditee dan Kepala Audit Internal. Merekap hasil temuan dan perbaikan di form yang sudah tersedia dan dilaporkan kepada Kepala Audit Internal selambatnya 30 hari pasca audit" – Internal Audit Report Writing – Auditor reporting the finding into "Formulir Laporan Ketidaksesuaian" and reported to Auditee and Internal Audit Manager, the findings and report submitted within 30 days post audit.</p> <p>Section G explains the sanction "Tindak Lanjut Audit – Unit Audit Internal bersama auditee menentukan kapan rencana perbaikan dilakukan. Masa perbaikan dilakukan selambatnya 180 hari setelah disampaikan hasil audit. Tindak lanjut bisa dilakukan saat audit berikutnya sesuai program audit atau adanya audit tambahan di luar program audit" – Audit Follow Up – Internal Audit Unit with auditee will determine when the follow up audit/NC verification audit carried out. Timeframe for NC verification audit max. 180 days after audit</p>	
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		<p>result communicated. Follow up carried out on subsequent audit or additional audit outside audit program.</p> <p>Koperasi Perkebunan Sawit Marga Indah has "Standar Operasional Prosedur tentang Perbaikan Hasil Audit No.SOP/MI/022" dated 6 March 2021. Section 6, 7 and 8 stated about sanction and expulsion "Manager Kelompok berhak memberikan teguran, jika anggota tidak berupaya memperbaiki temuan/ketidaksesuaian. Manager kelompok berhak memberikan surat peringatan 1 atau 2, kemudian juga berhak mengeluarkan anggota jika tidak mengindahkan atau memperbaiki hasil temuan audit. Jika anggota tidak memperbaiki hasil temuan, akan berimplikasi terhadap koperasi seperti sertifikasi akan ditunda, maka dari itu Manager Kelompok berhak mengeluarkan anggota tersebut dari proses sertifikasi" – Group Manager have right to give sanction in form of warning letter 1 and 2 and subsequently expulse member from RSPO certification if said member neglect to close out the finding.</p> <p>Koperasi Perkebunan Sawit Marga Indah has "Standar Operasional Prosedur tentang Perbaikan Hasil Audit No.SOP/MI/022" dated 6 March 2021. Section 6, 7 and 8 stated "Manager Kelompok berhak memberikan teguran, jika anggota tidak berupaya memperbaiki temuan/ketidaksesuaian. Manager kelompok berhak memberikan surat peringatan 1 atau 2, kemudian juga berhak mengeluarkan anggota jika tidak mengindahkan atau memperbaiki hasil temuan audit. Jika anggota tidak memperbaiki hasil temuan, akan berimplikasi terhadap koperasi seperti sertifikasi akan ditunda, maka dari itu Manager Kelompok berhak mengeluarkan anggota tersebut dari proses sertifikasi" – Group Manager have right to give warning letter 1 and 2 and subsequently expulse member from RSPO certification if said member neglect to close out the finding.</p> <p>Koperasi Perkebunan Sawit Marga Indah has mechanism for appeal the internal audit finding "Standar Operasional Prosedur tentang Banding Anggota No.SOP/MI/023" dated 6 March 2021. Section V</p>	
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		<p>stated "Anggota membuat surat tertulis kepada Badan Pengawas disertai bukti hasil audit dari tim auditor. Badan pengawas akan melakukan verifikasi data selama 7 hari. Anggota yang diaudit berhak menyampaikan pembelaan dirinya di hadapan badan pengawas dan tim auditor. Jika anggota tidak terbukti melakukan kesalahan maka tim audit harus melakukan revisi terhadap laporan audit. Jika terbukti bersalah, maka anggota tersebut harus bersedia menerima segala putusan yang dibuat sebelumnya." – appellant member shall write appeal letter. "Badan Pengawas"/Governing Body shall verify the appeal document for 7 days. If the finding confirms to be correct, appellant member shall accept the internal audit finding. If the finding was not correct, internal auditor shall revise the report.</p> <p>Internal audit plan year 2022 made available, planned for July-October 2022.</p> <p>Non conformances (2166889-202202-M8) : The requirements of the RSPO ISH 2019 standard have not been met, furthermore, the implementation of internal audit SOPs has not been consistent</p>	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Koperasi Perkebunan Sawit Marga Indah has "Standar Operasional Prosedur tentang Pelaksanaan Audit Internal No.SOP/MI/021" dated 6 March 2021. Section 3 "Metodologi – Frekuensi Audit Internal dilakukan paling sedikit 1 kali dalam 1 tahun untuk setiap petani" – Internal audit frequency carried out minimum once in 1 year for each smallholder farmer.	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	Internal Audit plan year 2021 evident. The cooperative planned to conduct internal audit for all 169 smallholder members with their 282 oil palm blocks in period 20 June – 24 July 2021. Internal Audit checklist/report year 2021 have been checked, covered:	Complied

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		<ul style="list-style-type: none"> - Smallholder understanding on RSPO (and ISPO) including training - Smallholder knowledge on membership requirements, ICS requirements, legal entity of cooperative; - Smallholder’s database on legal ownership of the land, environmental permit, business permit, best management practice implementation, harvesting record, worker payment record; - Smallholder knowledge on laws and regulations; - Smallholder knowledge on designated SOP within the cooperative; - Smallholder knowledge and implementation of Good Agriculture Practice; - Smallholder knowledge and implementation of Hazardous Waste Management; - Smallholder knowledge and implementation of HCV; - Smallholder knowledge and implementation of Social and Worker welfare; - Smallholder knowledge and implementation of Health and Safety; - Smallholder knowledge and implementation of Pest and Disease; <p>Internal audit report sighted for smallholder member: Yosep Supriatna, Mansyur, SE., Juwito, Sugeng Priyana, Komsatun, Rusdi, Dulkhori, Sariyatman in period June 2021.</p> <p>15 findings issued and reported in report “Laporan Audit Internal FY 2021”. The findings have been followed up and closed out. Sample NC close out verified from Finding: Smallholder member has not use PPE when spraying herbicide.</p> <p>CAP: Berita Acara Penyerahan Alat Pelindung Diri (APD) dan Kotak P3K to smallholder group Tani Jaya, Marga Kencana, Mawar Sari, Melati Hijau, Tunas Harapan, Suka Makmur, Karya Mukti, Budi Makarti, dated</p>	
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		<p>14 September 2021 (hand gloves, masker, sickle cover, respiratory masker, nitrile glove, rubber boot, harvest shoes, first aid kit.</p> <p>Audit team also checked on internal audit checklist for Cooperative Committee and ICS team. The checklist covers: cooperative legal document, membership database, all relevant Standard Operating Procedures, Organization structure, cooperative statute, infrastructure such as firefighting tools, first aid kit, hazardous waste storage, PPE for smallholder member and workers, work program – completed by October 2021.</p> <p>Follow up Internal Audit finding year 2021 sighted, highlighted issues on RSPO ISH 4.7 (finding related river tributary), 3.4 (finding related to complaint), 3.5 (finding related PPE for smallholder member and worker), 2.3.5 (finding related to absence of SOP for oil palm maintenance).</p>	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>The basic information, farm information, legal documentation for land hectarage was found consistent.</p> <ul style="list-style-type: none"> - Legal documentation of group member see Criterion 2.1 - Production data see Indicator D.1.1 and D.2.1 - Signed smallholder declarations see Indicator A.1.4 	Complied
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied
C – ICS: Group Business planning			
C.1 The group has a Business Plan prepared with the participation and contributions of all group members			
C.1.1			

Eligibility	An annual group business plan is available, which includes <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	Koperasi Perkebunan Sawit Marga Indah has set the annual business plan. That document informed of estimate of FFB production, replanting area, FFB price etc. Based on interview with group manager during this audit, there is no expansion plan in the next year ahead.	Complied
Milestone A	The group business plan is implemented and reviewed at least annually.	Koperasi Perkebunan Sawit Marga Indah has established the annual group business plan year 2020 and 2021. Non conformance (2166889-202202-M9): Annual group business plan did not reviewed at least annually	Non-compliance
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	Koperasi Perkebunan Sawit Marga Indah has demonstrated financial stability and growth, and is able to support itself financially, for examples: Continuity of ICS program, e.g.: Install of signboard sampling at kavling’s member, install of owl cage, OHS socialization, drainage maintenance, training for ICS and members, road maintenance and Temporary Storage for Hazardous Waste.	Complied

C.2 The ICS of the group is integrated with the group’s management plan.

C.2.1

Eligibility	A group management plan is available which includes: <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	Koperasi Perkebunan Sawit Marga Indah has prepared a group management plan to improve productivity of group members, a management plans have included training/capacity building plans and an approach to strengthen links within supply chain. Organization has showed the relevant training program to improve productivity of group members as mentioned in “Rencana Pelatihan Koperasi Perkebunan Sawit Marga Indah” including best management practices training, zero burning, integrated pest management, occupational safety and health, management of cooperation, FFB pricing mechanism, supply chain (FFB/CPO/PK production record). Sighted the record of training as follows:	Complied
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		<p>Smallholders</p> <p>a. Training about BMP procedure, internal memorandum and policy conducted per farmers group:</p> <ul style="list-style-type: none"> - Analysis of Soil Physical Condition and Manuring Procedures on 18 January 2021 was attended by 36 members and 20 January 2021 was attended by 28 members. - Business Plan, on 17 November 2020 was attended by 36 members, 30 November 2020 was attended by 33 members, 1 December 2001 was attended by 42 members, 2 December 2021 was attended by 43 members and 3 December 2021 was attended by 14 members. - ISPO and RSPO training on 16 November 2020 was attended by 42 members, 17 November by 51 members, 18 November was attended by 32 members and 19 November 2001 was attended by 24 members. - Regulatory Compliance Training on 23 November 2020 was attended by 24 members, 24 November 2021 was attended by 51 members, 25 November was attended by 32 members, 26 November 2001 was attended by 17 members. - Analysis of Oil Palm Ecosystems, Morphology and Physiology of Oil Palm Growth, Water Cycle in Oil Palm Plantation Ecosystem on 7 December 2020 was attended by 34 members, 8 December 2021 was attended by 41 members, 9 December 2021 was attended by 26 members, 10 December 2021 was attended by 13 members and 11 December 2020 was attended by 16 members. 	
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		<ul style="list-style-type: none"> - Anatomy of Oil Palm Fruit, Diagnosis of Healthy Seeds and Abnormal Seeds on 14 December 2020 was attended by 32 members, 15 December 2021 was attended by 60 members, 16 December 2020 was attended by 16 members and 17 December 2021 by 13 members. - Simulation of Oil Palm Plantation Planning and Simulation of Spacing and Planting on 21 December 2020 was attended by 24 members and 23 December 2020 was attended by 25 members. - Growth Physiology and Maintenance Technique of Oil Palm on 4 January 2021 was attended by 24 members and 6 January 2021 was attended by 25 members. - Impact Analysis of Pesticides Use Training on 11 January 2021 was attended by 21 members and 13 January 2021 was attended by 13 members. - Handling of Pesticides Training dated 15 June 2021 was attended by 28 members. - Harvesting Training on 1 February 2021 was attended by 16 members, and 3 February 2021 was attended by 22 members. - Replanting Training 8 February 2021 was attended by 24 members, 10 February 2021 was attended by 29 members - Oil Palm Diagnose, Pest Cycle and Control Training on 25 January 2021 was attended by 18 members and 27 January 2021 was attended by 27 members. <p>b. Firefighting and alternative for using fire conducted per farmers group</p>	
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		<ul style="list-style-type: none"> - Fire Management and Fire Emergency and OHS on 29 March 2021 was attended by 18 members and 31 March 2021 was attended by 12 members. - Work Insurances on 12 April 2021 was attended by 12 members, 14 April 2021 was attended by 20 members. <p>c. HCV and HCS training</p> <ul style="list-style-type: none"> - Animal Conflict training on 12 April 2021 was attended by 12 members, 14 April 2021 was attended by 20 members. - HCV training on 24 February 2021 was attended by 43 members, 23 February 2021 was attended by 21 members. - HCS training on 1 March 2021 was attended by 18 members, 3 March 2021 was attended by 24 members, 2 March 2021 was attended by 21 members. <p>Capacity Building for Board of ICS</p> <ul style="list-style-type: none"> - RSPO training on 15 January 2021 was attended by 12 persons and 16 January 2021 was attended by 9 persons, instructor by Pak Guntur Prabowo from RSPO Secretariat. - ISPO training on 15 January 2021 was attended by 12 persons, instructor by Ibu Rukaiyah Rafik from FORTASBI. - Social Impact on 5 February 2021 was attended by 6 persons, instructor by Ibu Feybe Lumuru. - HCV Training, on 5 February 2021 was attended by 5 persons, instructor by Bapak Dani Rahardian from FORTASBI. - ISPO RSPO Sustainability certification, RSPO certification credit sales mechanism and credit distribution on 16 January 2021 was attended by 7 persons, instructor by Ibu Rukaiyah Rafik from 	
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		<p>FORTASBI.</p> <ul style="list-style-type: none"> - Cooperative Institutions on 22 January 2021 attended by 9 members, instructor by Ibu Feybe Lumuru from FORTASBI – LINKS (Lingkar Komunitas Sawit) - Cooperative Financial Literacy on 29 January 2021 was attended by 8 persons, instructor by FORTASBI (Nanang Budianto). - Stage of the certification process on 29 January 2021 was attended by 7 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - GAP Assessment on 30 January 2021 was attended by 7 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Internal Control System (ICS) Training on 5 February 2021 was attended by 7 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Cooperative internal policy on 5 February 2021 was attended by 6 members instructor by FORTASBI (Ibu Rukaiyah Rafik). - Strategy of Cooperative Arrangement, on 6 February 2021 was attended by 7 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Internal Audit on 13 February 2021 was attended by 6 members, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Training of GAP for smallholders on 19 February 2021 was attended by 8 persons, instructor by FORTASBI (Ibu Rukaiyah Rafik). - Managing of Land “Zero Burning” on 19 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Dani Rahadian). - LUCA training on 20 February 2021 was attended by 5 members, instructor by FORTASBI (Bapak Dani Rahadian). 	
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		<ul style="list-style-type: none"> - Environment Aspect Impact on 26 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Harris Silalahi). - OHS and PPE Training on 27 February 2021 was attended by 6 members, instructor by FORTASBI (Bapak Haris Silalahi). - Fire Fighter Training on 20 March 2021 was attended by 5 persons, instructor by Fire Fighter Tim Kecamatan Kongbeng (Ibu Mersiana Nage). - Hazardous Waste Handling and Pesticides Handling on 27 February 2021 was attended by 7 persons, instructor by FORTASBI (Bapak Dani Rahadian). <p>ICS Manager</p> <ul style="list-style-type: none"> - ICS training on 13 January 2021 – 5 March 2021 by FORTASBI. - Pesticides training on 16 June 2021 by Singenta. - Internal Audit RSPO for Independent Smallholder on 19-21 June 2021 by TUV Rheinland. - ISPO Internal Auditor on 26-28 January 2021 by Koompasia Enviro. - Organization has an approach to strengthen links within the supply chain, the approach is to coordinate continuously with Muara Wahau Mill in further improving the quality of the FFB of groups members as mentioned in the Letter No. 001/KPSMI/2021 dated 8 November 2021 regarding the quality of FFB grading. 	
Milestone A	The group management plan is implemented and reviewed at least annually.	Koperasi Perkebunan Sawit Marga Indah has appointed 3 internal ICS auditors on behalf of Slamet Parjana, Dharu Prasetyo and Jamal Sodikin. The internal auditor has been appointed to check the implementation of the group management plan through internal audit, internal auditors also coordinate to the Supervisory Agency/ <i>Badan</i>	Complied

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		<p><i>Pengawas.</i> This internal audit team has participated in RSPO Smallholder Training which was facilitated by the TUV Rheinland on 19-21 June 2021. Audit activities are carried out by <i>Internal Auditor</i> within 2 months until all members are audited. Based on the records of the results of the audit in 2021 (June and July), there are records of audit findings as follows broken/missing boundary poles and the implementation of BMP has not been maximal (delay in weeding, pruning and so on).</p> <p>Koperasi Perkebunan Sawit Marga Indah has held an annual review meeting/Rapat Anggota Tahunan schedule to review the group management plan on 8 April 2021. Annual Review Meeting has discussed the following:</p> <ul style="list-style-type: none"> - Develop KPS Marga Indah Training Program in 2022 - Intalling of lanf boundaries pegs with permanent pegs - Installing of owl cage in plot of members - Installing of warning board related HCV, and zero burning. <p>Koperasi Perkebunan Sawit Marga Indah also has a Supervisory Agency/<i>Badan Pengawas</i> which functions to supervise the operational and financial activities of cooperatives.</p>	
Milestone B	The group manager demonstrates the group's compliance with this ISH Standard.	Koperasi Perkebunan Sawit Marga Indah has appointed Dedy Kurniawan as the person in charge for the continuous improvement in key operations including to ensure the compliance with ISH standards. Based on interview with person in charge of ICS Manager stated that have the program for Internal Inspection to ensure compliance with ISH standard. Also, Koperasi Perkebunan Sawit Marga Indah has prepared the annual training program to refresh the understanding of ISH requirement. The ICS Manager demonstrates compliance of	Complied

		Koperasi Perkebunan Sawit Marga Indah with this Independent Smallholder Standard.																											
D – ICS: Group trading system for certified volumes																													
D.1 The group has a procedure and system in place for the tracking of FFB.																													
D.1.1																													
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	<p>The organization Koperasi Perkebunan Sawit Marga Indah has not certified, hence has not sold RSPO certified FFB or claim credit.</p> <p>Data of Production in 2021</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Kg*</th> </tr> </thead> <tbody> <tr><td>January</td><td>764,498</td></tr> <tr><td>February</td><td>812,185</td></tr> <tr><td>March</td><td>821,068</td></tr> <tr><td>April</td><td>749,102</td></tr> <tr><td>May</td><td>775,807</td></tr> <tr><td>June</td><td>756,995</td></tr> <tr><td>July</td><td>769,971</td></tr> <tr><td>August</td><td>908,958</td></tr> <tr><td>September</td><td>710,592</td></tr> <tr><td>October</td><td>560,459</td></tr> <tr><td>November</td><td>633,240</td></tr> <tr><td>December</td><td>697,165</td></tr> </tbody> </table>	Month	Kg*	January	764,498	February	812,185	March	821,068	April	749,102	May	775,807	June	756,995	July	769,971	August	908,958	September	710,592	October	560,459	November	633,240	December	697,165	Complied
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		<table border="1"> <tr> <td>Total</td> <td>8,960,040</td> </tr> </table>	Total	8,960,040	
Total	8,960,040				
		*) sold as non-certified			
Milestone A	Group manager maintains annual production records and sales of certified volumes.	<p>Koperasi Perkebunan Sawit Marga Indah established document related to roles and responsibilities of "ICS Manager", point h stated ICS Manager will carried out sales of RSPO-certified product, after communicating with group member.</p> <p>RSPO PalmTrace ID for Koperasi Perkebunan Sawit Marga Indah RSPO_PO1000013074.</p> <p>The organization Koperasi Perkebunan Sawit Marga Indah using record FFB production per smallholder member per month. This monthly FFB production data collected by "Kelompok Tani". The monthly FFB production data from Kelompok Tani summarized by Group Manager team.</p> <p>The organization Koperasi Perkebunan Sawit Marga Indah has not certified, hence has not sold RSPO certified FFB or claim credit.</p>	Complied		
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<p>The organization Koperasi Perkebunan Sawit Marga Indah using record FFB production per smallholder member per month. This monthly FFB production data collected by "Kelompok Tani". The monthly FFB production data from Kelompok Tani summarized by Group Manager team.</p> <p>Sampled Harvest Notes:</p> <ul style="list-style-type: none"> - Suwardi-MI243, 1st rotation on 7 October 2021, qty 692 Kg, 2nd rotation on 23 November 2021, qty 673 Kg; 1st rotation on 7 November 2021, qty 628 Kg, 2nd rotation on 23 November 2021, qty 401 Kg; 1st rotation on 7 December 2021, qty 344 Kg, 2nd rotation on 23 December 2021, qty 633 Kg. 	Complied		

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		<ul style="list-style-type: none"> - Bolot Susanto-MI234, 1st rotation on 7 October 2021, qty 754 Kg, 2nd rotation on 23 November 2021, qty 755 Kg; 1st rotation on 7 November 2021, qty 417 Kg, 2nd rotation on 23 November 2021, qty 345 Kg; 1st rotation on 7 December 2021, qty 672 Kg, 2nd rotation on 23 December 2021, qty 594 Kg. - Tumilah-MI233, 1st rotation on 7 October 2021, qty 538 Kg, 2nd rotation on 23 November 2021, qty 755 Kg; 1st rotation on 7 November 2021, qty 616 Kg, 2nd rotation on 23 November 2021, qty 561 Kg; 1st rotation on 7 December 2021, qty 603 Kg, 2nd rotation on 23 December 2021, qty 419 Kg. <p>Koperasi Perkebunan Sawit Marga Indah was prepared a record of FFB production from some group member selling their FFB to PT. Kresna Duta Agroindo - Muara Wahau Mill and Gunung Kongbeng Mill, samples seen as follows:</p> <ul style="list-style-type: none"> - Delivery Order No. KKBX/TBS/03/21/11/2169 dated 8 November 2021 and Weighbridge ticket No. A021344031440 – Muara Wahau Mill, qty 4,910 Kg, Driver: Ramadhan. - Delivery Order No. KKBX/TBS/03/21/11/2168 dated 8 November 2021 and Weighbridge ticket No. A013851013813 – Muara Wahau Mill, qty 6,440 Kg, Driver: Idham. - Delivery Order No. KKBX/TBS/03/21/11/2172 dated 14 November 2021 and Weighbridge ticket No. A021699002004 – Muara Wahau Mill, qty 6,230 Kg, Driver: Lukman. - Delivery Order No. KKBX/TBS/03/21/11/2419 dated 30 November 2021 and Weighbridge ticket No. A014741914705 – Muara Wahau Mill, qty 7,360 Kg, Driver: Ramadhan. 	
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		The organization Koperasi Perkebunan Sawit Marga Indah has not certified, hence has not sold RSPO certified FFB or claim credit.	
D.2 The group documents and implements a system for the tracking of FFB			
D.2.1			
Eligibility	Not Applicable	Not Applicable	Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	Koperasi Perkebunan Sawit Marga Indah established document related to roles and responsibilities of "ICS Manager", point h stated ICS Manager will carried out sales of RSPO-certified product, after communicating with group member. RSPO PalmTrace ID for Koperasi Perkebunan Sawit Marga Indah RSPO_PO1000013074. ICS manager maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified.	Complied
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	Koperasi Perkebunan Sawit Marga Indah established document related to roles and responsibilities of "ICS Manager", point h stated ICS Manager will carried out sales of RSPO-certified product, after communicating with group member. RSPO PalmTrace ID for Koperasi Perkebunan Sawit Marga Indah RSPO_PO1000013074. ICS manager maintains annual production data and sales of FFB (sold as non-certified). The annual of production data has been shown during the audit. There is no sale of certified volumes through Book and Claims – because the organization is not yet certified. The organization Koperasi Perkebunan Sawit Marga Indah has not certified, hence has not sold RSPO certified FFB or claim credit.	Complied

D.3 The group has a procedure and system for premium distribution.			
D.3.1			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	<p>Koperasi Perkebunan Sawit Marga Indah has established a budget plan for the use of premiums as mentioned in the "Berita Acara No. 004.BA/Knp.MI/MM/I/2021 – Persentase Pembagian Premi Dana Kredit RSPO" dated 6 November 2021, distribution of premium as follows:</p> <ul style="list-style-type: none"> • 40% for members. • 30% for fertilizer and chemical subsidy. • 25% for RSPO certification. • 3% for social funds • 2% for environmental/HCV monitoring <p>Non conformance (2166889-202202-M10) : Prices, premiums, and timing of premium payment are not clearly communicated and transparent to all group members.</p>	Non-compliance
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	The organization Koperasi Perkebunan Sawit Marga Indah has not certified, hence has not received premiums.	Not Applicable
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	Not applicable	Not Applicable

Appendix B: GHG Reporting Executive Summary

The GHG emissions that were produced in [year] for [mill] and supply base was calculated using the PalmGHG Calculator version 3.0.1. The assessment team had verified the data input in the PalmGHG Calculator against operations records. PalmGHG Calculation Options selected 'Full version' and 'Exclude LUC Emission' calculation option is not applied. The records verified includes:

- i. Estates area planted data
- ii. Fuel consumed
- iii. Mill datas include CPO produced, PKO Produced and FFB Processed
- iv. Fertilizer consumed data for both estates and smallholders.

The summary of the Net GHG emitted in [YEAR] for [MILL] and supply base are as following:

Emission per product	tCO ₂ e/tProduct
CPO	-
PKO	-

Extraction	%
OER	-
KER	-

Production	t/yr
FFB Process	-
CPO Produced	-
PKO Produced	-

Land Use	Ha
OP Planted Area	-
OP Planted on peat	-
Conservation (forested)	-
Conservation (non-forested)	-
Total	-

Summary of Field Emission and Sink

	Own Crop*		Group		3 rd Party		Total	
	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB	tCO ₂ e	tCO ₂ e / FFB
Emission								
Land Conversion	-	-	-	-	-	-	-	-
CO ₂ Emission from fertilizer	-	-	-	-	-	-	-	-
NO ₂ Emission	-	-	-	-	-	-	-	-
Fuel Consumption	-	-	-	-	-	-	-	-
Peat Oxidation	-	-	-	-	-	-	-	-
Sink								
Crop Sequestration	-	-	-	-	-	-	-	-
Conservation Sequestration	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

*Note: Includes both estates and smallholders

Summary of Mill Emission and Credit

	tCO ₂ e	tCO ₂ e/tFFB
Emission		
POME	-	-
Fuel Consumption	-	-
Grid Electricity Utilization	-	-
Credit		
Export of Grid Electricity	-	-
Sales of PKS	-	-
Sales of EFB	-	-
Total	-	-

Summary of Kernel Crusher Emission and Credit (if applicable)

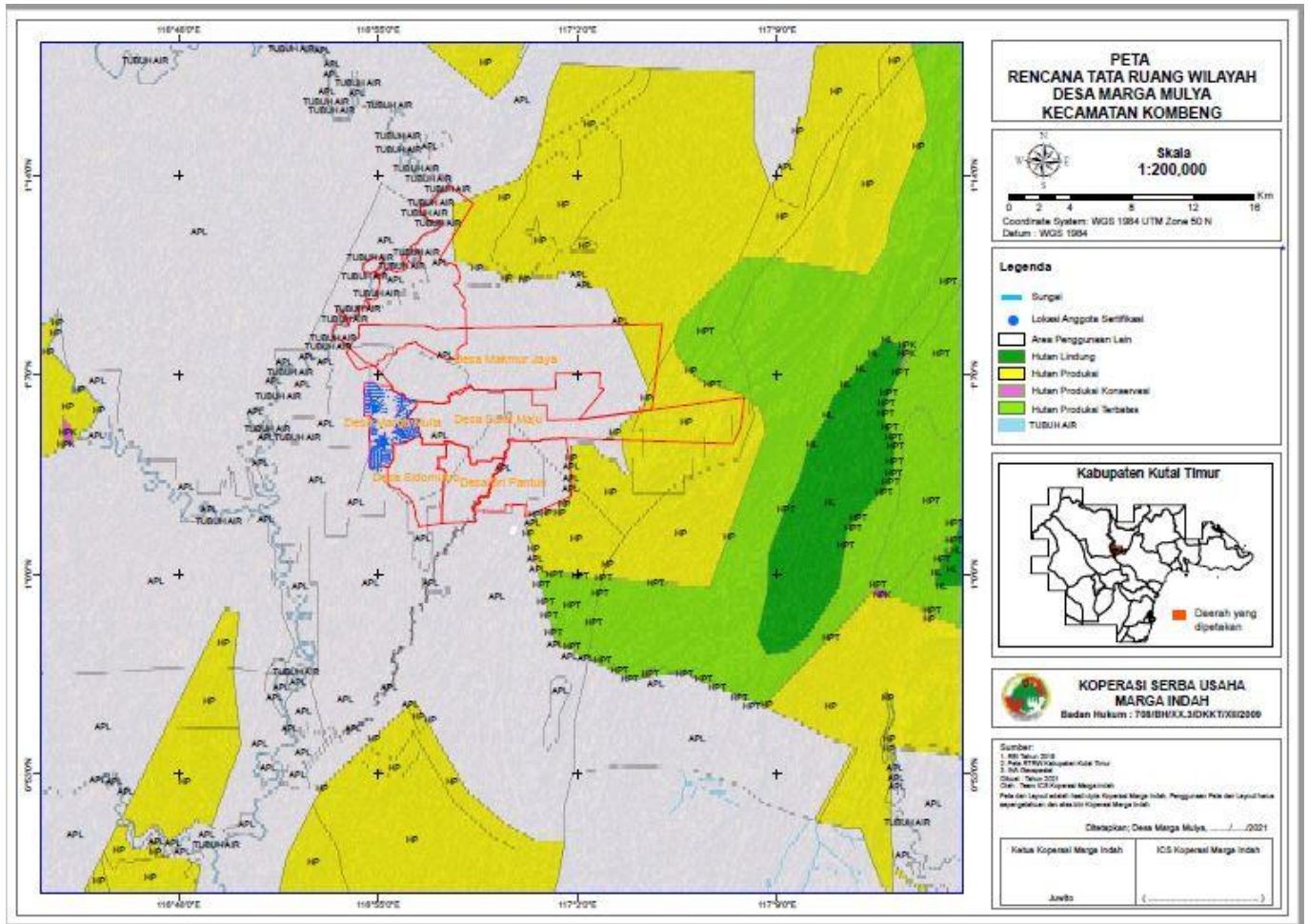
Emissions	tCO ₂ e
PK from own mill	-
PK from other source	-
Fuel Consumptions	-
Total Crusher emissions	-

*This mill has no kernel crusher operation.

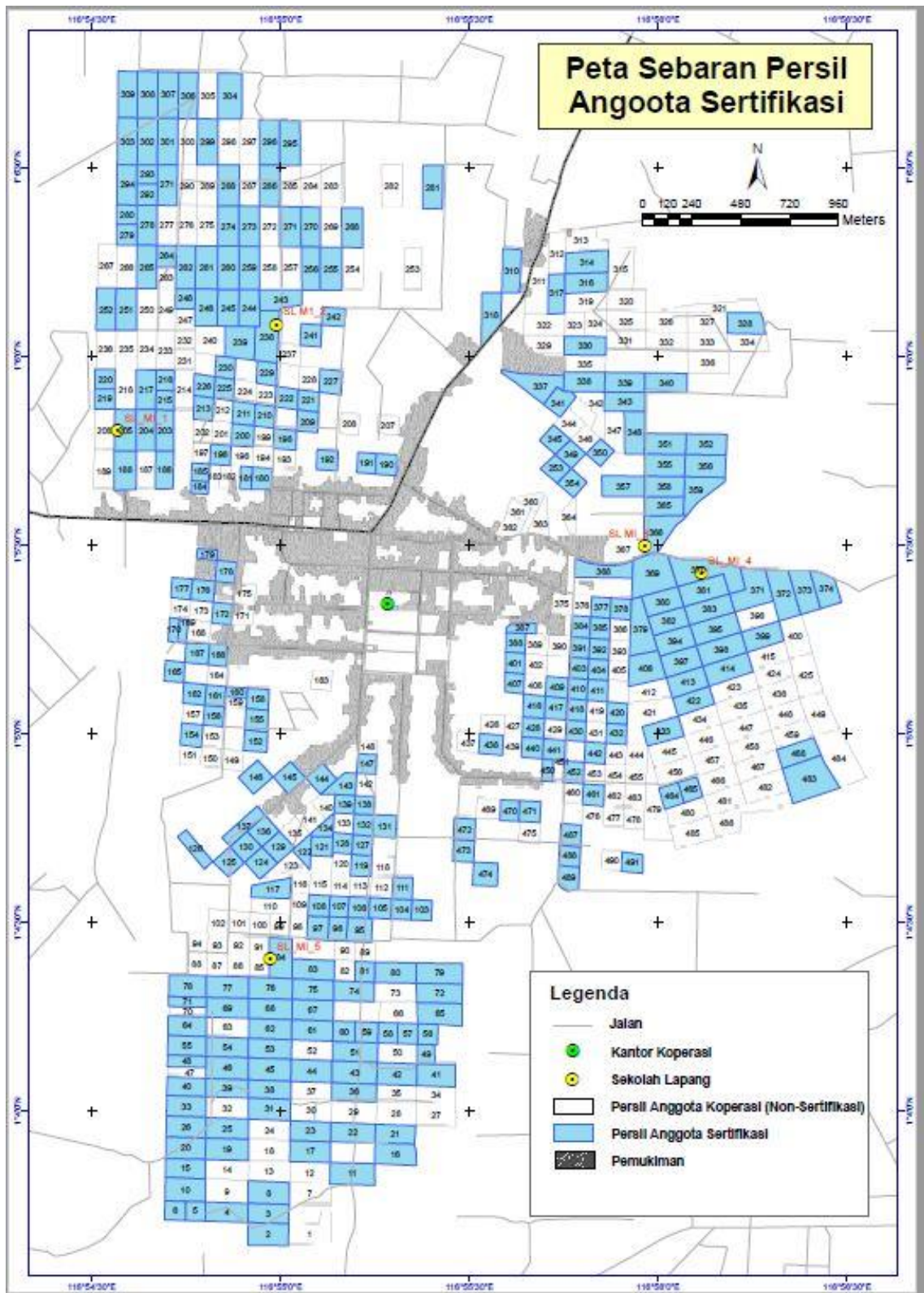
Palm Oil Mill Effluent (POME) Treatment:	
Divert to Compost (%)	-
Divert to anaerobic diversion (%)	-

POME Diverted to Anaerobic Digestion:	
Divert to anaerobic pond (%)	-
Divert to methane captured (flaring) (%)	-
Divert to methane captured (energy generation) (%)	-

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and sampled

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
1	Amir Andreas	Marga Mulya Village	1° 4' 17.34"	116° 54' 45.21"	1.00	1.00	19.80	02/02/21	MI.001
2	Abdul Manan 1	Marga Mulya Village	1° 4' 45.28"	116° 54' 54.14"	1.00	1.00	20.58	02/02/21	MI.002
	Abdul Manan 2	Marga Mulya Village	1° 3' 54.08"	116° 54' 44.93"	2.00	2.00	39.79	02/02/21	MI.002
3	Abu Toyib*	Marga Mulya Village	1° 5' 51.69"	116° 54' 47.73"	1.00	1.00	22.14	03/02/21	MI.003
4	Joni	Marga Mulya Village	1° 5' 58.19"	116° 54' 51.22"	1.00	1.00	21.13	07/02/21	MI.004
5	Rusmiati	Marga Mulya Village	1° 5' 41.94"	116° 54' 41.54"	2.00	2.00	44.83	04/02/21	MI.006
6	Arif Darmawan	Marga Mulya Village	1° 5' 53.16"	116° 54' 32.07"	2.00	2.00	39.45	05/02/21	MI.007
7	Asmadi	Marga Mulya Village	1° 5' 05.46"	116° 54' 56.38"	0.95	0.95	21.21	05/02/21	MI.008
8	Budi Setiyowantoro	Marga Mulya Village	1° 4' 03.41"	116° 54' 58.25"	1.00	1.00	19.67	02/02/21	MI.009
9	Rochimah	Marga Mulya Village	1° 5' 41.84"	116° 54' 35.29"	2.00	2.00	42.15	04/01/21	MI.101
10	Darto Nurohmad 1	Marga Mulya Village	1° 4' 47.76"	116° 55' 36.42"	1.00	1.00	21.17	06/02/21	MI.012
	Darto Nurohmad 2	Marga Mulya Village	1° 4' 50.11"	116° 56' 02.08"	2.00	2.00	45.50	06/02/21	MI.012
11	Dio 1	Marga Mulya Village	1° 6' 14.06"	116° 54' 51.69"	2.00	2.00	40.34	07/02/21	MI.013
	Dio 2	Marga Mulya Village	1° 5' 06.32"	116° 54' 46.31"	1.00	1.00	22.45	07/02/21	MI.013
12	Dulkhori 1	Marga Mulya Village	1° 5' 48.24"	116° 54' 38.61"	1.00	1.00	20.47	05/02/21	MI.014
	Dulkhori 2	Marga Mulya Village	1° 5' 02.12"	116° 54' 56.21"	2.00	2.00	44.69	05/02/21	MI.014
	Dulkhori 3*	Marga Mulya Village	1° 5' 42.11"	116° 55' 43.74"	1.00	1.00	21.64	05/02/21	MI.014
13	Effrison	Marga Mulya Village	1° 4' 22.12"	116° 55' 13.37"	2.00	2.00	40.58	04/02/21	MI.015
14	Hardiansyah 1	Marga Mulya Village	1° 4' 19.04"	116° 55' 11.63"	1.00	1.00	20.76	04/02/21	MI.016
	Hardiansyah 2	Marga Mulya Village	1° 5' 44.43"	116° 55' 46.10"	1.00	1.00	20.41	04/02/21	MI.016
	Hardiansyah 3	Marga Mulya Village	1° 4' 56.94"	116° 55' 49.97"	1.00	1.00	21.12	04/02/21	MI.016
	Hardiansyah 4	Marga Mulya Village	1° 5' 36.17"	116° 56' 00.90"	2.00	2.00	45.11	04/02/21	MI.016
	Hardiansyah 5	Marga Mulya Village	1° 5' 39.27"	116° 56' 00.96"	2.00	2.00	41.31	04/02/21	MI.016
15	Harjo Suprpto 1	Marga Mulya Village	1° 5' 20.05"	116° 55' 50.90"	2.00	2.00	41.41	07/02/21	MI.017
	Harjo Suprpto 2	Marga Mulya Village	1° 3' 53.55"	116° 55' 04.69"	0.90	0.90	19.74	07/02/21	MI.017
16	Jaelani	Marga Mulya Village	1° 6' 28.89"	116° 54' 38.82"	1.00	1.00	20.10	04/02/21	MI.018
17	Jamal Sodikin	Marga Mulya Village	1° 5' 16.72"	116° 55' 50.76"	1.00	1.00	20.87	03/02/21	MI.019
18	Juk 1	Marga Mulya Village	1° 5' 52.99"	116° 54' 41.63"	1.00	1.00	21.02	02/02/21	MI.020
	Juk 2	Marga Mulya Village	1° 5' 06.53"	116° 54' 53.00"	1.00	1.00	20.93	02/02/21	MI.020
	Juk 3	Marga Mulya Village	1° 6' 41.54"	116° 54' 38.89"	2.00	2.00	42.44	02/02/21	MI.020
	Juk 4	Marga Mulya Village	1° 5' 52.80"	116° 55' 44.36"	2.00	2.00	41.43	02/02/21	MI.020
19	Kapang 1*	Marga Mulya Village	1° 5' 16.96"	116° 55' 47.71"	2.00	2.00	43.12	05/02/21	MI.021
	Kapang 2	Marga Mulya Village	1° 6' 14.18"	116° 54' 38.75"	2.00	2.00	42.11	05/02/21	MI.021
	Kapang 3	Marga Mulya Village	1° 5' 48.23"	116° 54' 41.59"	2.00	2.00	45.91	05/02/21	MI.021
20	Kasturi 1	Marga Mulya Village	1° 4' 28.97"	116° 55' 09.07"	1.00	1.00	20.08	04/02/21	MI.022
	Kasturi 2	Marga Mulya Village	1° 4' 29.09"	116° 55' 05.92"	1.00	1.00	22.03	04/02/21	MI.022
21	Kebing Lawing	Marga Mulya Village	1° 3' 50.85"	116° 54' 44.92"	1.00	1.00	21.16	08/02/21	MI.023
22	M. Mustakim	Marga Mulya Village	1° 4' 03.84"	116° 54' 45.05"	1.00	1.00	19.94	05/02/21	MI.024
23	Ahmad Muhtadin	Marga Mulya Village	1° 3' 43.92"	116° 54' 51.44"	0.98	0.98	21.01	07/02/21	MI.025

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
24	Meisintawati	Marga Mulya Village	1° 5' 55.27"	116° 54' 47.86"	2.00	2.00	38.32	04/02/21	MI.027
25	Mudakir 1*	Marga Mulya Village	1° 6' 20.65"	116° 54' 55.03"	1.00	1.00	21.44	08/02/21	MI.028
	Mudakir 2	Marga Mulya Village	1° 6' 13.89"	116° 55' 08.00"	2.04	2.04	43.29	08/02/21	MI.028
	Mudakir 3	Marga Mulya Village	1° 5' 40.53"	116° 54' 56.98"	2.00	2.00	43.63	08/02/21	MI.028
	Mudakir 4	Marga Mulya Village	1° 5' 40.64"	116° 54' 54.50"	1.00	1.00	21.26	08/02/21	MI.028
26	Semiati	Marga Mulya Village	1° 6' 26.88"	116° 55' 24.16"	2.00	2.00	39.67	09/02/21	MI.029
27	Mujiono	Marga Mulya Village	1° 4' 32.06"	116° 55' 19.19"	2.00	2.00	42.22	06/02/21	MI.030
28	Ning Wasono	Marga Mulya Village	1° 5' 44.68"	116° 55' 50.78"	2.00	2.00	44.15	10/02/21	MI.031
29	Parmuji*	Marga Mulya Village	1° 4' 43.83"	116° 55' 46.08"	2.00	2.00	45.22	10/02/21	MI.033
30	Purwadi	Marga Mulya Village	1° 4' 42.27"	116° 55' 12.98"	2.00	2.00	41.49	10/02/21	MI.034
31	Purwanto	Marga Mulya Village	1° 4' 45.28"	116° 55' 16.56"	2.00	2.00	41.32	08/02/21	MI.035
32	Purwoko	Marga Mulya Village	1° 4' 19.26"	116° 55' 05.14"	2.00	2.00	43.42	07/02/21	MI.036
33	Ramelan	Marga Mulya Village	1° 3' 53.13"	116° 55' 18.25"	2.00	2.00	43.21	09/02/21	MI.037
34	Rudiansyah	Marga Mulya Village	1° 4' 18.70"	116° 55' 25.24"	2.00	2.00	43.16	08/02/21	MI.038
35	Rustono	Marga Mulya Village	1° 4' 41.59"	116° 54' 46.44"	2.00	2.00	39.17	23/10/21	MI.039
36	Sapari	Marga Mulya Village	1° 6' 25.68"	116° 54' 38.81"	1.00	1.00	21.72	05/02/21	MI.040
37	Sari Pitoyo	Marga Mulya Village	1° 4' 41.99"	116° 54' 54.49"	1.00	1.00	20.87	08/02/21	MI.041
38	Sariyatman*	Marga Mulya Village	1° 6' 13.94"	116° 55' 04.81"	1.00	1.00	19.99	01/02/21	MI.042
39	Sariyanto	Marga Mulya Village	1° 4' 55.17"	116° 55' 13.69"	2.00	2.00	42.21	13/02/21	MI.043
40	Sem Unyaq	Marga Mulya Village	1° 4' 24.30"	116° 55' 00.00"	2.00	2.00	42.95	08/02/21	MI.044
41	Slamet Parjana	Marga Mulya Village	1° 6' 34.11"	116° 54' 42.06"	2.00	2.00	40.17	08/02/21	MI.045
42	Sukarno 1	Marga Mulya Village	1° 6' 07.70"	116° 54' 51.67"	1.00	1.00	20.51	09/02/21	MI.047
	Sukarno 2	Marga Mulya Village	1° 6' 02.18"	116° 54' 53.58"	1.00	1.00	20.20	09/02/21	MI.047
	Sukarno 3	Marga Mulya Village	1° 6' 03.06"	116° 54' 57.89"	2.00	2.00	42.15	09/02/21	MI.047
43	Sukendar 1	Marga Mulya Village	1° 5' 11.43"	116° 56' 03.64"	2.00	2.00	40.13	09/02/21	MI.048
	Sukendar 2*	Marga Mulya Village	1° 5' 10.34"	116° 55' 57.97"	2.00	2.00	40.27	09/02/21	MI.048
	Sukendar 3	Marga Mulya Village	1° 4' 39.60"	116° 54' 51.79"	1.00	1.00	20.73	09/02/21	MI.048
44	Sunardi	Marga Mulya Village	1° 6' 09.05"	116° 54' 59.82"	1.00	1.00	21.28	13/02/21	MI.049
45	Sunarso 1	Marga Mulya Village	1° 6' 34.04"	116° 54' 48.38"	1.00	1.00	20.28	14/01/21	MI.050
	Sunarso 2	Marga Mulya Village	1° 4' 39.43"	116° 54' 56.89"	1.00	1.00	18.94	14/01/21	MI.050
	Sunarso 3	Marga Mulya Village	1° 4' 00.28"	116° 54' 58.24"	1.00	1.00	22.52	14/01/21	MI.050
	Sunarso 4	Marga Mulya Village	1° 6' 33.88"	116° 55' 01.49"	1.00	1.00	20.46	14/01/21	MI.050
	Sunarso 5	Marga Mulya Village	1° 5' 44.31"	116° 54' 50.45"	2.00	2.00	42.36	14/01/21	MI.050
	Sunarso 6	Marga Mulya Village	1° 5' 39.14"	116° 54' 47.15"	2.00	2.00	43.95	14/01/21	MI.050
	Sunarso 7	Marga Mulya Village	1° 6' 03.31"	116° 55' 4.83"	2.00	2.00	39.62	14/01/21	MI.050
	Sunarso 8	Marga Mulya Village	1° 6' 14.90"	116° 55' 48.67"	1.00	1.00	21.14	14/01/21	MI.050
46	Suparjo	Marga Mulya Village	1° 4' 37.07"	116° 55' 45.78"	2.20	2.20	44.95	07/02/21	MI.051
47	Suti Utomo	Marga Mulya Village	1° 4' 32.23"	116° 55' 15.86"	1.00	1.00	20.55	01/02/21	MI.052
48	Sutrisnan 1	Marga Mulya Village	1° 3' 47.48"	116° 54' 44.85"	1.00	1.00	22.71	10/02/21	MI.053
	Sutrisnan 2	Marga Mulya Village	1° 4' 52.70"	116° 56' 23.97"	2.00	2.00	40.46	10/02/21	MI.053

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			
49	Suwarno 1*	Marga Mulya Village	1° 4' 12.81"	116° 55' 05.05"	1.00	1.00	19.59	12/02/21	MI.054
	Suwarno 2	Marga Mulya Village	1° 5' 46.03"	116° 56' 01.11"	1.00	1.00	21.94	12/02/21	MI.054
	Suwarno 3	Marga Mulya Village	1° 5' 42.99"	116° 55' 13.67"	2.00	2.00	43.57	12/02/21	MI.054
50	Triyono	Marga Mulya Village	1° 5' 08.03"	116° 55' 37.17"	1.00	1.00	21.42	11-Jan-21	MI.055
51	Tugiyanto	Marga Mulya Village	1° 6' 19.29"	116° 54' 35.57"	2.00	2.00	41.79	10/02/21	MI.056
52	Waldi 1*	Marga Mulya Village	1° 3' 57.45"	116° 54' 44.97"	1.00	1.00	21.25	11/02/21	MI.057
	Waldi 2	Marga Mulya Village	1° 5' 25.73"	116° 54' 51.29"	2.00	2.00	44.02	11/02/21	MI.057
	Waldi 3	Marga Mulya Village	1° 5' 45.94"	116° 56' 07.61"	1.00	1.00	22.53	11/02/21	MI.057
53	Sami 1	Marga Mulya Village	1° 6' 27.12"	116° 54' 51.72"	1.00	1.00	20.78	04/02/21	MI.059
	Sami 2	Marga Mulya Village	1° 4' 35.18"	116° 54' 58.76"	1.00	1.00	21.16	04/02/21	MI.059
54	Zaenal Arifin	Marga Mulya Village	1° 3' 57.22"	116° 54' 51.48"	1.00	1.00	20.23	12/02/21	MI.060
55	Zaini	Marga Mulya Village	1° 4' 12.52"	116° 55' 13.68"	2.00	2.00	41.75	13/02/21	MI.061
	Zaini	Marga Mulya Village	1° 6' 27.09"	116° 54' 58.24"	2.00	2.00	43.40	13/02/21	MI.061
56	Warsi Aminah	Marga Mulya Village	1° 4' 48.62"	116° 55' 13.34"	1.00	1.00	18.80	13/01/21	MI.062
57	Bambang Priyanto 1*	Marga Mulya Village	1° 4' 53.82"	116° 55' 46.56"	2.00	2.00	43.36	04/01/21	MI.063
	Bambang Priyanto 2	Marga Mulya Village	1° 5' 52.75"	116° 55' 54.68"	1.00	1.00	21.06	04/01/21	MI.063
	Bambang Priyanto 3	Marga Mulya Village	1° 4' 32.36"	116° 55' 12.43"	1.00	1.00	20.98	04/01/21	MI.063
	Bambang Priyanto 4	Marga Mulya Village	1° 4' 13.03"	116° 54' 58.36"	1.87	1.87	38.14	04/01/21	MI.063
58	Haryanto 1*	Marga Mulya Village	1° 3' 44.07"	116° 54' 46.46"	2.00	2.00	40.12	04/01/21	MI.066
	Haryanto 2	Marga Mulya Village	1° 3' 44.17"	116° 54' 43.24"	2.00	2.00	41.71	04/01/21	MI.066
	Haryanto 3	Marga Mulya Village	1° 4' 19.49"	116° 54' 58.39"	1.00	1.00	20.01	04/01/21	MI.066
	Haryanto 4	Marga Mulya Village	1° 6' 41.43"	116° 54' 45.31"	0.50	0.50	10.80	04/01/21	MI.066
59	Ladi Purnomo	Marga Mulya Village	1° 4' 41.35"	116° 55' 03.83"	2.00	2.00	43.52	23/01/21	MI.069
60	Mahfidhotul Khoiriyah 1	Marga Mulya Village	1° 5' 42.63"	116° 56' 01.03"	2.00	2.00	39.34	07/02/21	MI.070
	Mahfidhotul Khoiriyah 2*	Marga Mulya Village	1° 5' 39.32"	116° 55' 54.42"	2.00	2.00	44.36	07/02/21	MI.070
	Mahfidhotul Khoiriyah 3	Marga Mulya Village	1° 6' 14.11"	116° 54' 44.93"	1.00	1.00	21.56	07/02/21	MI.070
	Mahfidhotul Khoiriyah 4	Marga Mulya Village	1° 6' 15.86"	116° 54' 41.87"	1.00	1.00	20.64	07/02/21	MI.070
	Mahfidhotul Khoiriyah 5	Marga Mulya Village	1° 5' 05.99"	116° 54' 49.63"	1.00	1.00	21.34	07/02/21	MI.070
	Mahfidhotul Khoiriyah 6	Marga Mulya Village	1° 4' 58.80"	116° 54' 56.02"	1.00	1.00	22.09	07/02/21	MI.070
61	Muhaimin	Marga Mulya Village	1° 4' 50.23"	116° 55' 49.70"	2.00	2.00	40.70	12/02/21	MI.071
62	Muslikah 1	Marga Mulya Village	1° 4' 41.91"	116° 54' 59.65"	2.00	2.00	43.91	12/02/21	MI.073
	Muslikah 2	Marga Mulya Village	1° 6' 41.57"	116° 54' 35.71"	1.00	1.00	21.02	12/02/21	MI.073
63	Pariman*	Marga Mulya Village	1° 5' 09.85"	116° 54' 43.14"	1.00	1.00	22.42	24/01/21	MI.076
64	Slamet 1*	Marga Mulya Village	1° 6' 09.88"	116° 55' 43.83"	2.00	2.00	39.48	24/01/21	MI.078
	Slamet 2	Marga Mulya Village	1° 6' 11.66"	116° 55' 48.53"	1.00	1.00	22.05	24/01/21	MI.078
	Slamet 3	Marga Mulya Village	1° 6' 1.64"	116° 55' 48.37"	1.00	1.00	21.52	24/01/21	MI.078

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder
			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			ID
65	Sudarjo	Marga Mulya Village	1° 4' 51.71"	116° 55' 09.97"	1.00	1.00	20.08	10/01/21	MI.078
66	Eko Isnanto	Marga Mulya Village	1° 5' 00.92"	116° 55' 40.14"	2.00	2.00	42.08	27/01/21	MI.079
67	Mahdar	Marga Mulya Village	1° 4' 58.28"	116° 55' 33.44"	2.00	2.00	43.01	15/02/21	MI.080
68	Sugeng 1	Marga Mulya Village	1° 3' 53.90"	116° 54' 51.47"	2.00	2.00	41.92	15/02/21	MI.081
	Sugeng 2	Marga Mulya Village	1° 5' 25.93"	116° 55' 51.21"	1.00	1.00	20.36	15/02/21	MI.081
	Sugeng 3	Marga Mulya Village	1° 6' 27.20"	116° 54' 35.62"	1.00	1.00	21.73	15/02/21	MI.081
	Sugeng 4	Marga Mulya Village	1° 5' 19.08"	116° 54' 50.71"	1.00	1.00	20.59	15/02/21	MI.081
	Sugeng 5	Marga Mulya Village	1° 5' 22.78"	116° 56' 14.98"	2.00	2.00	42.81	15/02/21	MI.081
	Sugeng 6	Marga Mulya Village	1° 5' 04.32"	116° 55' 40.26"	1.00	1.00	20.55	15/02/21	MI.081
69	Suji Is Prasetyantiningsih 1	Marga Mulya Village	1° 5' 47.87"	116° 55' 56.25"	1.00	1.00	22.46	14/02/21	MI.082
	Suji Is Prasetyantiningsih 2	Marga Mulya Village	1° 5' 13.40"	116° 55' 50.63"	0.50	0.50	10.48	15/02/21	MI.082
70	Sukarman 1	Marga Mulya Village	1° 4' 52.80"	116° 55' 06.50"	2.00	2.00	39.54	04/01/21	MI.083
	Sukarman 2	Marga Mulya Village	1° 4' 06.83"	116° 54' 51.53"	2.00	2.00	42.41	04/01/21	MI.083
71	Suwarlan	Marga Mulya Village	1° 4' 52.99"	116° 55' 01.41"	2.00	2.00	43.27	06/01/21	MI.085
72	Kuldi 1	Marga Mulya Village	1° 5' 50.45"	116° 54' 57.46"	1.00	1.00	21.38	18/01/21	MI.089
	Kuldi 2	Marga Mulya Village	1° 4' 13.47"	116° 54' 45.16"	1.00	1.00	19.76	18/01/21	MI.089
73	Ali Gani	Marga Mulya Village	1° 5' 14.43"	116° 55' 37.34"	2.00	2.00	44.52	16/01/21	MI.091
74	Carmadi 1	Marga Mulya Village	1° 4' 06.35"	116° 55' 04.93"	2.00	2.00	40.62	24/02/21	MI.092
	Carmadi 2	Marga Mulya Village	1° 5' 42.76"	116° 55' 16.81"	1.00	1.00	21.32	24/02/21	MI.092
75	Datu Kismo 1	Marga Mulya Village	1° 5' 07.07"	116° 55' 47.23"	2.00	2.00	42.05	08/01/21	MI.093
	Datu Kismo 2	Marga Mulya Village	1° 5' 06.84"	116° 55' 50.37"	1.00	1.00	21.30	08/01/21	MI.093
76	Jusman	Marga Mulya Village	1° 5' 22.78"	116° 56' 07.21"	2.00	2.00	43.88	03/02/21	MI.094
77	Kusdiyanto	Marga Mulya Village	1° 5' 57.29"	116° 54' 57.80"	1.00	1.00	20.10	10/02/21	MI.096
78	Nasir	Marga Mulya Village	1° 4' 21.87"	116° 55' 25.24"	2.00	2.00	42.23	30/01/21	MI.097
79	Manto Bolot	Marga Mulya Village	1° 4' 31.91"	116° 55' 22.40"	2.00	2.00	41.54	13/01/21	MI.099
80	Mudiono	Marga Mulya Village	1° 4' 35.78"	116° 55' 09.46"	1.00	1.00	20.28	12/01/21	MI.100
81	Ngatari	Marga Mulya Village	1° 3' 50.00"	116° 55' 11.39"	2.00	2.00	41.93	10/02/21	MI.102
82	Komsatun*	Marga Mulya Village	1° 4' 44.88"	116° 55' 07.09"	0.50	0.50	9.90	06/02/21	MI.103
83	Paino	Marga Mulya Village	1° 6' 07.43"	116° 54' 35.48"	1.00	1.00	21.05	26/01/21	MI.104
84	Rusdi*	Marga Mulya Village	1° 5' 48.24"	116° 54' 35.34"	1.00	1.00	21.81	27/01/21	MI.105
85	Suhari	Marga Mulya Village	1° 5' 56.14"	116° 54' 41.66"	1.00	1.00	19.94	24/01/21	MI.106
86	Sukandar	Marga Mulya Village	1° 5' 04.91"	116° 54' 52.84"	2.00	2.00	38.13	13/01/21	MI.107
87	Suprianto	Marga Mulya Village	1° 5' 55.76"	116° 56' 01.24"	2.00	2.00	42.73	14/03/21	MI.108
88	Turyadi	Marga Mulya Village	1° 5' 14.74"	116° 56' 02.62"	1.00	1.00	21.35	02/03/21	MI.110
89	Wiyono	Marga Mulya Village	1° 5' 38.68"	116° 56' 06.42"	2.00	2.00	41.46	13/02/21	MI.111
90	Djarkasi 1	Marga Mulya Village	1° 4' 07.90"	116° 54' 45.06"	2.00	2.00	40.64	04/01/21	MI.112
	Djarkasi 2*	Marga Mulya Village	1° 4' 44.49"	116° 54' 57.25"	1.00	1.00	21.41	04/01/21	MI.112
91	Sutiyo	Marga Mulya Village	1° 5' 13.63"	116° 55' 47.54"	2.00	2.00	44.98	24/03/21	MI.115
92	Suhendri	Marga Mulya Village	1° 4' 6.59"	116° 54' 58.29"	2.00	2.00	43.90	13/03/21	MI.116

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93	Nur Fatimatul Rohmah 1	Marga Mulya Village	1° 4' 35.39"	116° 55' 19.38"	2.00	2.00	38.94	24/01/21	MI.121
	Nur Fatimatul Rohmah 2	Marga Mulya Village	1° 3' 47.01"	116° 54' 58.09"	1.00	1.00	20.11	24/01/21	MI.121
94	Muhtadi	Marga Mulya Village	1° 5' 00.43"	116° 55' 46.89"	2.00	2.00	41.28	04/02/21	MI.124
95	Nurhayati	Marga Mulya Village	1° 4' 59.96"	116° 55' 53.34"	1.20	1.20	26.11	10/02/21	MI.125
96	Siti Alfiyah 1	Marga Mulya Village	1° 5' 00.37"	116° 56' 00.77"	1.00	1.00	20.98	11/01/21	MI.126
	Siti Alfiyah 2	Marga Mulya Village	1° 4' 28.81"	116° 55' 12.52"	1.00	1.00	21.23	11/01/21	MI.126
97	Sumiati 1	Marga Mulya Village	1° 4' 32.51"	116° 55' 09.26"	2.00	2.00	39.88	11/01/21	MI.128
	Sumiati 2	Marga Mulya Village	1° 4' 22.46"	116° 55' 05.18"	2.00	2.00	41.77	11/01/21	MI.128
	Sumiati 3	Marga Mulya Village	1° 3' 56.76"	116° 55' 04.74"	1.00	1.00	19.48	11/01/21	MI.128
	Sumiati 4	Marga Mulya Village	1° 5' 39.85"	116° 55' 46.32"	1.00	1.00	20.16	11/01/21	MI.128
98	Suroso 1	Marga Mulya Village	1° 6' 41.49"	116° 54' 42.14"	2.00	2.00	39.84	11/01/21	MI.131
	Suroso 2	Marga Mulya Village	1° 4' 57.73"	116° 55' 40.01"	2.00	2.00	43.26	11/01/21	MI.131
	Suroso 3	Marga Mulya Village	1° 4' 57.44"	116° 55' 43.43"	2.00	2.00	40.10	11/01/21	MI.131
99	Sutikno	Marga Mulya Village	1° 5' 32.19"	116° 56' 00.05"	2.00	2.00	45.83	11/01/21	MI.132
100	Sutrisno 1	Marga Mulya Village	1° 5' 07.36"	116° 55' 43.92"	2.00	2.00	41.31	21/12/20	MI.133
	Sutrisno 2	Marga Mulya Village	1° 4' 37.64"	116° 55' 32.52"	1.00	1.00	19.91	21/12/20	MI.133
	Sutrisno 3	Marga Mulya Village	1° 5' 16.69"	116° 55' 38.38"	0.50	0.50	10.51	21/12/20	MI.133
101	Wakhidah	Marga Mulya Village	1° 5' 22.15"	116° 56' 19.83"	2.00	2.00	37.73	10/02/21	MI.134
102	Ahmad Walidi	Marga Mulya Village	1° 6' 20.73"	116° 54' 45.02"	2.00	2.00	44.73	10/02/21	MI.135
103	Zaenal Faizin	Marga Mulya Village	1° 4' 05.87"	116° 55' 18.48"	1.00	1.00	20.88	18/01/21	MI.136
104	Warju	Marga Mulya Village	1° 4' 06.11"	116° 55' 11.75"	2.00	2.00	40.35	02/03/21	MI.139
105	Waryono	Marga Mulya Village	1° 5' 03.74"	116° 55' 47.05"	2.00	2.00	41.74	12/02/21	MI.144
106	Yulianus Parura	Marga Mulya Village	1° 4' 05.67"	116° 55' 24.73"	2.00	2.00	40.90	12/02/21	MI.145
107	Abdul Jabar	Marga Mulya Village	1° 5' 55.93"	116° 55' 07.97"	2.00	2.00	38.24	04/02/21	MI.148
108	Zuhri Dp*	Marga Mulya Village	1° 5' 54.66"	116° 54' 38.65"	1.00	1.00	20.51	12/02/21	MI.152
109	Kawiyah	Marga Mulya Village	1° 4' 42.55"	116° 55' 09.82"	2.00	2.00	39.04	12/02/21	MI.153
110	Mulyadi	Marga Mulya Village	1° 4' 42.06"	116° 55' 06.56"	1.00	1.00	21.14	10/02/21	MI.154
111	Neli Kurniawan	Marga Mulya Village	1° 5' 10.15"	116° 55' 50.49"	2.00	2.00	41.64	09/02/21	MI.155
112	Sapardi 1	Marga Mulya Village	1° 5' 19.71"	116° 56' 08.14"	2.00	2.00	41.69	09/02/21	MI.156
	Sapardi 2	Marga Mulya Village	1° 5' 08.15"	116° 56' 04.66"	1.00	1.00	20.48	09/02/21	MI.156
113	Sugiantoro	Marga Mulya Village	1° 6' 27.18"	116° 54' 41.99"	1.00	1.00	19.24	10/02/21	MI.157
114	Sujiyanto	Marga Mulya Village	1° 5' 04.02"	116° 55' 43.74"	1.00	1.00	21.63	11/02/21	MI.158
115	Sukari 1	Marga Mulya Village	1° 5' 22.89"	116° 56' 26.55"	1.00	1.00	21.36	12/02/21	MI.159
	Sukari 2	Marga Mulya Village	1° 6' 07.71"	116° 54' 48.19"	1.00	1.00	21.41	12/02/21	MI.159
116	Suyono	Marga Mulya Village	1° 4' 53.07"	116° 54' 56.04"	2.00	2.00	44.38	12/02/21	MI.161
117	Uswatul Istiniyah	Marga Mulya Village	1° 5' 53.33"	116° 55' 00.96"	2.00	2.00	41.09	04/02/21	MI.162
118	Yanto	Marga Mulya Village	1° 5' 07.71"	116° 55' 40.41"	2.00	2.00	42.01	03/02/21	MI.163
119	Bernardus Moron 1	Marga Mulya Village	1° 6' 20.43"	116° 55' 11.36"	1.00	1.00	21.50	13/03/21	MI.172
	Bernardus Moron 2	Marga Mulya Village	1° 5' 3.22"	116° 55' 53.45"	2.00	2.00	41.87	13/03/21	MI.172

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120	Darsono 1	Marga Mulya Village	1° 4' 10.37"	116° 54' 45.12"	2.00	2.00	38.77	10/02/21	MI.173
	Darsono 2	Marga Mulya Village	1° 6' 33.95"	116° 54' 58.24"	2.00	2.00	42.66	10/02/21	MI.173
	Darsono 3	Marga Mulya Village	1° 5' 54.79"	116° 54' 51.02"	2.00	2.00	40.46	10/02/21	MI.173
121	Surya Daud	Marga Mulya Village	1° 5' 43.45"	116° 55' 07.41"	2.00	2.00	41.45	04/03/21	MI.174
122	Emi Istanti	Marga Mulya Village	1° 5' 55.88"	116° 55' 48.24"	1.00	1.00	21.37	14/02/21	MI.175
123	Suhendra 1	Marga Mulya Village	1° 6' 34.12"	116° 54' 38.85"	0.99	0.99	21.46	10/02/21	MI.176
	Suhendra 2	Marga Mulya Village	1° 5' 11.22"	116° 55' 37.25"	2.00	2.00	44.43	11/02/21	MI.176
124	Muhammad Arifin 1	Marga Mulya Village	1° 5' 16.65"	116° 56' 09.09"	2.00	2.00	39.71	10/01/21	MI.177
	Muhammad Arifin 2	Marga Mulya Village	1° 5' 15.41"	116° 56' 16.59"	2.00	2.00	43.92	10/01/21	MI.177
	Muhammad Arifin 3	Marga Mulya Village	1° 4' 16.21"	116° 54' 58.39"	2.00	2.00	41.69	10/01/21	MI.177
	Muhammad Arifin 4	Marga Mulya Village	1° 6' 34.12"	116° 54' 35.66"	2.00	2.00	41.38	10/01/21	MI.177
125	Zainal Arifin 1	Marga Mulya Village	1° 5' 10.36"	116° 55' 47.38"	1.00	1.00	21.19	25/03/21	MI.178
	Zainal Arifin 2	Marga Mulya Village	1° 5' 22.64"	116° 56' 23.23"	2.00	2.00	40.22	25/03/21	MI.178
126	Memed*	Marga Mulya Village	1° 4' 54.14"	116° 55' 42.41"	2.00	2.00	40.66	13/02/21	MI.181
127	Ngatmono S. Pd. 1	Marga Mulya Village	1° 5' 47.38"	116° 54' 53.97"	1.00	1.00	22.82	02/02/21	MI.182
	Ngatmono S. Pd. 2	Marga Mulya Village	1° 5' 16.46"	116° 54' 43.01"	2.00	2.00	42.93	02/02/21	MI.182
	Ngatmono S. Pd. 3	Marga Mulya Village	1° 6' 09.09"	116° 54' 44.86"	2.00	2.00	41.71	02/02/21	MI.182
128	Nur Diwi Yanto 1*	Marga Mulya Village	1° 5' 56.33"	116° 54' 32.11"	1.00	1.00	21.33	08/02/21	MI.183
	Nur Diwi Yanto 2	Marga Mulya Village	1° 4' 16.02"	116° 55' 05.12"	2.00	2.00	41.48	08/02/21	MI.183
129	Sutarno 1	Marga Mulya Village	1° 5' 52.87"	116° 55' 04.41"	2.00	2.00	41.73	12/02/21	MI.184
	Sutarno 2	Marga Mulya Village	1° 6' 06.58"	116° 55' 33.36"	2.00	2.00	42.48	12/02/21	MI.184
130	Suyatno	Marga Mulya Village	1° 4' 19.85"	116° 54' 45.24"	4.00	4.00	82.92	03/03/21	MI.185
	Suyatno	Marga Mulya Village	1° 3' 56.30"	116° 55' 18.19"	1.95	1.95	45.29	03/03/21	MI.185
131	Ahmad Dariyanto 1	Marga Mulya Village	1° 6' 07.64"	116° 54' 55.02"	1.00	1.00	21.27	07/02/21	MI.197
	Ahmad Dariyanto 2	Marga Mulya Village	1° 5' 28.50"	116° 54' 48.35"	2.00	2.00	42.76	07/02/21	MI.197
132	Asmuni	Marga Mulya Village	1° 4' 12.20"	116° 55' 23.36"	1.00	1.00	20.08	14/02/21	MI.198
133	Asnawi 1	Marga Mulya Village	1° 4' 45.49"	116° 55' 13.17"	2.00	2.00	41.44	14/02/21	MI.199
	Asnawi 2	Marga Mulya Village	1° 6' 20.52"	116° 55' 04.78"	2.00	2.00	40.84	14/02/21	MI.199
134	Darti	Marga Mulya Village	1° 5' 50.87"	116° 54' 54.15"	1.00	1.00	21.36	14/01/21	MI.201
135	Dedy Kurniawan	Marga Mulya Village	1° 6' 07.45"	116° 54' 32.27"	1.00	1.00	20.64	15/10/20	MI.202
136	Mansyur, S.E 1	Marga Mulya Village	1° 5' 05.15"	116° 56' 05.60"	1.00	1.00	20.69	01/03/21	MI.203
	Mansyur, S.E 2*	Marga Mulya Village	1° 5' 25.15"	116° 55' 59.01"	1.00	1.00	21.87	01/03/21	MI.203
	Mansyur, S.E 3	Marga Mulya Village	1° 5' 20.95"	116° 56' 00.69"	2.00	2.00	43.56	01/03/21	MI.203
137	Hendi Ruswandi	Marga Mulya Village	1° 5' 17.85"	116° 56' 01.65"	2.00	2.00	44.04	03/03/21	MI.204
138	Arni Binti Abdullah	Marga Mulya Village	1° 5' 16.43"	116° 55' 57.21"	2.00	2.00	43.21	04/02/21	MI.206
139	Juju Kurnaidin 1	Marga Mulya Village	1° 4' 41.33"	116° 55' 29.06"	1.00	1.00	20.51	05/02/21	MI.207
	Juju Kurnaidin 2	Marga Mulya Village	1° 4' 15.44"	116° 55' 25.32"	1.00	1.00	21.28	05/02/21	MI.207
	Juju Kurnaidin 3	Marga Mulya Village	1° 4' 39.01"	116° 55' 12.79"	1.00	1.00	21.68	05/02/21	MI.207
	Juju Kurnaidin 4	Marga Mulya Village	1° 6' 20.80"	116° 54' 38.78"	2.00	2.00	41.32	05/02/21	MI.207
140	Juwandi 1	Marga Mulya Village	1° 5' 49.62"	116° 55' 04.27"	1.00	1.00	20.98	13/02/21	MI.208

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	Juwandi 2	Marga Mulya Village	1° 6' 13.56"	116° 55' 36.67"	1.00	1.00	22.74	13/02/21	MI.208
141	Juwito 1	Marga Mulya Village	1° 4' 48.77"	116° 55' 10.18"	2.00	2.00	41.69	16/01/21	MI.209
	Juwito 2	Marga Mulya Village	1° 5' 25.56"	116° 56' 07.64"	1.00	1.00	21.34	16/01/21	MI.209
	Juwito 3	Marga Mulya Village	1° 6' 14.01"	116° 54' 55.03"	1.99	1.99	40.73	16/01/21	MI.209
	Juwito 4	Marga Mulya Village	1° 6' 14.07"	116° 54' 48.24"	1.00	1.00	19.75	16/01/21	MI.209
	Juwito 5*	Marga Mulya Village	1° 5' 12.73"	116° 54' 46.79"	2.00	2.00	40.43	16/01/21	MI.209
	Juwito 6	Marga Mulya Village	1° 4' 56.92"	116° 56' 22.26"	1.00	1.00	20.22	16/01/21	MI.209
142	Lencau Bang	Marga Mulya Village	1° 4' 59.78"	116° 54' 45.86"	2.00	2.00	42.52	20/01/ 21	MI.210
143	Markus Dungau 1	Marga Mulya Village	1° 6' 41.34"	116° 54' 51.94"	2.00	2.00	40.48	04/03/21	MI.211
	Markus Dungau 2	Marga Mulya Village	1° 5' 46.76"	116° 55' 00.66"	1.00	1.00	22.42	04/03/21	MI.211
144	Masrom 1	Marga Mulya Village	1° 6' 05.21"	116° 56' 13.87"	2.00	2.00	45.81	03-Jan-21	MI.212
	Masrom 2	Marga Mulya Village	1° 4' 12.40"	116° 55' 17.05"	1.00	1.00	21.24	03-Jan-21	MI.212
145	Nur Isatun	Marga Mulya Village	1° 4' 51.08"	116° 56' 05.09"	0.50	0.50	10.31	02/02/21	MI.213
146	Rudi Iban 1	Marga Mulya Village	1° 6' 13.94"	116° 55' 01.58"	1.00	1.00	19.61	15/03/21	MI.214
	Rudi Iban 2	Marga Mulya Village	1° 4' 16.40"	116° 54' 51.57"	1.00	1.00	21.33	15/03/21	MI.214
147	Sabdi 1	Marga Mulya Village	1° 5' 42.54"	116° 56' 07.47"	1.00	1.00	21.30	02/02/21	MI.215
	Sabdi 2	Marga Mulya Village	1° 4' 39.45"	116° 55' 55.86"	1.00	1.00	21.59	02/02/21	MI.215
148	Sriyana Dungau 1	Marga Mulya Village	1° 3' 56.53"	116° 55' 11.50"	1.00	1.00	19.94	11/01/21	MI.217
	Sriyana Dungau 2	Marga Mulya Village	1° 5' 13.41"	116° 56' 10.08"	1.00	1.00	20.67	11/01/21	MI.217
149	Sugeng Priyana 1	Marga Mulya Village	1° 4' 32.63"	116° 55' 06.09"	1.00	1.00	19.91	11/01/21	MI.218
	Sugeng Priyana 2*	Marga Mulya Village	1° 4' 00.74"	116° 54' 45.02"	2.00	2.00	44.25	11/01/21	MI.218
	Sugeng Priyana 3	Marga Mulya Village	1° 4' 10.14"	116° 54' 51.54"	2.00	2.00	40.43	11/01/21	MI.218
150	Widiarto 1	Marga Mulya Village	1° 4' 08.99"	116° 55' 23.10"	1.00	1.00	21.55	21/03/21	MI.220
	Widiarto 2	Marga Mulya Village	1° 6' 22.47"	116° 54' 35.59"	2.00	2.00	41.73	21/03/21	MI.220
	Widiarto 3	Marga Mulya Village	1° 4' 09.41"	116° 55' 11.84"	2.00	2.00	44.16	21/03/21	MI.220
151	Yosep Supriyatna 1*	Marga Mulya Village	1° 5' 16.33"	116° 54' 44.47"	1.00	1.00	21.81	13/03/21	MI.221
	Yosep Supriyatna 2	Marga Mulya Village	1° 6' 20.54"	116° 55' 01.55"	2.00	2.00	38.63	13/03/21	MI.221
152	Yusuf Bustanto	Marga Mulya Village	1° 5' 41.54"	116° 54' 47.26"	1.00	1.00	21.53	14/01/21	MI.222
153	Muhammad Arifin B 1	Marga Mulya Village	1° 5' 12.49"	116° 54' 50.07"	1.00	1.00	21.20	24/02/21	MI.226
	Muhammad Arifin B 2	Marga Mulya Village	1° 5' 02.79"	116° 54' 49.38"	2.00	2.00	45.24	24/02/21	MI.226
154	Fahruroji	Marga Mulya Village	1° 3' 47.01"	116° 54' 58.09"	1.00	1.00	19.01	28/01/21	MI.229
155	Mardiono	Marga Mulya Village	1° 4' 51.85"	116° 55' 13.50"	2.00	2.00	45.40	13/02/21	MI.232
	Mardiono	Marga Mulya Village	1° 4' 21.97"	116° 55' 18.25"	1.00	1.00	19.66	13/02/21	MI.232
156	Bolot Susanto	Marga Mulya Village	1° 5' 22.72"	116° 54' 47.68"	1.00	1.00	20.19	13/02/21	MI.234
157	Parwito 1	Marga Mulya Village	1° 4' 19.68"	116° 54' 51.57"	1.00	1.00	22.94	13/02/21	MI.235
	Parwito 2*	Marga Mulya Village	1° 4' 47.60"	116° 55' 39.60"	1.95	1.95	41.05	13/02/21	MI.235
158	Sumadi*	Marga Mulya Village	1° 6' 06.26"	116° 55' 08.42"	1.00	1.00	21.52	16/02/21	MI.238
159	Eko Heru Supriyadi	Marga Mulya Village	1° 4' 12.63"	116° 55' 10.08"	1.00	1.00	20.87	13/02/21	MI.239
160	Darkoni	Marga Mulya Village	1° 4' 44.76"	116° 55' 29.20"	1.00	1.00	21.05	13/02/21	MI.240
161	Mardadi	Marga Mulya Village	1° 4' 03.62"	116° 54' 51.51"	1.00	1.00	23.00	13/02/21	MI.241

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			Latitude (N)	Longitude (E)	Total Certified Area	Planted Area			ID
162	Suwardi	Marga Mulya Village	1° 5' 55.56"	116° 55' 40.82"	1.00	1.00	20.97	14/02/21	MI.243
163	Supri Yanto	Marga Mulya Village	1° 5' 19.82"	116° 55' 54.07"	2.00	2.00	39.89	04/02/21	MI.245
164	Siswo Pandoyo 1	Marga Mulya Village	1° 3' 43.70"	116° 54' 58.07"	1.84	1.84	40.94	13/02/21	MI.246
	Siswo Pandoyo 2	Marga Mulya Village	1° 4' 40.49"	116° 55' 45.90"	2.00	2.00	40.83	13/02/21	MI.246
165	Muhroni	Marga Mulya Village	1° 5' 10.23"	116° 56' 11.07"	0.50	0.50	10.31	12/02/21	MI.117
166	Sugiyono	Marga Mulya Village	1° 4' 09.89"	116° 54' 58.32"	2.00	2.00	41.32	14/01/21	MI.084
167	Sunaryo	Marga Mulya Village	1° 6' 20.67"	116° 54' 51.70"	1.00	1.00	19.92	14/01/21	MI.119
168	Tono	Marga Mulya Village	1° 3' 40.59"	116° 54' 59.75"	1.00	1.00	21.62	10/02/21	MI.224
169	Tumilah	Marga Mulya Village	1° 5' 23.08"	116° 54' 44.28"	1.00	1.00	21.78	11/02/21	MI.233
TOTAL					420.86	420.86	8,834.14		

Note: * are smallholders sampled in this audit.

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure